

LIMITED PROCEDURES ENGAGEMENT

Newtown Borough Non-Uniformed Pension Plan Bucks County, Pennsylvania For the Period January 1, 2013 to December 31, 2016

October 2017



Commonwealth of Pennsylvania
Department of the Auditor General

Eugene A. DePasquale • Auditor General



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EUGENE A. DePASQUALE
AUDITOR GENERAL

The Honorable Mayor and Borough Council
Newtown Borough
Bucks County
Newtown, PA 18940

We conducted a Limited Procedures Engagement (LPE) of the Newtown Borough Non-Uniformed Pension Plan for the period January 1, 2013 to December 31, 2016 to determine its compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies. We also evaluated compliance with some requirements subsequent to that period when possible. The LPE was conducted pursuant to authority derived from Section 402(j) of the Municipal Pension Plan Funding Standard and Recovery Act (P.L. 1005, No. 205, as amended, 53 P.S. § 895.101 et seq.) but was not conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. The act established mandatory actuarial reporting and funding requirements and a uniform basis for the distribution of state aid to Pennsylvania's public pension plans. We believe that the evidence obtained provides a reasonable basis to support our LPE results.

Our LPE was limited to determining the following:

- Whether state aid was properly determined and deposited in accordance with Act 205 requirements by verifying the annual deposit date of state aid and determining whether deposits were made within 30 days of receipt for all years within the engagement period. State aid allocations that were deposited into the pension plan for the years ended December 31, 2011 to December 31, 2016, are presented on the Summary of Deposited State Aid and Employer Contributions.
- Whether annual employer contributions were calculated and deposited in accordance with the plan's governing document and applicable laws and regulations by examining the municipality's calculation of the plan's annual financial requirements and minimum municipal obligation (MMO) and comparing these calculated amounts to amounts actually budgeted and deposited into the pension plan as evidenced by supporting documentation. Employer contributions that were deposited into the pension plan for the years ended December 31, 2011 to December 31, 2016, are presented on the Summary of Deposited State Aid and Employer Contributions.

- Whether retirement benefits calculated for plan members who retired during the engagement period represent payments to all (and only) those entitled to receive them and were properly determined and disbursed in accordance with the plan's governing document, applicable laws and regulations by recalculating the amount of the monthly pension benefit due to retired individuals and comparing these amounts to supporting documentation evidencing amounts determined and actually paid to recipients.
- Whether the January 1, 2011, January 1, 2013 and January 1, 2015 actuarial valuation reports were prepared and submitted to the former Public Employee Retirement Commission (PERC) by March 31, 2012, 2014 and 2016, respectively, in accordance with Act 205 and whether selected information provided on these reports is accurate, complete, and in accordance with plan provisions to ensure compliance for participation in the state aid program by comparing selected information to supporting source documentation.

Based on the results of our procedures performed during our LPE, nothing came to our attention indicating that the Newtown Borough Non-Uniformed Pension Plan was not being administered in compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies.

Our determination to perform a LPE for this engagement period does not preclude the Department from conducting an audit in accordance with *Government Auditing Standards* of the pension plan in subsequent periods. The borough should continue to maintain documentation related to this pension plan.

The accompanying supplementary information is presented for purposes of additional analysis. We did not audit the information or conclude on it and, accordingly, express no form of assurance on it.

The contents of this report were discussed with officials of Newtown Borough and, where appropriate, their responses have been included in this report.

October 25, 2017



EUGENE A. DEPASQUALE
Auditor General

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NEWTOWN BOROUGH NON-UNIFORMED PENSION PLAN
SUPPLEMENTARY INFORMATION
(UNAUDITED)

The supplementary information contained on Pages 1 and 2 reflects the implementation of GASB Statement No. 67, *Financial Reporting for Pension Plans*. The objective of this statement is to improve financial reporting by state and local governmental pension plans.

SCHEDULE OF CHANGES IN THE NET PENSION
LIABILITY AND RELATED RATIOS
FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2015

	<u>2014</u>	<u>2015</u>
Total Pension Liability		
Service cost	\$ 8,251	\$ 8,438
Interest	15,850	16,798
Difference between expected and actual experience	1,027	1,135
Changes of assumptions	-	1,278
Benefit payments, including refunds of member contributions	(8,048)	(8,048)
Net Change in Total Pension Liability	<u>17,080</u>	<u>19,601</u>
Total Pension Liability – Beginning	289,217	306,297
Total Pension Liability - Ending (a)	<u><u>\$ 306,297</u></u>	<u><u>\$ 325,898</u></u>
Plan Fiduciary Net Position		
Contributions – employer	\$ 8,351	\$ 8,479
Net investment income	15,804	325
Benefit payments, including refunds of member contributions	(8,048)	(8,048)
Administrative expense	(705)	(797)
Net Change in Plan Fiduciary Net Position	<u>15,402</u>	<u>(41)</u>
Plan Fiduciary Net Position – Beginning	284,896	300,298
Plan Fiduciary Net Position - Ending (b)	<u><u>\$ 300,298</u></u>	<u><u>\$ 300,257</u></u>
Net Pension Liability - Ending (a-b)	<u><u>\$ 5,999</u></u>	<u><u>\$ 25,641</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	98.04%	92.13%
Estimated Covered Employee Payroll	\$ 103,140	\$ 105,477
Net Pension Liability as a Percentage of Covered Employee Payroll	5.82%	24.31%

NEWTOWN BOROUGH NON-UNIFORMED PENSION PLAN
 SUPPLEMENTARY INFORMATION
 (UNAUDITED)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the borough as of December 31, 2014 and 2015, calculated using the discount rate of 5.5%, as well as what the borough's net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current rate:

	1% Decrease (4.5%)	Current Discount Rate (5.5%)	1% Increase (6.5%)
	<hr/>	<hr/>	<hr/>
Net Pension Liability - 12/31/14	\$ 56,782	\$ 5,999	\$ (44,144)
Net Pension Liability - 12/31/15	\$ 80,400	\$ 25,641	\$ (28,514)

NEWTOWN BOROUGH NON-UNIFORMED PENSION PLAN
SUMMARY OF DEPOSITED STATE AID AND EMPLOYER CONTRIBUTIONS

Year Ended December 31	State Aid	Employer Contributions
2011	\$ 7,500	\$ 233
2012	None	7,795
2013	7,768	314
2014	8,232	119
2015	5,299	3,180
2016	8,845	120

NEWTOWN BOROUGH NON-UNIFORMED PENSION PLAN
REPORT DISTRIBUTION LIST

This report was initially distributed to the following:

The Honorable Tom W. Wolf
Governor
Commonwealth of Pennsylvania

The Honorable Charles F. Swartz, III
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Ms. Patricia Ours
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