



**LEHIGH COUNTY  
CHILDREN AND YOUTH AGENCY  
AMENDED FINANCIAL REPORT  
FOR THE PERIOD  
JULY 1, 2009 TO JUNE 30, 2010**

**COMMONWEALTH OF PENNSYLVANIA**

**EUGENE A. DEPASQUALE - AUDITOR GENERAL**

**DEPARTMENT OF THE AUDITOR GENERAL**



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**EUGENE A. DePASQUALE**  
**AUDITOR GENERAL**

Thomas Muller, County Executive  
Lehigh County Government Center  
17 South Seventh Street  
Allentown, PA 18101

Dear County Executive Muller:

We have examined the submitted fiscal forms CY-370, CY-370A, and CY-348, and the related financial records of the Lehigh County Children and Youth Agency for the purpose of ascertaining and certifying the actual Commonwealth expenditures incurred on behalf of children resident within the County for the period July 1, 2009 to June 30, 2010 pursuant to authority derived from Act 148 of July 9, 1976, (P.L. 846, No. 148), as amended, 62 P.S. § 704.1(a)(4). The scope of our engagement was limited to the aforementioned fiscal forms included in the Act 148 Invoice Package for the fiscal year ended June 30, 2010 as certified by the County Officials, and submitted to the Department of Public Welfare (DPW).

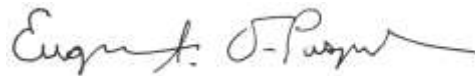
Preparation of these submitted fiscal forms and compliance with children, youth, and families regulations are the responsibility of the Lehigh County Children and Youth Agency management. Our engagement included testing of the County Children and Youth Agency's records and other procedures we considered necessary to enable us to ascertain and certify the financial information included on the attached amended fiscal forms and to determine the County's compliance with certain provisions of 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, Chapters 3140 and 3170 (55 Pa. Code § 3140.1 *et seq.* and § 3170.1 *et seq.*). We believe that our engagement provides a reasonable basis for the certification of the amended financial reports.

The results of the procedures performed during this engagement include four adjustments to the attached Lehigh County Children and Youth Agency's submitted fiscal forms, as presented on pages 7 and 8. We determined that, based upon the state participation rates, the \$277,514 increase in Expenditures, the \$153,520 increase in Non-Reimbursable expenditures, and the \$125,297 increase in Revenue resulted in a net amount of \$21,720 due to the State.

The results of our engagement procedures, as presented in this report, were discussed with representatives of the Lehigh County Children and Youth Agency at an exit conference held on Monday, June 9, 2014.

This report is being forwarded to the Department of Public Welfare, Bureau of Financial Operations, and the Office of Children, Youth, and Families. You will be notified by the Department of Public Welfare of any impact from the results of our engagement. At that time, you will be afforded the opportunity to appeal the results, in accordance with 1 PA Code 31.1 *et seq.*

We appreciate the cooperation, assistance, and courtesy granted our representatives by your officials and the staff of the Lehigh County Children and Youth Agency.

A handwritten signature in black ink, appearing to read "Eugene A. DePasquale", with a long horizontal flourish extending to the right.

EUGENE A. DEPASQUALE  
Auditor General

July 8, 2014

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## **BACKGROUND**

The Department of the Auditor General is responsible for reviewing the submitted cost and revenue reports of the 67 County Children and Youth Agencies to determine proper reporting and utilization of funds according to program regulations and guidelines under the Public Welfare Code (62 P.S. § 704.1(a)(4)). The annual state Act 148 allocations are used by the Counties to administer social services for the children and youth that reside within the Commonwealth of Pennsylvania, whose stated goal is “to ensure, for each child in this Commonwealth, a permanent, legally assured family which protects the child from abuse and neglect.” The Children and Youth Social Services Program is County-Administered and State-Supervised by the Department of Public Welfare (DPW) and thus, they are jointly responsible for achieving the Commonwealth’s goal.

In accordance with the Public Welfare Code (62 P. S. § 703), the DPW is responsible for making and enforcing all rules and regulations necessary and appropriate to the proper accomplishment of the child welfare duties and functions vested by law in the county institution districts or their successors. Title 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, outlines the rules and regulations relative to the County Administration of the Children and Youth Social Service Programs. Specifically, in compliance with 55 Pa. Code § 3140.31, the Counties must report their actual expenditures incurred for the provision of children and youth social services on a quarterly basis to the DPW through the Act 148 Invoice package. The expenditures reported in the Act 148 Invoice package refers to all costs for dependent and delinquent children and youth services funded or administered by the DPW.

As part of our engagement, we reviewed three fiscal forms included in the Act 148 Invoice package, the CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary. Specifically, we reviewed the final, 4<sup>th</sup> Quarter fiscal forms submitted to the DPW, along with the County Children and Youth Agency’s related financial records and supporting documentation, to determine if the County Children and Youth Agency’s actual, cumulative expenditures and revenues were properly reported to the DPW for the respective fiscal year (FY). The variances identified between the reported and actual costs and revenues required adjustments to these fiscal forms, and thus, the Amended CY-370 Expenditure Report, the Amended CY-370A Revenue Report, and the Amended CY-348 Fiscal Summary included in this report reflect the County Children and Youth Agency’s revised costs and revenues and the impact on the Net State Share.

**LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010  
AMENDED  
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation <sup>1</sup>		\$	20,860,399
Supplemental Act 148			<u>0</u>
Total State Allocation			20,860,399
State Share (CY348) <sup>2</sup>	\$		17,730,709
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	17,730,709
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable <sup>3</sup>		\$	17,730,709
Actual Act 148 Revenues Received <sup>4</sup>			<u>17,752,429</u>
Net Amount Due County/(State) <sup>5</sup>		\$	<u>(21,720)</u>

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<sup>1</sup> Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

<sup>2</sup> State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after audit adjustments are considered.

<sup>3</sup> Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after audit adjustments are considered.

<sup>4</sup> Actual Act 148 Revenues Received is the amount of Act 148 funds the county received.

<sup>5</sup> Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the county received and the Final Net State Share Payable to the county.

**LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010  
AMENDED CY348  
FISCAL SUMMARY**

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	OTHER FUNDING	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	940,461	0	185,843	0	0	0	0	0	754,618	754,618	0
02. 90% REIMBURSEMENT	512,218	0	33,771	0	0	0	0	0	478,447	430,602	47,845
03. 80% REIMBURSEMENT	24,143,340	302,305	5,157,496	1,438,676	229,495	128,170	0	0	16,887,198	13,509,757	3,377,441
04. 60% REIMBURSEMENT	3,302,753	39,117	397,087	0	0	0	0	19,445	2,847,104	1,708,262	1,138,842
05. 50% REIMBURSEMENT	2,656,183	270	0	975	0	0	0	0	2,654,938	1,327,470	1,327,468
06. TOTAL NET CHILD WELFARE EXPEND.	31,554,955	341,692	5,774,197	1,439,651	229,495	128,170	0	19,445	23,622,305	17,730,709	5,891,596
YDC/YFC PLACEMENT COSTS											
07. 60% DPW PARTICIPATION	5,510,082	20,754							5,489,328	3,293,597	2,195,731
08. NON-REIMBURSABLE EXPENDITURES	184,954	0	0						184,954		184,954
09. TOTAL EXPENDITURES	37,249,991	362,446	5,774,197	1,439,651	229,495	128,170	0	19,445	29,296,587	21,024,306	8,272,281
10. IL Grant Funds Reported	0										
11. TOTAL HSDF used for Child Welfare	0										
12. TOTAL TITLE IV-D COLLECTIONS	228,120										
13. TITLE IV-D Collections for IV-E Children	18,220										
14. STATE ACT 148 - line 6	17,730,709										
15. STATE ACT 148 ALLOCATION	20,860,399										
16. ADJUSTED STATE SHARE (lower of 14 or 15)	17,730,709										
INVOICE											
AMENDED STATE SHARE (ACT 148)	17,730,709										
ACT 148 AMOUNT AS SUBMITTED	17,752,429										
ADJUSTMENT TO STATE SHARE	(21,720)										

Subsidized Permanent Legal Custodianship SPIC	Total Subsidies	Number of Days	Number of Children
	258,454	14,187	46

**LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010  
AMENDED CY370A  
REVENUE REPORT**

MAJOR SERVICE CATEGORIES & COST CENTERS		REVENUE SOURCES											
		1	2	3	4	5	6	7	8	9	10	11	12
IN-HOME		TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	OTHER FUNDING	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
1-A	ADOPTION SERVICE	940,461	0	185,843	0	0	0	0	0	0	754,618	754,618	0
1-B	ADOPTION ASSISTANCE	3,586,155	70	1,584,592	0	0	0	0	0	0	2,001,493	1,601,194	400,299
1-C	COUNSELING - DEPENDENT	1,915,919	0	26,353	554,097	0	0	0	0	0	1,335,469	1,068,375	267,094
1-D	COUNSELING - DELINQUENT	1,278,073	7,678	2,163	330,157	0	0	0	0	0	938,075	750,460	187,615
1-E	DAY CARE	197,756	0	0	87,738	0	0	0	0	0	110,018	88,014	22,004
1-F	DAY TREATMENT - DEPENDENT	10,240	0	0	0	0	0	0	0	0	10,240	8,192	2,048
1-G	DAY TREATMENT - DELINQUENT	89,003	0	0	0	0	0	0	0	0	74,619	59,695	14,924
1-H	HOMEMAKER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
1-I	INTAKE & REFERRAL	1,204,714	0	237,920	0	0	0	0	0	0	966,794	773,435	193,359
1-J	LIFE SKILLS - DEPENDENT	415,689	0	62,153	54,990	0	0	0	0	0	298,546	238,837	59,709
1-K	LIFE SKILLS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-L	PROTECTIVE SERVICE - CHILD ABUSE	3,343,633	0	448,524	397,310	0	0	0	0	0	2,497,799	1,998,239	499,560
1-M	PROTECTIVE SERVICE - GENERAL	3,070,042	0	606,863	0	0	0	0	0	0	2,463,179	1,970,543	492,636
1-N	SERVICE PLANNING	1,689,173	44	294,236	0	0	0	0	0	0	1,394,893	1,115,914	278,979
1-O	JUVENILE ACT PROCEEDINGS - DEPENDENT	135,586	0	0	0	0	0	0	0	0	135,586	67,693	67,693
1-P	JUVENILE ACT PROCEEDINGS - DELINQUENT	131,194	0	0	975	0	0	0	0	0	130,219	65,110	65,109
1-Q	<b>SUBTOTAL IN-HOME</b>	18,007,438	7,792	1,584,592	1,864,055	1,439,651	0	0	0	0	13,111,348	10,560,319	2,551,029
<b>COMMUNITY BASED PLACEMENT</b>		<b>TOTAL REIMBURSABLE EXPENDITURES</b>	<b>PROGRAM INCOME</b>	<b>TITLE IV-E MAINTENANCE</b>	<b>TITLE IV-E ADMIN.</b>	<b>TANF</b>	<b>TITLE XX</b>	<b>TITLE IV-B</b>	<b>OTHER FUNDING</b>	<b>MEDICAL ASSISTANCE</b>	<b>NET REIMBURSABLE EXPENDITURES</b>	<b>STATE ACT 148</b>	<b>LOCAL SHARE</b>
2-A	ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B	ALTERNATIVE TREATMENT - DELINQUENT	75,240	0	0	75,240	0	0	0	0	0	75,240	60,192	15,048
2-C	COMMUNITY RESIDENTIAL - DEPENDENT	450,469	37,080	49,082	207	0	0	0	0	0	364,100	291,280	72,820
2-D	COMMUNITY RESIDENTIAL - DELINQUENT	826,444	27,450	91,613	0	0	0	0	0	0	707,381	565,905	141,476
2-E	EMERGENCY SHELTER - DEPENDENT	428,986	0	31,334	534	0	0	0	0	0	397,118	357,406	39,712
2-F	EMERGENCY SHELTER - DELINQUENT	83,232	0	1,903	0	0	0	0	0	0	81,329	73,196	8,133
2-G	FOSTER FAMILY - DEPENDENT	5,868,396	225,844	834,037	919,753	0	229,495	128,170	0	0	3,531,097	2,824,878	706,219
2-H	FOSTER FAMILY - DELINQUENT	122,394	4,139	0	0	0	0	0	0	0	118,255	94,604	23,651
2-I	SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-J	SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-K	<b>SUBTOTAL CBP</b>	7,855,161	294,513	1,007,969	920,494	0	229,495	128,170	0	0	5,274,520	4,267,461	1,007,059
<b>INSTITUTIONAL PLACEMENT</b>		<b>TOTAL REIMBURSABLE EXPENDITURES</b>	<b>PROGRAM INCOME</b>	<b>TITLE IV-E MAINTENANCE</b>	<b>TITLE IV-E ADMIN.</b>	<b>TANF</b>	<b>TITLE XX</b>	<b>TITLE IV-B</b>	<b>OTHER FUNDING</b>	<b>MEDICAL ASSISTANCE</b>	<b>NET REIMBURSABLE EXPENDITURES</b>	<b>STATE ACT 148</b>	<b>LOCAL SHARE</b>
3-A	JUVENILE DETENTION SERVICE	2,389,603	270	0	0	0	0	0	0	0	2,389,333	1,194,667	1,194,666
3-B	RESIDENTIAL SERVICE - DEPENDENT	424,084	24,750	96,244	58	0	0	0	0	0	303,032	181,819	121,213
3-C	RES. SERVICE - DELINQUENT (NON YDC/FC)	1,048,736	12,786	39,792	0	0	0	0	0	0	996,158	597,695	398,463
3-D	SECURE RES. SERVICE (EXCEPT YDC)	412,765	931	0	0	0	0	0	0	0	411,834	247,100	164,734
3-E	YDC/YFC (NON-SECURE)-Institutional	2,699,242	11,112	0	0	0	0	0	0	0	2,688,130	1,612,878	1,075,252
3-F	YDC SECURE	2,810,840	9,642	0	0	0	0	0	0	0	2,801,198	1,680,719	1,120,479
3-G	<b>SUBTOTAL INSTITUTIONAL</b>	9,785,270	59,491	136,036	58	0	0	0	0	0	9,589,685	5,514,878	4,074,807
4	<b>ADMINISTRATION</b>	1,417,168	650	0	260,993	0	0	0	0	19,445	1,136,080	681,648	454,432
5	<b>TOTAL REVENUES</b>	37,065,037	362,446	2,728,597	3,045,600	1,439,651	229,495	128,170	0	19,445	29,111,633	21,024,306	8,087,327



**LEHIGH COUNTY CHILDREN AND YOUTH AGENCY**  
**FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010**  
 AMENDED CY370  
**EXPENDITURE REPORT**

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	SUBSIDIES	OPERATING	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	Children Served (by county)	Children Served (Purchased)	Non-Reimbursable Non-PS/Sub.	Non-Rem. Purchased Serv/ Subsidies	Program Income related to all Non-Reimbursable
<b>IN-HOME</b>												
1-A ADOPTION SERVICE	571,109	181,284		188,068	0	0	940,461	41		0	0	0
1-B ADOPTION ASSISTANCE	0	0	3,586,155	0	0	0	3,586,155		558	0	0	0
1-C COUNSELING - DEPENDENT	0	0	130,916	1,785,003	0	0	1,915,919	740		0	0	0
1-D COUNSELING - DELINQUENT	0	0		10,857	1,267,216	0	1,278,073	765		0	0	0
1-E DAY CARE	0	0		0	197,756	0	197,756	26		0	0	0
1-F DAY TREATMENT - DEPENDENT	0	0		10,240	0	0	10,240	6		0	0	0
1-G DAY TREATMENT - DELINQUENT	0	0		22	88,981	0	89,003	43		0	0	0
1-H HOMEMAKER SERVICE	0	0		0	0	0	0			0	0	0
1-I INTAKE & REFERRAL	528,749	165,557		510,408	0	0	1,204,714	6,221		0	0	0
1-J LIFE SKILLS - DEPENDENT	194,085	70,091		50,458	101,055	0	415,689	13		0	0	0
1-K LIFE SKILLS - DELINQUENT	0	0		0	0	0	0			0	0	0
1-L PROTECTIVE SERVICE - CHILD ABUSE	1,359,077	436,685		496,831	1,051,040	0	3,343,633	1,166		0	0	0
1-M PROTECTIVE SERVICE - GENERAL	1,901,740	603,988		564,314	0	0	3,070,042	4,970		0	0	0
1-N SERVICE PLANNING	1,042,643	331,008		315,522	0	0	1,689,173	6,156		0	0	0
1-O JUVENILE ACT PROCEEDINGS - DEPENDENT				135,386	0		135,386	602		0	0	0
1-P JUVENILE ACT PROCEEDINGS - DELINQUENT				109,432	21,762		131,194	734		0	0	0
1-Q <b>SUBTOTAL IN-HOME</b>	5,597,403	1,788,613	3,586,155	2,512,214	4,523,053	0	18,007,438			0	0	0
	Number of Children receiving <b>only</b> NON-PURCHASED IN-Home Services 19,249											
<b>COMMUNITY BASED PLACEMENT</b>												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0		0	0	0	0			0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0		0	75,240	0	75,240	495		81	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	0	0		2,174	448,295	0	450,469	3,645		43	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0		1,187	856,555	0	857,742	4,860		48	31,298	0
2-E EMERGENCY SHELTER - DEPENDENT	0	0		7,412	421,574	0	428,986	2,436		47	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0		0	83,232	0	83,232	488		25	0	0
2-G FOSTER FAMILY - DEPENDENT	895,335	285,734	258,434	343,513	4,085,380	0	5,868,396	82,949		892	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0		742	121,788	0	122,530	1,398		11	136	0
2-I SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	0	0	0	0			0	0	0
2-J SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	0	0	0	0			0	0	0
2-K <b>SUBTOTAL CBP</b>	895,335	285,734	258,434	355,028	6,092,064	0	7,886,595	96,271	1,147	0	31,434	0
<b>INSTITUTIONAL PLACEMENT</b>												
3-A JUVENILE DETENTION SERVICE	0	0		1,743	2,387,860	0	2,389,603	8,234	404	0	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	0	0		649	423,435	0	424,084	2,758	36	0	0	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0		1,083	1,047,653	0	1,048,736	6,810	114	0	0	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0		0	412,765	0	412,765	1,833	10	0	0	0
3-E YDC/YFC (NON-SECURE-Residential)	0	0		0	2,699,242	0	2,699,242	8,305	89	0	0	0
3-F YDC SECURE	0	0		0	2,810,840	0	2,810,840	6,404	36	0	0	0
3-G <b>SUBTOTAL INSTITUTIONAL</b>	0	0	0	3,475	9,781,795	0	9,785,270	34,344	689	0	0	0
4 <b>ADMINISTRATION</b>	484,520	105,894		980,264	0	0	1,570,688			153,520	0	0
<b>TOTAL EXPENDITURES</b>	6,977,268	2,180,241	3,844,589	3,850,981	20,396,912	0	37,249,991			153,520	31,434	0
	County Indirect Costs = \$ 648,258											

**LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010  
AMENDED  
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

<b>COST CENTER ITEMS</b>	<b>AS REPORTED PER CY370</b>	<b>INCREASE (DECREASE)</b>	<b>AS AMENDED PER CY370</b>
Adoption Service	\$ 938,913	\$ 1,548	\$ 940,461
Adoption Assistance	3,586,155	0	3,586,155
Counseling	3,193,992	0	3,193,992
Day Care	197,756	0	197,756
Day Treatment	99,243	0	99,243
Homemaker Service	0	0	0
Intake and Referral	1,203,301	1,413	1,204,714
Life Skill	415,091	598	415,689
Protective Service - Child Abuse	3,339,905	3,728	3,343,633
Protective Service - General	3,064,886	5,156	3,070,042
Service Planning	1,686,347	2,826	1,689,173
Juvenile Act Proceedings	266,580	0	266,580
Alternative Treatment	75,240	0	75,240
Community Residential	1,308,211	0	1,308,211
Emergency Shelter	512,218	0	512,218
Foster Family	5,988,487	2,439	5,990,926
Supervised Independent Living	0	0	0
Juvenile Detention Service	2,389,603	0	2,389,603
Residential Service	1,472,820	0	1,472,820
Secure Residential Service (Except YDC)	412,765	0	412,765
YDC/YFC (Non-Secure) - Institutional	2,699,242	0	2,699,242
YDC Secure	2,810,840	0	2,810,840
Administration	<u>1,310,882</u>	<u>259,806</u>	<u>1,570,688</u>
Combined Total Expense	36,972,477	277,514	37,249,991
Less Non-reimbursables	<u>31,434</u>	<u>153,520</u>	<u>184,954</u>
Total Net Expense	<u>\$ 36,941,043</u>	<u>\$ 123,994</u>	<u>\$ 37,065,037</u>

<b>OBJECTS OF EXPENDITURE</b>	<b>AS REPORTED PER CY370</b>	<b>INCREASE (DECREASE)</b>	<b>AS AMENDED PER CY370</b>
Wages and Salaries	\$ 6,977,268	\$ 0	\$ 6,977,268
Employee Benefits	2,161,629	18,612	2,180,241
Subsidies	3,844,589	0	3,844,589
Operating	3,592,079	258,902	3,850,981
Purchased Services	20,396,912	0	20,396,912
Fixed Assets	<u>0</u>	<u>0</u>	<u>0</u>
Combined Total Expense	36,972,477	277,514	37,249,991
Less Non-Reimbursables	<u>31,434</u>	<u>153,520</u>	<u>184,954</u>
Total Net Expense	<u>\$ 36,941,043</u>	<u>\$ 123,994</u>	<u>\$ 37,065,037</u>

**LEHIGH COUNTY CHILDREN AND YOUTH AGENCY**  
**FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010**  
**ADJUSTMENT SCHEDULE**

REPORT REFERENCE			ADJ. NO.	EXPLANATION OF ADJUSTMENTS	AS REPORTED OR ADJUSTED	INCREASE/ (DECREASE)	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMN					
				CY-370 Adjustments			
CY-370	1-A	2	1	Adoption Services - Employee Benefits	\$ 179,736	\$ 1,548	\$ 181,284
	1-I	2		Intake & Referral - Employee Benefits	\$ 164,144	\$ 1,413	\$ 165,557
	1-J	2		Life Skills - Dep. - Employee Benefits	\$ 69,493	\$ 598	\$ 70,091
	1-L	2		Prot. Services Child Abuse - Employee Benefits	\$ 432,957	\$ 3,728	\$ 436,685
	1-M	2		Prot. Services General - Employee Benefits	\$ 598,832	\$ 5,156	\$ 603,988
	1-N	2		Service Planning - Employee Benefits	\$ 328,182	\$ 2,826	\$ 331,008
	2-G	2		Foster Family (Dep.) - Employee Benefits	\$ 283,295	\$ 2,439	\$ 285,734
	4	2		Administration - Employee Benefits	\$ 104,990	\$ 904	\$ 105,894
				Total Adjustment Amount		\$ 18,612	
				To increase Retirement Employee Benefits \$18,612 to properly report the agency's allocation of the 2009-2010 fiscal year county pension contributions. Estimated, and not actual, rates were used in the county retirement calculation.			
				Title 55 PA Code, Chapter 3170.47(f)			
CY-370	4	4	2	Administration - Operating	\$ 721,362	\$ 258,902	\$ 980,264
				To increase Administration - Operating expenditures by \$258,902 to properly report indirect costs. The agency calculation of reimbursable indirect costs did not include Information Technology Grant revenue and indirect costs were under reported.			
				Title 55 PA Code, Chapter 3170.60 OCYF Bulletin 00-95-12			
CY-370	4	10	3	Administration - Non-Reimbursable Non PS/Sub.	\$ -	\$ 153,520	\$ 153,520
				To claim non-reimbursable indirect costs of \$153,520 to properly report indirect costs that exceeded the 2% cost limitation.			
				Title 55 PA Code, Chapter 3170.60 OCYF Bulletin 00-95-12			

LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010  
ADJUSTMENT SCHEDULE

REPORT REFERENCE			ADJ. NO.	EXPLANATION OF ADJUSTMENTS	AS REPORTED OR ADJUSTED	INCREASE DECREASE	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMN					
CY-370A	1-B	3	4	CY-370A Adjustment			
	2-G	3		Adoption Assistance - Title IV-E Maintenance	\$ 1,535,910	\$ 48,682	\$ 1,584,592
	1-A	4		Foster Family (Dep.) - Title IV-E Maintenance	\$ 812,602	\$ 21,435	\$ 834,037
	1-C	4		Adoption Services - Title IV-E Admin.	\$ 182,477	\$ 3,366	\$ 185,843
	1-D	4		Counseling (Dep.) - Title IV-E Admin.	\$ 25,873	\$ 480	\$ 26,353
	1-I	4		Counseling (Del.) - Title IV-E Admin.	\$ 2,124	\$ 39	\$ 2,163
	1-J	4		Intake & Referral - Title IV-E Admin.	\$ 233,610	\$ 4,310	\$ 237,920
	1-L	4		Life Skills (Dep.) - Title IV-E Admin.	\$ 61,027	\$ 1,126	\$ 62,153
	1-M	4		Protective Services - Child Abuse - Title IV-E Admin.	\$ 440,396	\$ 8,128	\$ 448,524
	1-N	4		Protective Services - General - Title IV-E Admin.	\$ 595,866	\$ 10,997	\$ 606,863
	2-E	4		Service Planning - Title IV-E Admin.	\$ 288,906	\$ 5,330	\$ 294,236
	2-G	4		Emergency Shelter (Dep.) - Title IV-E Admin.	\$ 523	\$ 11	\$ 534
		4		Foster Family (Dep.) - Title IV-E Admin.	\$ 903,089	\$ 16,664	\$ 919,753
		4		Administration - Title IV-E Admin.	\$ 256,264	\$ 4,729	\$ 260,993
					Total Adjustment Amount		\$ 125,297
			To increase Title IV-E revenue by \$125,297 to include 15 supplemental invoices not reported on the agency's originally submitted fiscal reports.				
			Title 55 PA Code, Chapter 3170.95(a)(b)				

LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
FOR THE PERIOD JULY 1, 2009 TO JUNE 30, 2010  
STATUS OF PRIOR AUDIT FINDING AND RECOMMENDATION

**STATUS OF PRIOR AUDIT FINDING FOR FISCAL YEAR JULY 1, 2006 TO JUNE 30, 2007**

**Finding – Lehigh County Children and Youth Services Did Not Document its Annual Physical Inventory of Fixed Assets**

The County Children and Youth Agency complied with this Finding by documenting the annual physical inventory. The agency began this process during the 2008-2009 fiscal year.

LEHIGH COUNTY CHILDREN AND YOUTH AGENCY  
REPORT DISTRIBUTION LIST

This report was originally distributed to the following:

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