

AMENDED FISCAL REPORTS

For Fiscal Years:

July 1, 2019 to June 30, 2020

July 1, 2020 to June 30, 2021

Mifflin County Children and Youth Agency

June 2023



Commonwealth of Pennsylvania
Department of the Auditor General

Timothy L. DeFoor • Auditor General



**Commonwealth of Pennsylvania
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**TIMOTHY L. DEFOOR
AUDITOR GENERAL**

The Commissioners of Mifflin County
Mifflin County Courthouse
20 North Wayne Street
Lewistown, PA 17044-1707

Dear Commissioners:

We have fulfilled the requirements pursuant to authority derived from Act 148 of 1976, as amended, (62 P.S. § 704.1(a)(4)) for the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary, hereinafter referred to as the submitted fiscal reports, and the related financial records of Mifflin County Children & Youth Agency (agency). The purpose of this engagement is to ascertain and certify the actual commonwealth expenditures incurred on behalf of children residing within the county for the fiscal years July 1, 2019 to June 30, 2020, and July 1, 2020 to June 30, 2021. The scope of our engagement was limited to the fiscal reports submitted to the Pennsylvania Department of Human Services (DHS) as part of the Act 148 Invoice Packages for the fiscal years ended June 30, 2020, and June 30, 2021.

Agency management is responsible for the preparation of the submitted fiscal reports, and compliance with children, youth, and families' regulations. Our engagement procedures included a review of selected agency records and other procedures we deemed necessary to enable us to ascertain and certify the actual commonwealth expenditures incurred on behalf of children residing within the county. We also performed procedures to determine the county's compliance with certain provisions of 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, Chapters 3140 and 3170 (55 Pa. Code §§ 3140.1 *et seq.* and 3170.1 *et seq.*). The engagement was not conducted, nor was it required to be, in accordance with professional auditing or attestation standards. We believe that our engagement procedures provided us a reasonable basis to ascertain and certify the actual commonwealth expenditures incurred on behalf of children residing within Mifflin County.

We certify the enclosed amended fiscal reports fairly present, in all material respects, the total commonwealth expenditures paid on behalf of children residing within the county for the 2019-2020 and 2020-2021 fiscal years based on the accrual basis of accounting.¹

Adjustments to the agency's submitted fiscal reports resulting from the procedures we performed during this engagement are as follows:

- For the **2019-2020 fiscal year**, our engagement resulted in one adjustment being made to the agency's submitted fiscal reports. This adjustment in total impacted the agency's Net State Share by decreasing agency expenditures by \$487. Based on the application of the state participation rates, this adjustment resulted in an amount due to the state totaling \$292.
- For the **2020-2021 fiscal year**, our engagement resulted in no adjustments made to the agency's submitted fiscal reports.

This report includes the following finding and observation:

Finding – Mifflin County Children and Youth Agency Funds Were Commingled With Funds in the County's General Fund.

Observation – Despite the Pennsylvania Department of Human Services Apparent Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers, DHS Failed to Review the Adequacy of the C&Y Agencies Procedures and Results for Ensuring these Providers Comply with CPSL Requirements.

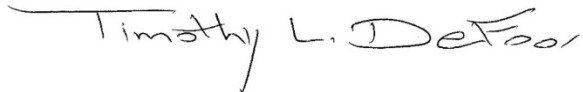
The results of our engagement procedures, as presented in this report, were discussed agency management at an exit conference held on May 4, 2023.

This report is being forwarded to the DHS Bureau of Financial Operations and the Office of Children, Youth, and Families for review and settlement of any recommended adjustments included in our amended fiscal reports. You will be notified by DHS of the decisions made regarding the approval and finalization of any recommended adjustment amounts during the DHS settlement process and the impact, if any, on a future Act 148 payment. At that time, in accordance with the Commonwealth's General Rules of Administrative Practice and Procedure, 1 Pa. Code § 31.1 *et seq.*, you will be afforded the opportunity by Commonwealth DHS to appeal its settlement process decision.

¹ In accordance with DHS regulations, the expenditures reported in the enclosed fiscal reports are limited to expenditures funded by allocations made pursuant to Act 148 of 1976, as amended, (62 P.S. § 704.1) and do not include any expenditures made from other appropriations or grant funds.

We appreciate the cooperation, assistance, and courtesy granted to our representatives by your officials and agency staff. If you have any questions, please feel free to contact the Bureau of County Audits at 717-787-1363.

Sincerely,

A handwritten signature in black ink that reads "Timothy L. DeFoor". The signature is written in a cursive style with a horizontal line above the first few letters.

Timothy L. DeFoor
Auditor General
May 8, 2023

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BACKGROUND

The Department of the Auditor General (department) is responsible for reviewing the fiscal reports known as the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary of the 67 County Children and Youth Agencies. The department determines proper reporting and utilization of funds according to program regulations and guidelines under the Human Services Code 62 P.S. § 704.1(a)(4). The annual state Act 148 allocations are used by the counties to administer social services for the children and youth that reside within the Commonwealth of Pennsylvania, whose stated goal is “to ensure, for each child in this Commonwealth, a permanent, legally assured family which protects the child from abuse and neglect.” The Children and Youth Social Services Program is county-administered and state-supervised by DHS, with shared responsibility for achieving the commonwealth’s goal.

In accordance with the Human Services Code (62 P. S. § 703), DHS is responsible for making and enforcing all rules and regulations necessary and appropriate to the proper accomplishment of the child welfare duties and functions vested by law in the county institution districts or their successors. Title 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, outlines the rules and regulations relative to the county administration of the Children and Youth Social Service Programs. Specifically, in compliance with 55 Pa. Code § 3140.31, the counties must report their cumulative actual expenditures incurred for the provision of children and youth social services on a quarterly basis to DHS through the Act 148 invoice package, which includes the fiscal reports. The expenditures reported in the Act 148 invoice package refers to all costs for dependent and delinquent children and youth services funded or administered by DHS.

We reviewed the final, cumulative 4th quarter fiscal reports submitted to DHS, the agency’s related financial records, and other supporting documentation. This was done to determine whether the agency’s actual, cumulative expenditures and revenues were properly reported to DHS for the respective fiscal years. The amended fiscal reports below include any adjustments we considered necessary to reflect the agency’s actual related revenue, expenditures, and net state share for each fiscal year in our engagement period.

SECTION 1

AMENDED FISCAL REPORTS

FOR THE FISCAL YEAR:

JULY 1, 2019 to JUNE 30, 2020

**MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation ¹		\$	4,800,740
Supplemental Act 148			<u>0</u>
Total State Allocation			4,800,740
State Share (CY348) ²	\$		4,051,408
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	4,051,408
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable ³		\$	4,051,408
Actual Act 148 Revenues Received ⁴			<u>4,051,700</u>
Net Amount Due County/(State) ⁵		\$	<u><u>(292)</u></u>

¹ Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

² State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after auditor's adjustments are considered.

³ Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after auditor's adjustments are considered.

⁴ Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

⁵ Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

**MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED CY348
FISCAL SUMMARY**

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	35,831	0	6,296	0	0	0	0	0	29,535	29,535	0
02. 90% REIMBURSEMENT	28,154	0	5,146	0	0	0	0	0	23,008	20,707	2,301
03. 80% REIMBURSEMENT	5,787,257	70,210	1,208,408	29,537	0	0	0	0	4,479,102	3,583,284	895,818
04. 60% REIMBURSEMENT	610,946	29,204	69,599	0	36,827	24,215	0	1,330	449,771	269,862	179,909
05. 50% REIMBURSEMENT	304,816	8,777	0	0	0	0	0	0	296,039	148,020	148,019
06. TOTAL NET CHILD WELFARE EXPEND.	6,767,004	108,191	1,289,449	29,537	36,827	24,215	0	1,330	5,277,455	4,051,408	1,226,047

YDC/YFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	119,196	2,850							116,346	69,808	46,538

08. NON-REIMBURSABLE EXPENDITURES	2,648	0							2,648		2,648
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09. TOTAL EXPENDITURES	6,888,848	111,041	1,289,449	29,537	36,827	24,215	0	1,330	5,396,449	4,121,216	1,275,233
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10. TOTAL TITLE IV-D COLLECTIONS 90,825

11. TITLE IV-D Collections for IV-E Children 35,052

12. STATE ACT 148 - line 6 4,051,408

13. STATE ACT 148 ALLOCATION 4,800,740

14. ADJUSTED STATE SHARE (lower of 12 or 13) 4,051,408

INVOICE	
AMENDED STATE SHARE (ACT 148)	4,051,408
ACT 148 AMOUNT RECEIVED	4,051,700
ADJUSTMENT TO STATE SHARE	(292)

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED CY370A
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
IN-HOME	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
I-A ADOPTION SERVICE	35,831	0		6,296	0		0	0	0	29,535	29,535	0
I-B ADOPTION ASSISTANCE	1,179,273	0	550,153	12,304			0	0	0	616,816	493,453	123,363
I-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	125,782	0	17,656				0	0	0	108,126	86,501	21,625
I-D COUNSELING - DEPENDENT	1,063,494	0			29,537		0	0	0	1,033,957	827,166	206,791
I-E COUNSELING - DELINQUENT	31,872	0		0	0		0	0	0	31,872	25,498	6,374
I-F DAY CARE	762	0		0	0		0	0	0	762	610	152
I-G DAY TREATMENT - DEPENDENT	0	0		0	0		0	0	0	0	0	0
I-H DAY TREATMENT - DELINQUENT	73,625	0		0	0		0	0	0	73,625	58,900	14,725
I-I HOMEMAKER SERVICE	0	0		0	0		0	0	0	0	0	0
I-J INTAKE & REFERRAL	93,117	0		17,077	0		0	0	0	76,040	60,832	15,208
I-K LIFE SKILLS - DEPENDENT	0	0		0	0		0	0	0	0	0	0
I-L LIFE SKILLS - DELINQUENT	0	0		0	0		0	0	0	0	0	0
I-M PROTECTIVE SERVICE - CHILD ABUSE	318,544	0		57,863	0		0	0	0	260,681	208,545	52,136
I-N PROTECTIVE SERVICE - GENERAL	1,311,475	0		117,956	0		0	0	0	1,193,519	954,815	238,704
I-O SERVICE PLANNING	142,984	0		25,323	0		0	0	0	117,661	94,129	23,532
I-P JUVENILE ACT PROCEEDINGS - DEPENDENT	26,069	0		0	0		0	0	0	26,069	13,035	13,034
I-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0		0	0		0	0	0	0	0	0
I-R SUBTOTAL IN-HOME	4,402,828	0	567,809	236,819	29,537	0	0	0	0	3,568,663	2,853,019	715,644

COMMUNITY BASED PLACEMENT	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE	
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0			0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0			0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	14,884	0	0	2,730			0	0	12,154	9,723	2,431	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	23,717	0	0	0			0	0	23,717	18,974	4,743	0
2-E EMERGENCY SHELTER - DEPENDENT	28,154	0	905	4,241	0		0	0	23,008	20,707	2,301	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	0		0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	988,983	36,189	100,197	185,482			0	0	667,115	533,692	133,423	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0			0	0	0	0	0	0
2-I KINSHIP CARE - DEPENDENT	405,989	34,021	45,351	76,316			0	0	250,301	200,241	50,060	0
2-J KINSHIP CARE - DELINQUENT	0	0	0	0			0	0	0	0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	12,756	0	0	0			0	0	12,756	10,205	2,551	0
2-L SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	0			0	0	0	0	0	0
2-M SUBTOTAL CBP	1,474,483	70,210	146,453	268,769	0	0	0	0	989,051	793,542	195,509	0

INSTITUTIONAL PLACEMENT	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE	
3-A JUVENILE DETENTION SERVICE	278,747	8,777						0	269,970	134,985	134,985	0
3-B RESIDENTIAL SERVICE - DEPENDENT	228,368	19,979	24,183	8,152			0	0	176,054	105,632	70,422	0
3-C RES. SERVICE - DELINQUENT (NON YDC/YFC)	179,399	8,275		2			36,827	24,215	110,080	66,048	44,032	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	119,196	950							(950)	(570)	(380)	0
3-E YDC SECURE	805,710	2,850	24,183	8,154	0	36,827	24,215	0	116,346	69,808	46,538	0
3-F SUBTOTAL INSTITUTIONAL	1,474,483	40,831	24,183	8,154	0	36,827	24,215	0	671,500	375,903	295,597	0

4 ADMINISTRATION	203,179	0		37,262			0	0	1,330	164,587	98,752	65,835
5 TOTAL REVENUES	6,886,200	111,041	738,445	551,004	29,537	36,827	24,215	0	1,330	5,393,801	4,121,216	1,272,585

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED CY370
EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	SUBSIDIES	OPERATING	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	Children Served (by county)	Children Served (Purchased)	Non-Reimbursable Non PS/Sub.	Non-Reim. Purchased Serv/ Subsidies	Program Income related to all Non-Reimbursable
IN-HOME												
1-A ADOPTION SERVICE	23,736	5,244	1,179,273	6,851	0	0	35,831	17	0	0	0	0
1-B ADOPTION ASSISTANCE	0	0	1,179,273	0	0	0	1,179,273	0	133	0	0	0
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	125,782	0	0	0	125,782	0	14	0	0	0
1-D COUNSELING - DEPENDENT	0	0	0	75	1,063,419	0	1,063,494	0	187	0	0	0
1-E COUNSELING - DELINQUENT	0	0	0	31,872	0	0	31,872	0	8	0	0	0
1-F DAY CARE	0	0	0	2,647	0	0	2,647	0	5	0	1,885	0
1-G DAY TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0	0	0	73,625	0	73,625	0	11	0	0	0
1-I HOMEMAKER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	64,542	15,028	13,547	0	0	0	93,117	757	0	0	0	0
1-K LIFE SKILLS - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
1-L LIFE SKILLS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	213,721	49,945	54,944	0	0	0	318,610	341	0	66	0	0
1-N PROTECTIVE SERVICE - GENERAL	438,663	104,076	107,041	0	661,948	0	1,311,728	1,127	2,584	253	0	0
1-O SERVICE PLANNING	94,590	22,120	26,295	0	0	0	143,005	1,468	0	21	0	0
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	0	0	0	0	26,069	0	26,069	0	58	0	0	0
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
1-R SUBTOTAL IN-HOME	835,252	196,413	1,305,055	208,753	1,859,580	0	4,405,053	0	340	0	1,885	0
Number of Children receiving only NON-PURCHASED IN-Home Services												
COMMUNITY BASED PLACEMENT												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	9,904	2,305	0	2,675	0	0	14,884	0	0	0	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	0	201	23,516	0	23,717	159	3	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	11,073	2,579	0	3,816	10,691	0	28,159	158	13	5	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	197,546	50,071	65,075	676,508	0	0	989,200	9,109	46	217	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-I KINSHIP CARE - DEPENDENT	69,131	12,396	19,957	304,505	0	0	405,989	5,352	33	0	0	0
2-J KINSHIP CARE - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	0	12,756	0	12,756	6	1	0	0	0
2-L SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-M SUBTOTAL CBP	287,654	67,351	91,724	1,027,976	0	0	1,474,705	14,784	96	222	0	0
INSTITUTIONAL PLACEMENT												
3-A JUVENILE DETENTION SERVICE	0	0	0	0	278,794	0	278,794	214	11	47	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	7,984	1,838	4,842	213,794	0	0	228,458	1,439	8	90	0	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0	756	178,649	0	0	179,405	1,163	10	6	0	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	0	0	0	0	0	0	0	0
3-E YDC SECURE	0	0	0	0	119,196	0	119,196	231	3	0	0	0
3-F SUBTOTAL INSTITUTIONAL	7,984	1,838	5,598	790,433	0	0	805,853	3,047	32	143	0	0
4 ADMINISTRATION	56,551	12,545	134,141	0	0	0	203,237	0	0	58	0	0
5 TOTAL EXPENDITURES	1,187,441	278,147	1,305,055	440,216	3,677,989	0	6,888,848	0	763	763	1,885	0
County Indirect Costs = \$ 118,497												

**MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

COST CENTER ITEMS	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 35,831	\$ 0	\$ 35,831
Adoption Assistance	1,179,273	0	1,179,273
Subsidized Permanent Legal Custodianship	125,782	0	125,782
Counseling	1,095,366	0	1,095,366
Day Care	2,647	0	2,647
Day Treatment	73,625	0	73,625
Homemaker Service	0	0	0
Intake and Referral	93,117	0	93,117
Life Skills	0	0	0
Protective Service - Child Abuse	318,610	0	318,610
Protective Service - General	1,311,728	0	1,311,728
Service Planning	143,005	0	143,005
Juvenile Act Proceedings	26,069	0	26,069
Alternative Treatment	0	0	0
Community Residential	38,601	0	38,601
Emergency Shelter	28,159	0	28,159
Foster Family	989,200	0	989,200
Kinship Care	405,989	0	405,989
Supervised Independent Living	12,756	0	12,756
Juvenile Detention Service	278,794	0	278,794
Residential Service	407,863	0	407,863
Secure Residential Service (Except YDC)	0	0	0
YDC Secure	119,196	0	119,196
Administration	203,724	(487)	203,237
Combined Total Expense	<u>6,889,335</u>	<u>(487)</u>	<u>6,888,848</u>
Less Non-reimbursables	<u>2,648</u>	<u>0</u>	<u>2,648</u>
Total Net Expense	<u>\$ 6,886,687</u>	<u>\$ (487)</u>	<u>\$ 6,886,200</u>

OBJECTS OF EXPENDITURE	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 1,187,441	\$ 0	\$ 1,187,441
Employee Benefits	278,147	0	278,147
Subsidies	1,305,055	0	1,305,055
Operating	440,703	(487)	440,216
Purchased Services	3,677,989	0	3,677,989
Fixed Assets	0	0	0
Combined Total Expense	<u>6,889,335</u>	<u>(487)</u>	<u>6,888,848</u>
Less Non-reimbursables	<u>2,648</u>	<u>0</u>	<u>2,648</u>
Total Net Expense	<u>\$ 6,886,687</u>	<u>\$ (487)</u>	<u>\$ 6,886,200</u>

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
ADJUSTMENT SCHEDULE

REPORT REFERENCE			ADJ. NO.	EXPLANATION OF ADJUSTMENTS	AS REPORTED OR ADJUSTED	INCREASE/ (DECREASE)	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMN					
CY-370	4	4	1	Administration - Operating To decrease expenditures by \$487 to properly report indirect costs and reconcile to the County Cost Allocation Plan. Title 55 PA Code, Chapter 3170.95(a)(b) CY&F Bulletin 00-95-02	\$ 118,984	\$ (487)	\$ 118,497

SECTION 2

AMENDED FISCAL REPORTS

FOR THE FISCAL YEAR:

JULY 1, 2020 to JUNE 30, 2021

**MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
AMENDED
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation ¹		\$	5,403,249
Supplemental Act 148			<u>0</u>
Total State Allocation			5,403,249
State Share (CY348) ²	\$		4,210,475
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	4,210,475
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable ³		\$	4,210,475
Actual Act 148 Revenues Received ⁴			<u>4,210,475</u>
Net Amount Due County/(State) ⁵		\$	<u><u>0</u></u>

¹ Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

² State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after auditor's adjustments are considered.

³ Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after auditor's adjustments are considered.

⁴ Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

⁵ Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
 FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
 AMENDED CY348
 FISCAL SUMMARY

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	FAMILY FIRST TRANSITION ACT	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	40,357	0	7,489	0	0	0	0	0	32,868	32,868	0
02. 90% REIMBURSEMENT	36,858	0	10,976	0	0	0	0	0	25,882	23,294	2,588
03. 80% REIMBURSEMENT	6,098,814	33,841	1,344,542	29,537	0	0	0	0	4,690,894	3,752,714	938,180
04. 60% REIMBURSEMENT	635,313	20,397	149,146	0	36,827	24,215	0	1,861	402,867	241,720	161,147
05. 50% REIMBURSEMENT	321,019	1,263	0	0	0	0	0	0	319,756	159,879	159,877
06. TOTAL NET CHILD WELFARE EXPEND.	7,132,361	55,501	1,512,153	29,537	36,827	24,215	0	1,861	5,472,267	4,210,475	1,261,792

YDC/YFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	336,582	5,700							330,882	198,529	132,353

08. NON-REIMBURSABLE EXPENDITURES	4,681	0							4,681		4,681
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09. TOTAL EXPENDITURES	7,473,624	61,201	1,512,153	29,537	36,827	24,215	0	1,861	5,807,830	4,409,004	1,398,826
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10. TOTAL TITLE IV-D COLLECTIONS 57,622

11. TITLE IV-D Collections for IV-E Children 23,271

12. STATE ACT 148 - line 6 4,210,475

13. STATE ACT 148 ALLOCATION 5,403,249

14. ADJUSTED STATE SHARE (lower of 12 or 13) 4,210,475

INVOICE	
AMENDED STATE SHARE (ACT 148)	4,210,475
ACT 148 AMOUNT RECEIVED	4,210,475
ADJUSTMENT TO STATE SHARE	0

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
AMENDED CY370A
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
IN-HOME	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Family First Transition Act	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
1-A ADOPTION SERVICE	40,357	0		7,489	0		0	0	0	32,868	32,868	0
1-B ADOPTION ASSISTANCE	1,283,887	0	656,499	7,422			0	0	0	619,966	495,973	123,993
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANS	126,116	0	21,320	0			0	0	0	104,796	83,837	20,959
1-D COUNSELING - DEPENDENT	1,134,760	0		0	29,537	0	0	0	0	1,105,223	884,178	221,045
1-E COUNSELING - DELINQUENT	14,953	0		0	0	0	0	0	0	14,953	11,962	2,991
1-F DAY CARE	63	0		0	0	0	0	0	0	63	50	13
1-G DAY TREATMENT - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-H DAY TREATMENT - DELINQUENT	21,213	0		0	0	0	0	0	0	21,213	16,970	4,243
1-I HOMEMAKER SERVICE	0	0		0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	103,355	0		19,669	0	0	0	0	0	83,686	66,949	16,737
1-K LIFE SKILLS - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-L LIFE SKILLS - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-M LIFE SKILLS - DELINQUENT	359,424	0		67,536	0	0	0	0	0	291,888	233,510	58,378
1-N PROTECTIVE SERVICE - CHILD ABUSE	1,448,772	0		125,130	0	0	0	0	0	1,323,642	1,058,914	264,728
1-O SERVICE PLANNING	164,877	0		29,947	0	0	0	0	0	134,930	107,944	26,986
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	41,609	0		0	0	0	0	0	0	41,609	20,805	20,804
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-R SUBTOTAL IN-HOME	4,739,386	0	677,819	257,193	29,537	0	0	0	0	3,774,837	3,013,960	760,877
COMMUNITY BASED PLACEMENT	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	16,537	0		3,146			0	0	0	13,391	10,713	2,678
2-D COMMUNITY RESIDENTIAL - DELINQUENT	17,967	0		0			0	0	0	17,967	14,374	3,593
2-E EMERGENCY SHELTER - DEPENDENT	36,858	0		4,759	6,217	0	0	0	0	25,882	23,294	2,588
2-F EMERGENCY SHELTER - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	882,277	18,914	102,772	169,128			0	0	0	591,463	473,170	118,293
2-H FOSTER FAMILY - DELINQUENT	6,573	0	0	0			0	0	0	6,573	5,258	1,315
2-I KINSHIP CARE - DEPENDENT	444,436	14,484	46,483	95,488			0	0	0	287,979	230,383	57,596
2-J KINSHIP CARE - DELINQUENT	0	0		0			0	0	0	0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	73,604	443	0	0			0	0	0	73,161	58,529	14,632
2-L SUP. INDEPENDENT LIVING - DELINQUENT	0	0		0			0	0	0	0	0	0
2-M SUBTOTAL CBP	1,478,252	33,841	154,016	273,979	0	0	0	0	0	1,016,416	815,721	200,693
INSTITUTIONAL PLACEMENT	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
3-A JUVENILE DETENTION SERVICE	279,410	1,263					0	0	0	278,147	139,074	139,073
3-B RESIDENTIAL SERVICE - DEPENDENT	281,533	9,892	90,416	17,843		36,827	24,215	0	0	102,340	61,404	40,936
3-C RES. SERVICE - DELINQUENT (NON YDC/YFC)	112,911	10,139	0	0		0	0	0	0	102,772	61,663	41,109
3-D SECURE RES. SERVICE (EXCEPT YDC)	25,982	366					0	0	0	25,616	15,370	10,246
3-E YDC SECURE	336,582	5,700					0	0	0	330,882	198,529	132,353
3-F SUBTOTAL INSTITUTIONAL	1,036,418	27,360	90,416	17,843	0	36,827	24,215	0	0	839,757	476,040	363,717
4 ADMINISTRATION	214,887	0		40,887			0	0	1,861	172,139	103,283	68,856
5 TOTAL REVENUES	7,468,943	61,201	922,251	589,902	29,537	36,827	24,215	0	1,861	5,803,149	4,409,004	1,394,145

**MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
AMENDED
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

COST CENTER ITEMS	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 40,357	\$ 0	\$ 40,357
Adoption Assistance	1,283,887	0	1,283,887
Subsidized Permanent Legal Custodianship	126,116	0	126,116
Counseling	1,149,713	0	1,149,713
Day Care	361	0	361
Day Treatment	21,213	0	21,213
Homemaker Service	0	0	0
Intake and Referral	103,355	0	103,355
Life Skills	0	0	0
Protective Service - Child Abuse	359,485	0	359,485
Protective Service - General	1,448,772	0	1,448,772
Service Planning	164,877	0	164,877
Juvenile Act Proceedings	41,609	0	41,609
Alternative Treatment	0	0	0
Community Residential	34,504	0	34,504
Emergency Shelter	36,858	0	36,858
Foster Family	891,282	0	891,282
Kinship Care	446,312	0	446,312
Supervised Independent Living	73,604	0	73,604
Juvenile Detention Service	279,410	0	279,410
Residential Service	394,458	0	394,458
Secure Residential Service (Except YDC)	25,982	0	25,982
YDC Secure	336,582	0	336,582
Administration	214,887	0	214,887
Combined Total Expense	<u>7,473,624</u>	<u>0</u>	<u>7,473,624</u>
Less Non-reimbursables	<u>4,681</u>	<u>0</u>	<u>4,681</u>
Total Net Expense	<u>\$ 7,468,943</u>	<u>\$ 0</u>	<u>\$ 7,468,943</u>

OBJECTS OF EXPENDITURE	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 1,138,290	\$ 0	\$ 1,138,290
Employee Benefits	466,044	0	466,044
Subsidies	1,410,003	0	1,410,003
Operating	451,985	0	451,985
Purchased Services	4,007,302	0	4,007,302
Fixed Assets	0	0	0
Combined Total Expense	<u>7,473,624</u>	<u>0</u>	<u>7,473,624</u>
Less Non-reimbursables	<u>4,681</u>	<u>0</u>	<u>4,681</u>
Total Net Expense	<u>\$ 7,468,943</u>	<u>\$ 0</u>	<u>\$ 7,468,943</u>

SECTION 3

STATUS OF PRIOR ENGAGEMENT FINDING AND RECOMMENDATION

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
STATUS OF PRIOR ENGAGEMENT FINDING AND RECOMMENDATIONS

The prior report included the following finding:

Finding - Mifflin County Children and Youth Agency Funds Were Commingled With Funds in the County's General Fund

In our prior engagement report, for the fiscal years July 1, 2017 to June 30, 2019, we cited the agency for commingling agency funds with funds in Mifflin County's General Fund without maintaining a children and youth account balance.

During the conduct of our current engagement, we determined the issuance of a repeat finding is warranted since corrective actions were not developed and implemented.

SECTION 4

CURRENT ENGAGEMENT FINDING AND RECOMMENDATIONS

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT FINDING AND RECOMMENDATIONS

Finding – Unresolved Prior Engagement Recommendations - Mifflin County Children and Youth Agency Funds Were Commingled With Funds in the County’s General Fund

Condition: In our prior engagement report, for the fiscal years July 1, 2017 to June 30, 2019, we cited the agency for commingling agency funds with funds in Mifflin County’s General Fund without maintaining a children and youth account balance.

During our current engagement period, the agency did not implement policy and procedures to ensure that funds for the provision of children and youth services are accounted for separate from other county funds.

Criteria: Good business practices and an adequate system of internal controls include accounting for assets, liabilities, revenues, and expenditures in sufficient detail to prepare relevant financial reports efficiently and effectively, and the commingling of funds and related revenues and expenditures for which separate reporting is required represents a deficiency in the system of internal controls.

55 Pa. Code Chapter 3140. Planning and Financial Reimbursement Requirements for County Children and Youth Social Service Programs:

- *Section 3140.21. Reimbursement for Services. General. “(a) Under section 704.1 of the Public Welfare Code (62 P.S. § 704.1), the Department reimburses expenses incurred by the county for children and youth social services, including services to alleged and adjudicated dependent and delinquent children according to an approved county plan and budget estimate up to the amount of State funds allocated to the county under section 709.3 of the Public Welfare Code (62 P.S. § 709.3).”*

Children, Youth and Families Bulletin 3140-18-01: Fiscal Year 2016-2017 Act 148 Invoicing & Medicaid Invoicing Procedures for County Child Welfare Services – Instructions for Completion of County Children and Youth Social Service Programs Expenditure Report:

This is a report of actual expenditures of the County Children and Youth Agency categorized for all services, into specific cost centers by intermediate object of expenditures.

55 Pa. Code §3170. Allowable Costs and Procedures for County Children and Youth:

Section 3170.11(b). Purpose. “The Department will only participate in expenditures or activities which are permitted under the County Code (16 P.S. § § 101-2902) applicable to the particular county requesting reimbursement. The Department will participate financially in the payment of those expenditures which are necessary and justifiable for program operation...”

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT FINDING AND RECOMMENDATIONS

Section 3170.11(e). Purpose. “This chapter shall apply to county children and youth social services agencies in the Commonwealth, and providers of service to the county agencies, where applicable.”

Section 3170.105. Earned Interest. “Interest earned by the county on Departmental funds shall be considered as other income to reduce total expenditures in arriving at eligible expenditures for Departmental participation. However, since interest is considered a legitimate revenue of the county, it is available for use by the county to increase the level of service provided. Interest cannot be used to offset the county’s matching share, to fund non-children and youth related services, or county general expenses...”

Cause: Agency management stated the County’s accounting system was not compatible with the agency accounting system and the funds were not separated within the County’s General Fund to enable the County to maintain a separate balance for Children and Youth funds. Agency management added that the County is in the process of establishing a separate fund and the County currently tracks income and expenses separately through project codes and organization/object codes through the MUNIS accounting system and that the agency is an isolated department.

Effect: The commingling of funds increases the risk of expending funds restricted for the provision of children and youth services on unrelated purposes and of interest earned on the restricted funds not being allocated to and expended for authorized children and youth services.

Recommendations: Mifflin County management should develop and implement internal controls to ensure that funds for the provision of children and youth services are accounted for separate from other county funds. This should include the maintenance of a separate fund or accounting balance for children and youth funds, allocation of interest earned on the balance to the balance, and expenditure of interest earned solely for authorized children and youth services.

Agency Representative Response: The County and children and youth agency are currently in discussions to separate children and youth funds from the County General Funds.

Auditor’s Conclusion: We will follow up with agency management, during our next engagement, to determine whether children and youth funds are separated from the County General Funds and interest earned on the children and youth balance is used for authorized children and youth services.

SECTION 5

CURRENT ENGAGEMENT OBSERVATION

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Observation – Despite the Pennsylvania Department of Human Services Apparent Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers, DHS Failed to Review the Adequacy of the C&Y Agencies Procedures and Results for Ensuring these Providers Comply with CPSL Requirements

The vast majority of Pennsylvania’s County Children and Youth (C&Y) agencies contract with non-government In-Home Preventative Service providers (contracted providers) to deliver services to children outside of an institutional or community-based setting, and those services are referred to as In-Home Purchased Services.² The Child Protective Services Law (CPSL) requires the conduct of Criminal Background Checks and Child Abuse History Clearances (certifications) for all contracted providers’ (and their respective subcontractors’) employees and direct volunteers.³

Since 2016, we have communicated concerns to the Pennsylvania Department of Human Services (DHS) that these contracted providers were not being monitored for compliance with the CPSL certification mandates. Specifically, this needed monitoring relates to obtaining assurance as to the sufficiency of each C&Y agency’s procedures for reviewing the certifications of contracted providers’ employees and volunteers and their respective subcontractors, whose duties require them to come into direct contact with children and taking appropriate corrective actions when disqualifying incidents are identified. Furthermore, these contracted providers are not subject to licensure nor annual inspections under the Human Services Code (Code).⁴ Our concerns continue to be communicated through the inclusion of a standardized observation in our C&Y Program engagement reports and through correspondence with DHS.

In February 2018, DHS senior management staff affirmed that DHS is responsible for communicating contract-monitoring expectations to the C&Y agencies and for implementing a method to ensure certification monitoring is being performed adequately. DHS staff also stated these expectations were communicated to C&Y agencies on numerous occasions since 2016.

² Institutional and community-based settings are those in which the child is outside of the home for the entire time (e.g., Juvenile Detention, Residential Services, Secure Residential, Youth Development Camps, Youth Forestry Camps, Foster Care, Emergency Shelter, Group Homes, etc.). In-Home supportive services are provided while the child is in their own home or supportive services provided to the child or child’s family while the child is in substitute care.

³ 23 Pa.C.S. §§ 6344 and 6344.2. Please note that CPSL 23 Pa.C.S. § 6344.4 now requires recertification of the required state and federal background checks and the child abuse clearance every 60 months.

⁴ Based on a recent communication with DHS in early September 2020, the state agency candidly indicated that it lacks sufficient budgetary resources, leading to inadequate staffing to provide for the licensure and inspection of these contracted providers, which includes a large population of not only these providers, but also their subcontractors. Further, the implication of these budgetary constraints is that it would not be reasonable to pursue or support related legislation to make these contracted providers and their subcontractors subject to licensure and inspection. Please see the Special Note in Endnote 1.

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Our 2018 Position Statement Letter

On March 18, 2018, we sent a Position Statement Letter to then DHS Deputy Secretary for Children, Youth and Families, which was also delivered to the Pennsylvania Senate and House of Representatives' children and youth committee chairs. The major purpose of our letter was to express our concerns, as detailed above.

DHS Corrective Actions Taken

In an effort to further address our concerns, DHS expanded its CPSL adherence requirements for C&Y agencies through the issuance of its 2019 revision of its Single Audit Supplement (supplement) for counties, effective for the fiscal year ended June 30, 2019. The supplement included the following requirements for C&Y agencies and their auditors who conduct Single Audits of counties.

C&Y agencies are required to:

- Monitor contracted provider adherence to the CPSL background check requirements to assure the safety of children receiving prevention, reunification, and aftercare services (services coded as in-home).
- Document these efforts and report them to DHS on a supplemental schedule included in each counties' Single Audit package.
- Create a listing of contracted providers that deliver in-home coded services.
- Monitor a sample of contracted providers' compliance with the CPSL requirements, including checking for incidents since the date of the background clearances.
- Communicate any violations to contracted providers and obtain a corrective action plan.
- Follow-up on implementation of the corrective action plan within six months.
- Document the results of the monitoring.

As part of the Single Audit, the auditors are required to perform agreed-upon procedures with regard to the supplemental schedule noted above, including the following:

- Obtain a listing of contracted providers that deliver in-home coded services for the C&Y agency.
- Test the listing of contracted providers for completeness.
- Analyze the C&Y agency's documentation of monitoring activities for adequacy of monitoring, the C&Y agency's obtaining of any necessary corrective action plans, the C&Y agency's timely follow-up on corrective action plans, and the adequacy and accuracy of the monitoring documentation as represented on the supplemental schedule.
- Disclose any exceptions or findings within the Single Audit package for items not reflected on the supplemental schedule.

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Our Current Position

We believe that the requirements that DHS included in its supplement are great first steps in obtaining assurance of the C&Y agencies' compliance with the CPSL certification requirements. Specifically, having independent auditors reviewing the adequacy of the C&Y agencies' monitoring of the CPSL background check requirements for contracted providers annually, and reporting the C&Y agencies' monitoring efforts in a supplemental schedule of the Single Audit package that is provided to DHS appears to be effective. As part of the CPSL certification monitoring process, it is incumbent upon DHS to review the supplemental schedule and any exceptions or findings within the Single Audit packages to ascertain whether the C&Y agencies are properly monitoring for CPSL certification requirements of its contracted providers. However, as of March 2021, DHS officials acknowledged that staff have not started reviewing the Single Audit packages for this purpose.⁵

This lack of review by DHS is especially concerning considering DHS as the oversight agency could remain unaware of improper monitoring being performed by a C&Y agency and/or non-compliance with the CPSL occurring despite receiving an audit report disclosing such information. Therefore, we believe that it is imperative that DHS review the Single Audit packages for CPSL compliance by the C&Y agencies in a timely manner.

Alternatively, DHS could implement its own monitoring process whereby it reviews the adequacy of each C&Y agency's monitoring to ensure the agency's contracted providers and their subcontractors complied with CPSL certification requirements. The process would include reviewing the corrective actions plans when disqualifying incidents were identified and verifying that the corrective action plans were implemented.ⁱ

Conclusion

As the oversight agency, it is our opinion that DHS should ensure that every C&Y agency and its respective contracted providers are actually adhering to the CPSL certification requirements. This specifically relates to obtaining assurance as to the adequacy of each C&Y Agency's procedures for reviewing the certifications of their contracted providers' employees and volunteers and their subcontractors (whose duties require them to come into direct contact with children) and taking appropriate corrective action when disqualifying incidents are identified. We continue to believe that these children remain particularly vulnerable because contracted in-home services are often times provided outside the presence and view of others.

⁵ DHS informed us that they merely verbally inquire about the status of C&Y agencies' respective corrective action plans during their monitoring process.

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

ⁱ **Special Note:** In marked contrast to contracted foster care parents/providers and day treatment centers/child residential facilities, as well as 12 other types of facilities and programs, these C&Y contracted providers are not subject to annual licensure and an inspection process in accordance with the Human Services Code (Code). As noted in an earlier footnote, DHS recently made the candid statement that it lacks sufficient budgetary resources, leading to inadequate staffing to provide for the licensure and inspection of these contracted providers.

Our Department understands and appreciates these budgetary difficulties and that it may not be practical, but it is definitely reasonable to have licensure and inspections under the Code for this very large population of these C&Y agencies' contracted providers and their subcontractors.

MIFFLIN COUNTY CHILDREN AND YOUTH AGENCY
REPORT DISTRIBUTION LIST

This report was originally distributed to the following:

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Governor
Commonwealth of Pennsylvania

Ms. Valerie A. Arkoosh, MD, MPH

Acting Secretary
Department of Human Services

Mr. Laval Miller-Wilson

Deputy Secretary
Office of Children, Youth and Families
Department of Human Services

Ms. Tia Petrovitz

Fiscal Management Specialist 4
Division of County Programs
Bureau of Budget and Fiscal Support
Office of Children, Youth and Families
Department of Human Services

Mr. Jim Flanagan

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Ms. Heather Rudy

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Ms. Nicole Patkalitsky

Director
Mifflin County Children & Youth Agency

Ms. Crystal Hagans

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Mifflin County Children & Youth Agency

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Mifflin County

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