

PROTHONOTARY-  
COLLECTIONS ON BEHALF OF  
THE DEPARTMENT OF TREASURY

ALLEGHENY COUNTY

AUDIT REPORT

FOR THE PERIOD

SEPTEMBER 1, 2001 TO AUGUST 31, 2004



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## Independent Auditor's Report

The Honorable Robert P. Casey, Jr.  
Treasury Department  
129 Finance Building  
Harrisburg, PA 17120-0018

We have audited the accompanying statement of receipts and disbursements – cash basis of the Prothonotary, Allegheny County, Pennsylvania (County Officer), for the period September 1, 2001 to August 31, 2004, pursuant to the requirements of Section 401(e) of *The Fiscal Code*. This financial statement is the responsibility of the county office's management. Our responsibility is to express an opinion on this statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the accompanying financial statement was prepared using accounting practices prescribed by the Pennsylvania Department of Treasury, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material. The financial statement presents only the Commonwealth portion of cash receipts and disbursements and is not intended to present fairly the financial position and results of operations of the County Officer, in conformity with accounting principles generally accepted in the United States.

Independent Auditor's Report (Continued)

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the County Officer, as of August 31, 2004, the changes in its financial position, or where applicable, its cash flows for the period then ended.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the operations of the County Officer as it pertains to receipts made on behalf of the Department of Revenue and the Administrative Office of Pennsylvania Courts for the period September 1, 2001 to August 31, 2004, on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 7, 2006, on our consideration of the County Officer's internal control over financial reporting and on our tests of its compliance with certain provisions of laws and regulations. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended solely for the information and use of the Pennsylvania Department of Treasury and the County Officer and is not intended to be and should not be used by anyone other than these specified parties.

February 7, 2006

JACK WAGNER  
Auditor General

PROTHONOTARY  
 ALLEGHENY COUNTY  
 STATEMENT OF RECEIPTS AND DISBURSEMENTS – CASH BASIS  
 FOR THE PERIOD  
 SEPTEMBER 1, 2001 TO AUGUST 31, 2004

Receipts:

Deputy Sheriff's Training and Education Surcharge (Note 2)	\$ 1,131,163
Disbursements to Department of Treasury (Note 3)	<u>(1,131,163)</u>
Balance due Department of Treasury (County) (Note 4)	-
Audit adjustments	<u>-</u>
Adjusted balance due Department of Treasury (County) for the period September 1, 2001 to August 31, 2004	<u>\$ -</u>

Notes to the financial statement are an integral part of this report.

PROTHONOTARY  
ALLEGHENY COUNTY  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE PERIOD  
SEPTEMBER 1, 2001 TO AUGUST 31, 2004

1. Summary Of Significant Accounting Policies

Basis Of Presentation

The financial statement was prepared in accordance with the requirements of the Pennsylvania Department of Treasury. This financial statement is not intended to present either financial results of operations or financial position in conformity with generally accepted accounting principles.

Basis Of Accounting

The financial statement was prepared on the cash basis of accounting. Under this method, revenues were recognized when received and expenditures were recognized when paid.

Audit Requirement

The financial presentation has been prepared in accordance with Title 72 P.S. Section 401 (e) of *The Fiscal Code*, which requires the Department of the Auditor General to audit collections on behalf of the Deputy Sheriff's Education and Training Account. A statement of assets and liabilities was not a required part of the financial presentation because of the limited reporting scope by the Prothonotary. Therefore, a statement of assets and liabilities was not audited and is not a part of this report.

2. Receipts

Total receipts consist of Deputy Sheriff's Education and Training Surcharges collected on behalf of the Department of Treasury.

3. Disbursements

Total disbursements are comprised of checks to the Department of Treasury.

4. Balance Due Department of Treasury (County) For The Period September 1, 2001 To August 31, 2004

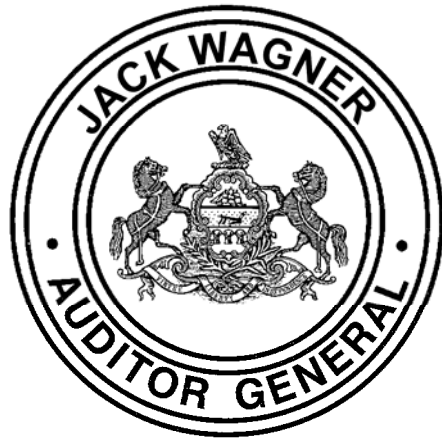
This balance reflects a summary of transmittal reports as settled by the Department of Treasury.



PROTHONOTARY  
ALLEGHENY COUNTY  
NOTES TO THE FINANCIAL STATEMENT  
FOR THE PERIOD  
SEPTEMBER 1, 2001 TO AUGUST 31, 2004

5. County Officer Serving During Audit Period

Michael E. Lamb served as Prothonotary during the period September 1, 2001 to August 31, 2004.



Report On Compliance And On  
Internal Control Over Financial Reporting

The Honorable Robert P. Casey, Jr.  
Treasury Department  
129 Finance Building  
Harrisburg, PA 17120-0018

We have audited the statement of receipts and disbursements – cash basis of the Prothonotary, Allegheny County, Pennsylvania (County Officer), for the period September 1, 2001 to August 31, 2004, and have issued our report thereon dated February 7, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the County Officer’s financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws and regulations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County Officer’s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be

Report On Compliance And On  
Internal Control Over Financial Reporting (Continued)

material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Pennsylvania Department of Revenue, the Administrative Office of Pennsylvania Courts, and the County Officer and is not intended to be and should not be used by anyone other than these specified parties.

February 7, 2006

JACK WAGNER  
Auditor General

PROTHONOTARY  
ALLEGHENY COUNTY  
REPORT DISTRIBUTION  
FOR THE PERIOD  
SEPTEMBER 1, 2001 TO AUGUST 31, 2004

This report was initially distributed to:

The Honorable Robert P. Casey, Jr.  
Treasury Department  
129 Finance Building  
Harrisburg, PA 17120-0018

Prothonotary  
Allegheny County  
Allegheny County Courthouse  
Pittsburgh, PA 15219

The Honorable Michael E. Lamb                      Prothonotary

The Honorable Mark Patrick Flaharty              Controller

This report is a matter of public record. Copies of this report may be obtained from the Pennsylvania Department of the Auditor General, Office of Communications, 318 Finance Building, Harrisburg, PA 17120. If you have any questions regarding this report or any other matter, you may contact the Department of the Auditor General by accessing our website at [www.auditorgen.state.pa.us](http://www.auditorgen.state.pa.us).