ATTESTATION ENGAGEMENT

Treasurer

Union County, Pennsylvania
For the Period
Hunting - July 1, 2014 to June 30, 2018
Fishing and Dog - January 1, 2015 to
December 31, 2018

March 2020



Eugene A. DePasquale • Auditor General



Commonwealth of Pennsylvania
Department of the Auditor General
Harrisburg, PA 17120-0018
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EUGENE A. DEPASQUALE AUDITOR GENERAL

Independent Auditor's Report

The Honorable Diane Reigle Treasurer Union County Lewisburg, PA 17837

We have examined the accompanying statements of receipts and disbursements (Statements) of the Treasurer, Union County, Pennsylvania (County Officer), for the license period identified on the contents page, pursuant to the requirements of Section 401(d) of *The Fiscal Code*, 72 P.S. § 401(d). The county office's management is responsible for presenting these Statements in accordance with the criteria set forth in Note 1. Our responsibility is to express an opinion on these Statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Statements are presented in accordance with the criteria described above, in all material respects. An examination involves performing procedures to obtain evidence about the statements of receipts and disbursements. The nature, timing and extent of the procedures selected depend on our judgement, including an assessment of the risks of material misstatement of the Statements, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are mandated by Section 401(d) of *The Fiscal Code* to audit the accounts of each county officer to determine whether all moneys collected on behalf of the Commonwealth have been correctly assessed, reported and promptly remitted. *Government Auditing Standards* issued by the Comptroller General of the United States include attestation engagements as a separate type of audit. An attestation engagement performed pursuant to *Government Auditing Standards* involves additional standards that exceed the standards provided by the American Institute of Certified Public Accountants. Accordingly, this attestation engagement complies with both *Government Auditing Standards* and Section 401(d) of *The Fiscal Code*.

<u>Independent Auditor's Report (Continued)</u>

In our opinion, the Statements referred to above, for the license period identified on the contents page, are presented in accordance with the criteria set forth in Note 1, in all material respects.

In accordance with Government Auditing Standards, we are required to report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control; fraud and noncompliance with provisions of laws or regulations that have a material effect on the Statements; and any other instances that warrant the attention of those charged with governance; noncompliance with provisions of contracts or grant agreements, and abuse that has a material effect on the Statements. We are also required to obtain and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. We performed our examination to express an opinion on whether the Statements are presented in accordance with the criteria described above and not for the purpose of expressing an opinion on internal control over reporting on the Statements or on compliance and other matters; accordingly, we express no such opinions.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose of expressing an opinion on whether the Statements are presented in accordance with the criteria described above and was not designed to identify all deficiencies in internal control over reporting on the Statements that might be material weaknesses or significant deficiencies. Given these limitations, during our engagement we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

As part of obtaining reasonable assurance about whether the Statements are free from material misstatement, we performed tests of the County Officer's compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of Statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our engagement, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

<u>Independent Auditor's Report (Continued)</u>

The purpose of this report is to determine whether all moneys collected on behalf of the Commonwealth have been correctly assessed, reported and promptly remitted. This report is not suitable for any other purposes.

We appreciate the courtesy extended by the Treasurer, Union County, to us during the course of our examination. If you have any questions, please feel free to contact the Bureau of County Audits at 717-787-1363.

January 28, 2020

Eugene A. DePasquale Auditor General

Eugent: O-Pasper

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HUNTING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2014 TO JUNE 30, 2015

| <u>License Type</u> | Licenses Sold | | Game |
|---|------------------|----|-------------|
| Resident | | | |
| Adult | 63 | \$ | 1,241.10 |
| Landowner | 7 | | 25.90 |
| Junior combination | 7 | | 60.90 |
| Senior | 3 | | 38.10 |
| Senior Lifetime Combo | 7 | | 704.90 |
| Senior Lifetime Hunting | 3 | | 152.10 |
| Military | 13 | | 22.10 |
| Reserves | 1 | | 1.70 |
| Spring Turkey | 18 | | 372.60 |
| Mentored Youth | 8 | | 13.60 |
| Non-resident | | | |
| Adult | 4 | | 402.80 |
| Archery - Resident and Non-resident | 50 | | 785.00 |
| Muzzleloaders - Resident and Non-resident | 35 | | 374.50 |
| Antlerless deer | | | |
| Resident | 3,848 | | 21,933.60 |
| Resident landowners | 19 | | 108.30 |
| Non-resident | 25 | | 642.50 |
| Armed forces | 17 | | 96.90 |
| Disabled veterans | 12 | | 68.40 |
| Elk - Antlered and Antlerless | 12 | | 128.40 |
| Bobcat | 7 | | 39.90 |
| Fisher | 4 | | 22.80 |
| Furtaker | | | |
| Adult resident | 7 | | 137.90 |
| Senior resident | 1 | | 12.70 |
| Migratory - Resident and Non-resident | 27 | | 72.90 |
| Bear - Resident and Non-resident | 55 | | 863.50 |
| DM AP - Resident and Non-resident | 26 | | 252.20 |
| Replacements | 11 | | 62.70 |
| Donations for the Game Commission | 26 | | 81.40 |
| Totals (Note 2) | 4,316 | | 28,719.40 |
| Totals (Note 2) | 4,310 | | 26,/19.40 |
| Disbursements to Game Commission (Note 3) | | | (28,649.40) |
| Credits taken for licenses issued for Disabled Veterans and | | | |
| Senior Lifetime Hunt renewals | | | (70.00) |
| Senior Effectine Trunt renewals | | - | (70.00) |
| Balance due Game Commission (County) | | | |
| per settled reports (Note 4) | | | - |
| Examination adjustments | | | - |
| Adjusted balance due Game Commission (County) | | | |
| for the license period July 1, 2014 to June 30, 2015 | | \$ | - |
| 1 5 7 | | | |

HUNTING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2015 TO JUNE 30, 2016

| <u>License Type</u> | Licenses Sold | Amount Due Game Commission | |
|---|------------------|----------------------------------|--|
| Resident | | | |
| Adult | 56 | \$ 1,103.20 | |
| Junior | 3 | 17.10 | |
| Landowner | 7 | 25.90 | |
| Junior combination | 5 | 43.50 | |
| Senior | 2 | 25.40 | |
| Senior Lifetime Combo | 3 | 302.10 | |
| Senior Lifetime Hunting | 4 | 202.80 | |
| Military | 7 | 12.90 | |
| Reserves | 1 | 1.70 | |
| Spring Turkey | 16 | 331.20 | |
| Mentored Youth | 9 | 15.30 | |
| Archery - Resident and Non-resident | 47 | 737.90 | |
| Muzzleloaders - Resident and Non-resident | 31 | 331.70 | |
| Antlerless deer | 31 | 331.70 | |
| Resident | 3,779 | 21,540.30 | |
| Resident landowners | 17 | 96.90 | |
| Non-resident | 18 | 462.60 | |
| Armed forces | 10 | 57.00 | |
| Disabled veterans | 14 | 79.80 | |
| Elk - Antlered and Antlerless | 15 | 160.50 | |
| Bobcat | 6 | 34.20 | |
| | | | |
| Fisher Fisher Fisher | 2 | 11.40 | |
| Federal Duck Stamp Furtaker | 5 | 136.00 | |
| | 4 | 70.00 | |
| Adult resident | 4 | 78.80 | |
| Senior resident | 1 | 12.70 | |
| Migratory - Resident and Non-resident | 22 | 59.40 | |
| Bear - Resident and Non-resident | 59 | 926.30 | |
| DM AP - Resident and Non-resident | 18 | 174.60 | |
| Replacements | 27 | 153.90 | |
| Donations for the Game Commission | 28 | 100.70 | |
| Totals (Note 2) | 4,216 | 27,235.80 | |
| Disbursements to Game Commission (Note 3) | | (27,158.80) | |
| Credits taken for licenses issued for Disabled Veterans and | | | |
| Senior Lifetime Hunt renewals | | (77.00) | |
| Balance due Game Commission (County) | | | |
| per settled reports (Note 4) | | _ | |
| per serrica reports (14016 7) | | - | |
| Examination adjustments | | | |
| Adjusted balance due Game Commission (County) | | | |
| for the license period July 1, 2015 to June 30, 2016 | | \$ - | |
| 101 111 11001100 portion vary 1, 2013 to valle 30, 2010 | | Ψ | |

HUNTING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2016 TO JUNE 30, 2017

| Resident Adult 49 \$ 975.1 Junior 2 11.8 Landowner 6 23.4 Junior combination 11 97.9 Senior 2 25.8 Senior Lifetime Combo 4 403.6 Senior Lifetime Hunting 2 101.8 Senior Lifetime Up grade Combo 1 50.9 Military 7 16.3 | |
|--|------------|
| Junior 2 11.8 Landowner 6 23.4 Junior combination 11 97.9 Senior 2 25.8 Senior Lifetime Combo 4 403.6 Senior Lifetime Hunting 2 101.8 Senior Lifetime Up grade Combo 1 50.9 | |
| Landowner 6 23.4 Junior combination 11 97.9 Senior 2 25.8 Senior Lifetime Combo 4 403.6 Senior Lifetime Hunting 2 101.8 Senior Lifetime Up grade Combo 1 50.9 | 0 |
| Junior combination 11 97.9 Senior 2 25.8 Senior Lifetime Combo 4 403.6 Senior Lifetime Hunting 2 101.8 Senior Lifetime Up grade Combo 1 50.9 | 0 |
| Senior225.8Senior Lifetime Combo4403.6Senior Lifetime Hunting2101.8Senior Lifetime Up grade Combo150.9 | 0 |
| Senior Lifetime Combo4403.6Senior Lifetime Hunting2101.8Senior Lifetime Up grade Combo150.9 | 0 |
| Senior Lifetime Hunting 2 101.8 Senior Lifetime Up grade Combo 1 50.9 | 0 |
| Senior Lifetime Up grade Combo 1 50.9 | 0 |
| | 0 |
| Military 7 16.3 | 0 |
| | 0 |
| Reserves 1 1.9 | 0 |
| Spring Turkey 9 188.1 | 0 |
| Mentored Youth 3 5.7 | 0 |
| Archery - Resident and Non-resident 45 715.5 | 0 |
| Muzzleloaders - Resident and Non-resident 23 250.7 | 0 |
| Antlerless deer | |
| Resident 3,823 22,555.7 | 0 |
| Resident landowners 16 94.4 | |
| Non-resident 26 673.4 | 0 |
| Armed forces 6 35.4 | |
| Disabled veterans 17 100.3 | |
| Elk - Antlered and Antlerless 13 141.7 | |
| Bobcat 4 23.6 | |
| Fisher 1 5.9 | |
| Federal Duck Stamp 1 27.4 | 0 |
| Furtaker | |
| Adult resident 2 39.8 | |
| Senior resident 1 12.9 | |
| Migratory - Resident and Non-resident 15 43.5 | |
| Bear - Resident and Non-resident 56 890.4 | |
| DMAP - Resident and Non-resident 8 79.2 | |
| Replacements 36 208.4 | |
| Donations for the Game Commission 32 106.7 | _ |
| Totals (Note 2) 4,222 27,907.2 | 0 |
| Disbursements to Game Commission (Note 3) (27,831.2 | 0) |
| Credits taken for licenses issued for Disabled Veterans and | |
| Senior Lifetime Hunt renewals (76.0 | 0) |
| Balance due Game Commission (County) | <u> </u> |
| • | <u> </u> |
| per settled reports (Note 4) | <u> </u> |
| Examination adjustments | <u>~)_</u> |
| Adjusted balance due Game Commission (County) | <u>~)</u> |
| for the license period July 1, 2016 to June 30, 2017 | <u>~)</u> |

HUNTING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2017 TO JUNE 30, 2018

| T' T | Licenses | | ount Due Game |
|---|----------|----------|------------------|
| <u>License Type</u> | Sold | Co | mmission |
| Resident | | | |
| Adult | 70 | \$ | 1,393.00 |
| Junior | 4 | | 23.60 |
| Landowner | 9 | | 35.10 |
| Junior combination | 19 | | 169.10 |
| Senior | 3 | | 38.70 |
| Senior Lifetime Combo | 4 | | 403.60 |
| Senior Lifetime Hunting | 3 | | 152.70 |
| Senior Lifetime Up grade Combo | 1 | | 50.90 |
| Military | 3 | | 6.70 |
| Spring Turkey | 10 | | 209.00 |
| Mentored Youth | 5 | | 9.50 |
| Non-resident | | | |
| Adult | 2 | | 201.80 |
| Archery - Resident and Non-resident | 57 | | 906.30 |
| Muzzleloaders - Resident and Non-resident | 25 | | 282.50 |
| Antlerless deer | | | |
| Resident | 4,026 | | 23,753.40 |
| Resident landowners | 18 | | 106.20 |
| Non-resident | 25 | | 647.50 |
| Armed forces | 2 | | 11.80 |
| Disabled veterans | 14 | | 82.60 |
| Elk - Antlered and Antlerless | 29 | | 316.10 |
| Bobcat | 6 | | 35.40 |
| Fisher | 2 | | 11.80 |
| Adult Pheasant | 13 | | 336.70 |
| Federal Duck Stamp | 11 | | 301.40 |
| Furtaker | | | |
| Adult resident | 6 | | 119.40 |
| Migratory - Resident and Non-resident | 30 | | 87.00 |
| Bear - Resident and Non-resident | 71 | | 1,128.90 |
| DM AP - Resident and Non-resident | 12 | | 118.80 |
| Replacements | 21 | | 123.90 |
| Hunting & Trapping Digest | 26 | | 130.00 |
| Donations for the Game Commission | 21 | | 64.50 |
| Totals (Note 2) | 4,548 | | 31,257.90 |
| Disbursements to Game Commission (Note 3) | | | (31,158.90) |
| Credits taken for licenses issued for Disabled Veterans and | | | |
| Senior Lifetime Hunt renewals | | | (00,00) |
| Senior Lifetime Funt renewals | | | (99.00) |
| Balance due Game Commission (County) | | | |
| per settled reports (Note 4) | | | |
| per serricu reports (Note 7) | | | - |
| Examination adjustments | | | - |
| Adjusted balance due Game Commission (County) | | | |
| for the license period July 1, 2017 to June 30, 2018 | | \$ | - |
| 1 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 | | <u> </u> | |

FISHING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2015

| <u>License Type</u> | Licenses Sold | Fish | ount Due and Boat mmission |
|---|---------------|------|----------------------------------|
| Resident | 39 | \$ | 807.30 |
| Voluntary Youth | 1 | | 1.70 |
| Replacements | 1 | | 5.70 |
| Senior resident | 2 | | 19.40 |
| Reduced Disabled Veterans | 2 | | 5.40 |
| Non-resident | 1 | | 50.70 |
| Tourist | | | |
| Three day | 1 | | 25.70 |
| Senior lifetime | 3 | | 152.10 |
| Lifetime Upgrade Card | 4 | | 42.80 |
| Replacements | 3 | | 17.10 |
| Donations for the Fish and Boat Commission | 1 | | 1.00 |
| Lake Erie Stamp | 1 | | 8.70 |
| Lake Erie And Trout/Salmon Combo Stamp | 2 | | 29.40 |
| Trout/Salmon Stamp | 34 | | 295.80 |
| 1 Year Trout/Salmon | 1 | | 8.70 |
| Annual Fishing Button | 8 | | 32.00 |
| Annual SOS Fishing Button | 3 | | 27.00 |
| Totals (Note 2) | 107 | | 1,530.50 |
| Disbursements to Fish and Boat Commission (Note 3 | 3) | | (1,530.50) |
| Balance due Fish and Boat Commission (County) per settled reports (Note 4) | | | - |
| Examination adjustments | | | |
| Adjusted balance due Fish and Boat Commission (Cofor the license period January 1, 2015 to December | * * | \$ | _ |

FISHING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016

| License Type | Licenses Sold | Fish | ount Due and Boat mmission |
|---|------------------|------|----------------------------------|
| Resident | 25 | \$ | 543.50 |
| Voluntary Youth | 1 | Ф | 1.70 |
| Senior resident | 1 | | 10.90 |
| Tourist | 1 | | 10.90 |
| Three day | 1 | | 25.70 |
| Senior lifetime | 6 | | 304.60 |
| Lifetime Upgrade Card | 5 | | 53.50 |
| Replacements | 1 | | 5.90 |
| Donations for the Fish and Boat Commission | 6 | | 23.90 |
| Trout/Salmon Stamp | 19 | | 165.50 |
| 1 Year Trout/Salmon | 2 | | 17.40 |
| Boat Launch Permit | 6 | | 51.70 |
| Angler and Boater Magazine | 1 | | 12.70 |
| Annual Fishing Button | 8 | | 32.00 |
| Timedi I Billing Button | | | 32.00 |
| Totals (Note 2) | 82 | | 1,249.00 |
| Disbursements to Fish and Boat Commission (Note 3 | 3) | | (1,249.00) |
| Balance due Fish and Boat Commission (County) per settled reports (Note 4) | | | - |
| Examination adjustments | | | - |
| Adjusted balance due Fish and Boat Commission (Co for the license period January 1, 2016 to December | • / | \$ | |

FISHING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017

| <u>License Type</u> | Licenses Sold | Fish | nount Due and Boat mmission |
|---|---------------|------|-----------------------------------|
| Resident | 32 | \$ | 700.80 |
| 3 Year Resident | 2 | | 127.80 |
| Senior resident | 1 | | 10.90 |
| Reduced Disabled Veterans | 2 | | 3.80 |
| Non-resident | 2 | | 103.80 |
| Tourist | | | |
| Three day | 3 | | 77.70 |
| Senior lifetime | 2 | | 101.80 |
| Lifetime Upgrade Card | 3 | | 32.70 |
| Replacements | 1 | | 5.90 |
| Donations for the Fish and Boat Commission | 7 | | 18.30 |
| Lake Erie And Trout/Salmon Combo Stamp | 2 | | 29.80 |
| Trout/Salmon Stamp | 33 | | 293.70 |
| 1 Year Trout/Salmon | 3 | | 26.70 |
| 3 Year Trout/Salmon | 1 | | 24.90 |
| 10 Year Trout/Salmon | 1 | | 80.90 |
| Annual Fishing Button | 10 | | 50.00 |
| Totals (Note 2) | 105 | | 1,689.50 |
| Disbursements to Fish and Boat Commission (Note 3 | 3) | | (1,689.50) |
| Balance due Fish and Boat Commission (County) per settled reports (Note 4) | | | - |
| Examination adjustments | | | |
| Adjusted balance due Fish and Boat Commission (Cofor the license period January 1, 2017 to December | • / | \$ | - |

FISHING LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

| License Type | Licenses Sold | Fish | ount Due and Boat mmission |
|---|------------------|------|----------------------------------|
| | | - | |
| Resident | 36 | \$ | 788.40 |
| 3 Year Resident | 1 | | 63.90 |
| Senior resident | 1 | | 10.90 |
| National Guard/Armed Forces | 1 | | 1.90 |
| Reduced Disabled Veterans | 2 | | 3.80 |
| Non-resident | 2 | | 103.80 |
| Senior lifetime | 6 | | 305.40 |
| Lifetime Upgrade Card | 4 | | 43.60 |
| Replacements | 4 | | 23.60 |
| Donations for the Fish and Boat Commission | 9 | | 39.00 |
| Lake Erie Stamp | 1 | | 6.00 |
| Trout/Salmon Stamp | 33 | | 293.70 |
| 1 Year Trout/Salmon | 4 | | 35.60 |
| 3 Year Trout/Salmon | 1 | | 24.90 |
| 5 Year Trout/Salmon | 1 | | 40.90 |
| 10 Year Trout/Salmon | 2 | | 161.80 |
| Angler and Boater Magazine | 1 | | 12.90 |
| Annual Fishing Button | 10 | | 45.00 |
| Totals (Note 2) | 119 | | 2,005.10 |
| Disbursements to Fish and Boat Commission (Note 3 | 3) | | (2,005.10) |
| Balance due Fish and Boat Commission (County) per settled reports (Note 4) | | | - |
| Examination adjustments | | | |
| Adjusted balance due Fish and Boat Commission (Cofor the license period January 1, 2018 to December | • / | \$ | _ |

DOG LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2015

| | | Amount Due |
|---|------------------|--------------------|
| Liganga Tyra | Licenses Sold | Department of |
| License Type | Sold | <u>Agriculture</u> |
| Individual | 3,612 | \$ 20,904.00 |
| Senior citizen | 1,058 | 3,776.00 |
| Lifetime | 181 | 5,710.00 |
| Totals (Note 2) | 4,851 | 30,390.00 |
| Disbursements to Department of Agriculture (Note 3) | | (30,390.00) |
| Balance due Department of Agriculture (County) per settled reports (Note 4) | | _ |
| per semen reports (1 (ote 1) | | |
| Examination adjustments | | |
| Adjusted balance due Department of | | |
| Agriculture (County) for the license period | | Ф |
| January 1, 2015 to December 31, 2015 | | \$ - |

DOG LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2016 TO DECEMBER 31, 2016

| | Licenses | Amount Due Department of |
|---|----------|-----------------------------|
| <u>License Type</u> | Sold | Agriculture |
| Individual | 3,339 | \$ 19,371.00 |
| Senior citizen | 1,017 | 3,611.00 |
| Lifetime | 191 | 5,990.00 |
| Totals (Note 2) | 4,547 | 28,972.00 |
| Disbursements to Department of Agriculture (Note 3) | | (28,972.00) |
| Balance due Department of Agriculture (County) per settled reports (Note 4) | | - |
| Examination adjustments | | _ |
| Adjusted balance due Department of Agriculture (County) for the license period January 1, 2016 to December 31, 2016 | | \$ - |

DOG LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2017

| | | Amount Due |
|--|----------|---------------|
| | Licenses | Department of |
| <u>License Type</u> | Sold | Agriculture |
| Individual | 3,380 | \$19,848.00 |
| Senior citizen | 1,009 | \$3,585.00 |
| Lifetime | 210 | \$6,530.00 |
| Totals (Note 2) | 4,599 | 29,963.00 |
| Disbursements to Department of Agriculture (Note 3) | | (\$29,963.00) |
| Balance due Department of Agriculture (County) per settled reports (Note 4) | | - |
| Examination adjustments | | |
| Adjusted balance due Department of Agriculture (County) for the license period | | |
| January 1, 2017 to December 31, 2017 | | \$ - |

DOG LICENSE SALES

STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2018 TO DECEMBER 31, 2018

| | Licenses | Amount Due Department of |
|---|----------|-----------------------------|
| <u>License Type</u> | Sold | Agriculture |
| Individual | 3,754 | \$ 22,182.00 |
| Senior citizen | 1,012 | 3,602.00 |
| Lifetime | 201 | 6,390.00 |
| Totals (Note 2) | 4,967 | 32,174.00 |
| Disbursements to Department of Agriculture (Note 3) | | (32,174.00) |
| Balance due Department of Agriculture (County) per settled reports (Note 4) | | - |
| Examination adjustments | | <u> </u> |
| Adjusted balance due Department of Agriculture (County) for the license period January 1, 2018 to December 31, 2018 | | \$ - |

NOTES TO THE STATEMENTS OF RECEIPTS AND DISBURSEMENTS FOR THE HUNTING LICENSE PERIOD JULY 1, 2014 TO JUNE 30, 2018 AND FOR THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2018

1. Criteria

The Statements of Receipts and Disbursements provide a summary of receipts and disbursements by category. The categories and the costs of licenses are based on Pennsylvania laws and regulations.

The Statements were prepared in accordance with reporting requirements prescribed by the licensing agencies. Under this method, only the Commonwealth portion of cash receipts and disbursements are presented, revenues are recognized when received, and expenditures are recognized when paid.

The following schedule identifies the licensing agencies and the respective reporting period:

| <u>License Type</u> | Licensing Agency | <u>License Period</u> |
|---------------------|---------------------------|--------------------------|
| Hunting | Game Commission | July 1 to June 30 |
| Fishing | Fish and Boat Commission | January 1 to December 31 |
| Dog | Department of Agriculture | January 1 to December 31 |

With all of the license types listed above, there are licenses that are sold the month prior to the official license period beginning date. For our reporting purposes, these sales are included in the official first month of the license period.

2. Receipts

Receipts consist of monies collected on behalf of the licensing agency.

3. Disbursements

The proceeds from the sale of hunting licenses, sold electronically, for license years 2014 through 2017 were remitted weekly through an electronic funds transfer program.

The proceeds from the sale of fishing licenses, sold electronically, for license years 2015 through 2018 were remitted weekly through an electronic funds transfer program.

The proceeds from the sale of dog licenses for the license years 2015 through 2018 were remitted by check to the appropriate licensing agency with the monthly reports of sales.

NOTES TO THE STATEMENTS OF RECEIPTS AND DISBURSEMENTS FOR THE HUNTING LICENSE PERIOD JULY 1, 2014 TO JUNE 30, 2018 AND FOR THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2018

4. <u>Balance Due Licensing Agency (County) Per Settled Reports</u>

This balance reflects the summary of monthly sales reports as settled by the appropriate licensing agency.

5. <u>County Officers Serving During Examination Period</u>

Diana L. Weikel served as Treasurer during the hunting license period July 1, 2014 to December 31, 2017 and during the fishing and dog license period January 1, 2015 to December 31, 2017.

Cheryl Kahl served as Acting Treasurer during the hunting license period January 1, 2018 to June 30, 2018 and during the fishing and dog license period January 1, 2018 to December 31, 2018.

REPORT DISTRIBUTION

FOR THE HUNTING LICENSE PERIOD JULY 1, 2014 TO JUNE 30, 2018 AND FOR THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2015 TO DECEMBER 31, 2018

This report was initially distributed to:

The Honorable Russell C. Redding

Secretary
Department of Agriculture

Ms. Linda Hansen

Administrative Officer I Bureau of Dog Law Department of Agriculture

Ms. Tracee Gotwalt

Director
Division of Budget and Finance
Administrative Services

Mr. John Howard

Chief Counsel Department of Agriculture

Mr. Timothy D. Schaeffer

Executive Director Fish and Boat Commission

Mr. Bryan J. Burhans

Executive Director Pennsylvania Game Commission

The Honorable Diane Reigle

Treasurer

The Honorable Preston R. Boop

Chairperson of the Board of Commissioners

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.