LIMITED PROCEDURES ENGAGEMENT

Derry Township Non-Uniformed Pension Plan

Mifflin County, Pennsylvania

For the Period
January 1, 2013 to December 31, 2016

December 2017

Commonwealth of Pennsylvania
Department of the Auditor General
Eugene A. DePasquale • Auditor General

COUNCIL 90 AFSCME UNION LABEL

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EUGENE A. DEPASQUALE
AUDITOR GENERAL

Board of Township Supervisors
Derry Township
Mifflin County
Lewistown, PA 17044

We conducted a Limited Procedures Engagement (LPE) of the Derry Township Non-Uniformed Pension Plan for the period January 1, 2013 to December 31, 2016 to determine its compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies. We also evaluated compliance with some requirements subsequent to that period when possible. The LPE was conducted pursuant to authority derived from Section 402(j) of the Municipal Pension Plan Funding Standard and Recovery Act (P.L. 1005, No. 205, as amended, 53 P.S. § 895.101 et seq.) but was not conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. The act established mandatory actuarial reporting and funding requirements and a uniform basis for the distribution of state aid to Pennsylvania's public pension plans. We believe that the evidence obtained provides a reasonable basis to support our LPE results.

Our LPE was limited to determining the following:

- Whether state aid was properly determined and deposited in accordance with Act 205 requirements by verifying the annual deposit date of state aid and determining whether deposits were made within 30 days of receipt for all years within the engagement period. State aid allocations that were deposited into the pension plan for the years ended December 31, 2011 to December 31, 2016, are presented on the Summary of Deposited State Aid and Employer Contributions.

- Whether annual employer contributions were calculated and deposited in accordance with the plan's governing document and applicable laws and regulations by examining the municipality's calculation of the plan's annual financial requirements and minimum municipal obligation (MMO) and comparing these calculated amounts to amounts actually budgeted and deposited into the pension plan as evidenced by supporting documentation. Employer contributions that were deposited into the pension plan for the years ended December 31, 2011 to December 31, 2016, are presented on the Summary of Deposited State Aid and Employer Contributions.

- Whether retirement benefits calculated for plan members who retired during the engagement period represent payments to all (and only) those entitled to receive them and were properly determined and disbursed in accordance with the plan's governing document, applicable laws and regulations by recalculating the amount of the monthly pension benefit due to retired individuals and comparing these amounts to supporting documentation evidencing amounts determined and actually paid to recipients.

- Whether the January 1, 2011, January 1, 2013, and January 1, 2015 actuarial valuation reports were prepared and submitted to the Public Employee Retirement Commission (PERC) by March 31, 2012, 2014, and 2016, respectively, in accordance with Act 205 and whether selected information provided on these reports is accurate, complete, and in accordance with plan provisions to ensure compliance for participation in the state aid program by comparing selected information to supporting source documentation.

Based on the results of our procedures performed during our LPE, nothing came to our attention indicating that the Derry Township Non-Uniformed Pension Plan was not being administered in compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies.

Our determination to perform a LPE for this engagement period does not preclude the Department from conducting an audit in accordance with *Government Auditing Standards* of the pension plan in subsequent periods. The township should continue to maintain documentation related to this pension plan.

The accompanying supplementary information is presented for purposes of additional analysis. We did not audit the information or conclude on it and, accordingly, express no form of assurance on it.

The contents of this report were discussed with officials of Derry Township and, where appropriate, their responses have been included in this report. We would like to thank township officials for the cooperation extended to us during the conduct of this LPE.

December 1, 2017

EUGENE A. DEPASQUALE
Auditor General

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DERRY TOWNSHIP NON-UNIFORMED PENSION PLAN
SUPPLEMENTARY INFORMATION
(UNAUDITED)

The supplementary information contained on Pages 1 through 2 reflect the implementation of GASB Statement No. 67, *Financial Reporting for Pension Plans*. The objective of this statement is to improve financial reporting by state and local governmental pension plans.

SCHEDULE OF CHANGES IN THE NET PENSION
LIABILITY AND RELATED RATIOS
FOR THE YEAR ENDED DECEMBER 31, 2014 AND 2015

	2014	2015
Total Pension Liability		
Service cost	$ 36,670	$ 33,994
Interest	47,746	50,733
Difference between expected and actual experience	3,015	(4,419)
Changes of assumptions	-	5,502
Benefit payments, including refunds of member contributions	(35,438)	(52,913)
Net Change in Total Pension Liability	51,993	32,897
Total Pension Liability - Beginning	890,606	942,599
Total Pension Liability - Ending (a)	$ 942,599	$ 975,496
Plan Fiduciary Net Position		
Contributions – employer *	$ 8,189	$ 30,419
Contributions – PMRS assessment	-	380
Contributions – member	17,581	16,750
PMRS investment income	47,643	50,495
Market value investment income	(2,360)	(56,480)
Benefit payments, including refunds of member contributions	(35,438)	(52,913)
PMRS administrative expense	(360)	(380)
Additional administrative expense	(1,827)	(2,105)
Net Change in Plan Fiduciary Net Position	33,428	(13,834)
Plan Fiduciary Net Position - Beginning	887,457	920,885
Plan Fiduciary Net Position - Ending (b)	$ 920,885	$ 907,051
Net Pension Liability - Ending (a-b)	$ 21,714	$ 68,445
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	97.70%	92.98%
Estimated Covered Employee Payroll	$ 356,157	$ 344,872
Net Pension Liability as a Percentage of Covered Employee Payroll	6.10%	19.85%

* 2014 employer contributions include $12,297 deposited into the Municipal Reserve Account and are reduced by $8,437 transferred to Members' Accounts and $15,120 refunded to the township. 2015 employer contributions include $17,725 deposited into the Municipal Reserve Account and are reduced by $4,550 transferred to Members' Accounts.

DERRY TOWNSHIP NON-UNIFORMED PENSION PLAN
SUPPLEMENTARY INFORMATION
(UNAUDITED)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the township as of December 31, 2014 and 2015, calculated using the discount rate of 5.5%, as well as what the township's net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current rate:

	1% Decrease (4.5%)	Current Discount Rate (5.5%)	1% Increase (6.5%)
Net Pension Liability – 12/31/14	$ 160,297	$ 21,714	$ (113,196)
Net Pension Liability – 12/31/15	$ 215,106	$ 68,445	$ (74,762)

DERRY TOWNSHIP NON-UNIFORMED PENSION PLAN
SUMMARY OF DEPOSITED STATE AID AND EMPLOYER CONTRIBUTIONS

Year Ended December 31	State Aid	Employer Contributions
2011	$ 18,086	None
2012	18,564	None
2013	19,785	None
2014	19,449	None
2015	17,624	None
2016	19,153	None

DERRY TOWNSHIP NON-UNIFORMED PENSION PLAN
DISTRIBUTION LIST

This report was initially distributed to the following:

The Honorable Tom W. Wolf
Governor
Commonwealth of Pennsylvania

Mr. John E. McCullough
Chairman, Board of Township Supervisors

Mr. Ronald E. Napkoski, Jr.
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Mr. Donald R. Warntz II
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