

LIMITED PROCEDURES ENGAGEMENT

Riverside Borough Non-Uniformed Pension Plan Northumberland County, Pennsylvania For the Period January 1, 2015 to December 31, 2018

June 2019



Commonwealth of Pennsylvania
Department of the Auditor General

Eugene A. DePasquale • Auditor General



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EUGENE A. DePASQUALE
AUDITOR GENERAL

The Honorable Mayor and Borough Council
Riverside Borough
Northumberland County
Riverside, PA 17868

We conducted a Limited Procedures Engagement (LPE) of the Riverside Borough Non-Uniformed Pension Plan for the period January 1, 2015 to December 31, 2018 to determine its compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies. We also evaluated compliance with some requirements subsequent to that period when possible. The LPE was conducted pursuant to authority derived from Section 402(j) of the Municipal Pension Plan Funding Standard and Recovery Act (P.L. 1005, No. 205, as amended, 53 P.S. § 895.101 et seq.) but was not conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. The act established mandatory actuarial reporting and funding requirements and a uniform basis for the distribution of state aid to Pennsylvania's public pension plans. We believe that the evidence obtained provides a reasonable basis to support our LPE results.

Our LPE was limited to determining the following:

- Whether state aid was properly determined and deposited in accordance with Act 205 requirements by verifying the annual deposit date of state aid and determining whether deposits were made within 30 days of receipt for all years within the engagement period.
- Whether annual employer contributions were calculated and deposited in accordance with the plan's governing document and applicable laws and regulations by examining the municipality's calculation of the plan's annual financial requirements and minimum municipal obligation (MMO) and comparing these calculated amounts to amounts actually budgeted and deposited into the pension plan as evidenced by supporting documentation.
- Whether retirement benefits calculated for plan members who retired during the engagement period represent payments to all (and only) those entitled to receive them and were properly determined and disbursed in accordance with the plan's governing document, applicable laws and regulations by recalculating the amount of the monthly pension benefit due to retired individuals and comparing these amounts to supporting documentation evidencing amounts determined and actually paid to recipients.

- Whether the January 1, 2015 and January 1, 2017 actuarial valuation reports were prepared and submitted by March 31, 2016 and 2018, respectively, in accordance with Act 205 and whether selected information provided on these reports is accurate, complete, and in accordance with plan provisions to ensure compliance for participation in the state aid program by comparing selected information to supporting source documentation.

Based on the results of our procedures performed during our LPE, nothing came to our attention indicating that the Riverside Borough Non-Uniformed Pension Plan was not being administered in compliance with applicable state laws, regulations, contracts, administrative procedures, and local ordinances and policies.

Our determination to perform a LPE for this engagement period does not preclude the Department from conducting an audit in accordance with *Government Auditing Standards* of the pension plan in subsequent periods. The borough should continue to maintain documentation related to this pension plan.

The accompanying supplementary information is presented for purposes of additional analysis. We did not audit the information or conclude on it and, accordingly, express no form of assurance on it.

The contents of this report were discussed with officials of Riverside Borough and, where appropriate, their responses have been included in this report. We would like to thank borough officials for the cooperation extended to us during the conduct of this LPE.

June 12, 2019



EUGENE A. DEPASQUALE
Auditor General

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RIVERSIDE BOROUGH NON-UNIFORMED PENSION PLAN
 SUPPLEMENTARY INFORMATION
 (UNAUDITED)

The supplementary information contained on Pages 1 and 3 reflects the implementation of GASB Statement No. 67, *Financial Reporting for Pension Plans*. The objective of this statement is to improve financial reporting by state and local governmental pension plans.

SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS
 FOR THE YEARS ENDED DECEMBER 31, 2015, 2016, 2017, AND 2018

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Total Pension Liability				
Service cost	\$ 7,603	\$ 7,945	\$ 13,417	\$ 14,021
Interest	42,201	43,038	43,615	43,620
Difference between expected and actual experience	-	-	(409)	-
Benefit payments, including refunds of member contributions	<u>(38,600)</u>	<u>(38,600)</u>	<u>(57,566)</u>	<u>(57,566)</u>
Net Change in Total Pension Liability	11,204	12,383	(943)	75
Total Pension Liability – Beginning	<u>593,776</u>	<u>604,980</u>	<u>617,363</u>	<u>616,420</u>
Total Pension Liability – Ending (a)	<u><u>\$ 604,980</u></u>	<u><u>\$ 617,363</u></u>	<u><u>\$ 616,420</u></u>	<u><u>\$ 616,495</u></u>
Plan Fiduciary Net Position				
Contributions – employer	\$ 22,410	\$ 8,278	\$ -	\$ 14,154
Contributions – state aid	12,360	15,401	23,374	18,738
Net investment income	(3,632)	24,786	69,671	(25,859)
Benefit payments, including refunds of member contributions	(38,600)	(38,600)	(57,566)	(57,566)
Administrative expense	<u>(8,832)</u>	<u>(6,241)</u>	<u>(9,335)</u>	<u>(6,123)</u>
Net Change in Plan Fiduciary Net Position	(16,294)	3,624	26,144	(56,656)
Plan Fiduciary Net Position – Beginning	<u>565,390</u>	<u>549,096</u>	<u>552,720</u>	<u>578,864</u>
Plan Fiduciary Net Position – Ending (b)	<u><u>\$ 549,096</u></u>	<u><u>\$ 552,720</u></u>	<u><u>\$ 578,864</u></u>	<u><u>\$ 522,208</u></u>
Net Pension Liability – Ending (a-b)	<u><u>\$ 55,884</u></u>	<u><u>\$ 64,643</u></u>	<u><u>\$ 37,556</u></u>	<u><u>\$ 94,287</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	90.8%	89.5%	93.9%	84.7%
Estimated Covered Employee Payroll	\$ 158,891	\$ 177,864	\$ 182,042	\$ 152,348
Net Pension Liability as a Percentage of Covered Employee Payroll	35.2%	36.3%	20.6%	61.9%

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Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the borough as of December 31, 2015, 2016, 2017 and 2018, calculated using the discount rate of 7.25%, as well as what the borough's net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower or 1 percentage-point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension Liability – 12/31/15	\$ 101,788	\$ 55,884	\$ 15,803
Net Pension Liability – 12/31/16	\$ 109,754	\$ 64,643	\$ 25,374
Net Pension Liability – 12/31/17	\$ 91,251	\$ 37,556	\$ (8,825)
Net Pension Liability – 12/31/18	\$ 148,810	\$ 94,287	\$ 47,260

SCHEDULE OF CONTRIBUTIONS

Year Ended December 31	Actuarially Determined Contribution	Actual Contributions	Contribution Deficiency (Excess)	Covered- Employee Payroll	Contributions as a Percentage of Covered- Employee Payroll
2014	\$ 46,762	\$ 46,762	\$ -	\$ 143,530	32.58%
2015	34,770	34,770	-	158,891	21.88%
2016	23,179	23,679	(500)	177,864	13.03%
2017	23,374	23,374	-	182,042	12.84%
2018	32,892	32,892	-	152,348	21.59%

RIVERSIDE BOROUGH NON-UNIFORMED PENSION PLAN
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(UNAUDITED)

SCHEDULE OF INVESTMENT RETURNS

Annual Money-Weighted Rate of Return, Net of Investment Expense:

2018	(4.47%)
2017	12.61%
2016	4.51%
2015	(0.63%)
2014	4.95%

RIVERSIDE BOROUGH NON-UNIFORMED PENSION PLAN
 SUPPLEMENTARY INFORMATION
 (UNAUDITED)

SCHEDULE OF FUNDING PROGRESS

Historical trend information about the plan is presented herewith as supplementary information. It is intended to help users assess the plan's funding status on a going-concern basis, assess progress made in accumulating assets to pay benefits when due, and make comparisons with other state and local government retirement systems.

The actuarial information is required by Act 205 biennially. The historical information, beginning as of January 1, 2013, is as follows:

	(1)	(2)	(3)	(4)
Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded (Assets in Excess of) Actuarial Accrued Liability (b) - (a)	Funded Ratio (a)/(b)
01-01-13	\$ 492,864	\$ 590,727	\$ 97,863	83.4%
01-01-15	565,390	593,776	28,386	95.2%
01-01-17	552,720	616,954	64,234	89.6%

Note: The market values of the plan's assets at 01-01-13 have been adjusted to reflect the smoothing of gains and/or losses, which will be limited to a maximum of 120 percent and a minimum of 80 percent of the fair market value of assets. This method will lower contributions in years of less than expected returns and increase contributions in years of greater than expected returns. The net effect over long periods of time is to have less variance in contribution levels from year to year.

RIVERSIDE BOROUGH NON-UNIFORMED PENSION PLAN
SUPPLEMENTARY INFORMATION
(UNAUDITED)

The comparability of trend information is affected by changes in actuarial assumptions, benefit provisions, actuarial funding methods, accounting policies, and other changes. Those changes usually affect trends in contribution requirements and in ratios that use the actuarial accrued liability as a factor.

Analysis of the dollar amount of the actuarial value of assets, actuarial accrued liability, and unfunded (assets in excess of) actuarial accrued liability in isolation can be misleading. Expressing the actuarial value of assets as a percentage of the actuarial accrued liability (Column 4) provides one indication of the plan's funding status on a going-concern basis. Analysis of this percentage, over time, indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the plan.

RIVERSIDE BOROUGH NON-UNIFORMED PENSION PLAN
SUPPLEMENTARY INFORMATION
NOTES TO SUPPLEMENTARY SCHEDULES
(UNAUDITED)

The information presented in the supplementary schedules was determined as part of the actuarial valuation at the date indicated. Additional information as of the latest actuarial valuation date follows:

Actuarial valuation date	January 1, 2017
Actuarial cost method	Entry age normal.
Amortization method	Level dollar.
Remaining amortization period	7 years
Asset valuation method	Market value.
Actuarial assumptions:	
Investment rate of return	7.25%
Projected salary increases	4.5%

RIVERSIDE BOROUGH NON-UNIFORMED PENSION PLAN
REPORT DISTRIBUTION LIST

This report was initially distributed to the following:

The Honorable Tom W. Wolf
Governor
Commonwealth of Pennsylvania

The Honorable John LaMotte
Mayor

Ms. Carolyn M. Bausch
Council President

Ms. Deborah Bausch
Secretary/Treasurer

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.