

AMENDED FISCAL REPORTS

For Fiscal Years:

July 1, 2017 to June 30, 2018

July 1, 2018 to June 30, 2019

Delaware County Children and Youth Agency

January 2022



Commonwealth of Pennsylvania
Department of the Auditor General

Timothy L. DeFoor • Auditor General



**Commonwealth of Pennsylvania
Department of the Auditor General
Harrisburg, PA 17120-0018
Facebook: Pennsylvania Auditor General
Twitter: @PAAuditorGen
www.PaAuditor.gov**

**TIMOTHY L. DEFOOR
AUDITOR GENERAL**

The Council Members of Delaware County
Delaware County Courthouse
201 West Front Street
Media, Pennsylvania 19063

Dear Council Members:

We have fulfilled the requirements pursuant to authority derived from Act 148 of 1976, as amended, (62 P.S. § 704.1(a)(4)) for the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary, hereinafter referred to as the submitted fiscal reports, and the related financial records of the Delaware County Children and Youth Agency (agency), legally known as Delaware County Children and Youth Services, for the purpose of ascertaining and certifying the actual Commonwealth expenditures incurred on behalf of children residing within the County for the fiscal years July 1, 2017 to June 30, 2018, and July 1, 2018 to June 30, 2019. The scope of our engagement was limited to the fiscal reports submitted to the Department of Human Services (DHS) as part of the Act 148 Invoice Packages for the fiscal years ended June 30, 2018, and June 30, 2019.

Preparation of the submitted fiscal reports, and compliance with children, youth, and families regulations, are the responsibility of agency management. Our engagement procedures included a review of selected agency records, and other procedures we deemed necessary, to enable us to ascertain and certify the actual Commonwealth expenditures incurred on behalf of children residing within the County and to determine the County's compliance with certain provisions of 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, Chapters 3140 and 3170 (55 Pa. Code §§ 3140.1 *et seq.* and 3170.1 *et seq.*), but was not conducted, nor was it required to be, in accordance with professional auditing or attestation standards. We believe that our engagement procedures provided us a reasonable basis to ascertain and certify the actual Commonwealth expenditures incurred on behalf of children residing within Delaware County.

We certify that the enclosed amended fiscal reports fairly present, in all material respects, the total Commonwealth expenditures paid on behalf of children residing within the county for the 2017-2018 and 2018-2019 fiscal years based on the accrual basis of accounting.¹

Adjustments to the agency's submitted fiscal reports resulting from the procedures we performed during this engagement are as follows:

- For the **2017-2018 fiscal year**, our engagement resulted in two adjustments being made to the agency's submitted fiscal reports. These adjustments in total impacted the agency's Final Net State Share by decreasing agency expenditures by \$50,450 and increasing revenue by \$10,834. Based on the application of the state participation rates, the two adjustments resulted in an amount due to the state totaling \$45,929. The two adjustments are detailed in our amended fiscal reports for fiscal year 2017-2018, as included in Section 1 of this report.
- For the **2018-2019 fiscal year**, our engagement resulted in two adjustments being made to the agency's submitted fiscal reports. These adjustments in total impacted the agency's Final Net State Share by decreasing agency expenditures by \$25,813 and decreasing revenue by \$10,460. Based on the application of the state participation rates, the two adjustments resulted in an amount due to the state totaling \$18,173. The two adjustments are detailed in our amended fiscal reports for fiscal year 2018-2019, as included in Section 2 of this report.

In addition, we found that the agency complied with the finding included in our prior engagement report, as detailed in Section 3 of this report.

Furthermore, we updated our Child Protective Services Law Observation to include DHS corrective actions taken and our current position, as listed below and detailed in Section 4 of this report.

Observation – Despite the Pennsylvania Department of Human Services Apparent Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers, DHS Failed to Review the Adequacy of the C&Y Agencies Procedures and Results for Ensuring these Providers Comply with CPSL Requirements.

The results of our engagement procedures, as presented in this report, were discussed with County representatives and agency management at an exit conference held on January 11, 2022.

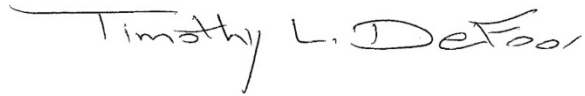
This report is being forwarded to the DHS Bureau of Financial Operations, and the Office of Children, Youth, and Families for review and settlement of any recommended adjustments included in our amended fiscal reports. You will be notified by DHS of the decisions made regarding the approval and finalization of any recommended adjustment amounts during the DHS settlement process and the impact, if any, on a future Act 148 payment. At that time, in accordance

¹ In accordance with DHS regulations, the expenditures reported in the enclosed fiscal reports are limited to expenditures funded by allocations made pursuant to Act 148 of 1976, as amended, (62 P.S. § 704.1) and do not include any expenditures made from other appropriations or grant funds.

with the Commonwealth's General Rules of Administrative Practice and Procedure, 1 Pa. Code § 31.1 *et seq.*, you will be afforded the opportunity by Commonwealth DHS to appeal its settlement process decision.

We appreciate the cooperation, assistance, and courtesy granted our representatives by your officials and the staff of the Delaware County Children and Youth Agency. If you have any questions, please feel free to contact the Bureau of County Audits at 717-787-1363.

Sincerely,

A handwritten signature in black ink that reads "Timothy L. DeFoor". The signature is written in a cursive style with a horizontal line above the first few letters of the first name.

Timothy L. DeFoor
Auditor General
January 12, 2022

CONTENTS

	Page
<u>Background</u>	1
<u>Section 1 – Amended Fiscal Reports for the Fiscal Year July 1, 2017 to June 30, 2018</u>	
Amended Computation of Final Net State Share	3
Amended CY-348 - Fiscal Summary	4
Amended CY-370A - Revenue Report	5
Amended CY-370 - Expenditure Report.....	6
Amended Summary of Expense and Expense Adjustments	7
Adjustment Schedule	8
<u>Section 2 – Amended Fiscal Reports for the Fiscal Year July 1, 2018 to June 30, 2019</u>	
Amended Computation of Final Net State Share.....	10
Amended CY-348 - Fiscal Summary	11
Amended CY-370A - Revenue Report	12
Amended CY-370 - Expenditure Report.....	13
Amended Summary of Expense and Expense Adjustments	14
Adjustment Schedule	15
<u>Section 3 – Status of Prior Engagement Finding and Recommendations</u>	17
<u>Section 4 – Current Engagement Observation</u>	19
<u>Report Distribution List</u>	23

BACKGROUND

The Department of the Auditor General is responsible for reviewing the fiscal reports, known as the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary of the 67 County Children and Youth Agencies to determine proper reporting and utilization of funds according to program regulations and guidelines under the Human Services Code 62 P.S. § 704.1(a)(4). The annual state Act 148 allocations are used by the Counties to administer social services for the children and youth that reside within the Commonwealth of Pennsylvania, whose stated goal is “to ensure, for each child in this Commonwealth, a permanent, legally assured family which protects the child from abuse and neglect.” According to information provided by the Department of Human Services (DHS), Office of Children, Youth and Families (OCYF), the Delaware County Children and Youth Agency provided in-home and placement services to 5,087 children residing within the County during the 2018-2019 fiscal year. The Children and Youth Social Services Program is County-Administered and State-Supervised by DHS and thus, they are jointly responsible for achieving the Commonwealth’s goal.

In accordance with the Human Services Code (62 P. S. § 703), DHS is responsible for making and enforcing all rules and regulations necessary and appropriate to the proper accomplishment of the child welfare duties and functions vested by law in the county institution districts or their successors. Title 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, outlines the rules and regulations relative to the County Administration of the Children and Youth Social Service Programs. Specifically, in compliance with 55 Pa. Code § 3140.31, the Counties must report their cumulative actual expenditures incurred for the provision of children and youth social services on a quarterly basis to DHS through the Act 148 Invoice package. The expenditures reported in the Act 148 Invoice Package refers to all costs for dependent and delinquent children and youth services funded or administered by DHS.

As part of our engagement, we reviewed the County Children and Youth Agency’s submitted fiscal reports, as referenced above, which are included in the Act 148 Invoice package. Specifically, we reviewed the final, cumulative 4th Quarter fiscal reports submitted to DHS, along with the County Children and Youth Agency’s related financial records and supporting documentation, to determine whether the County Children and Youth Agency’s actual, cumulative expenditures and revenues were properly reported to DHS for the respective fiscal years (FYs). Any variances identified between the submitted and actual costs and revenues required adjustments to these fiscal reports, and thus, our Amended CY-370 Expenditure Report, Amended CY-370A Revenue Report, and Amended CY-348 Fiscal Summary, resulting from our engagement procedures and included in this report for each fiscal year included in our engagement period, reflect the County Children and Youth Agency’s actual related costs and revenues for those years. The reports also include the impact of those costs and revenues on the County Children and Youth Agency’s corresponding Net State Shares.

SECTION 1

AMENDED FISCAL REPORTS

FOR THE FISCAL YEAR:

JULY 1, 2017 to JUNE 30, 2018

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
AMENDED
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation ¹	\$	36,121,474
Supplemental Act 148		<u>0</u>
Total State Allocation		36,121,474
State Share (CY348) ²	\$	31,507,330
Less: Major Service Category Adjustment		<u>0</u>
Net State Share	\$	31,507,330
Less: Expenditures in Excess of the Approved State Allocation		<u>0</u>
Final Net State Share Payable ³	\$	31,507,330
Actual Act 148 Revenues Received ⁴		<u>31,553,259</u>
Net Amount Due County/(State) ⁵	\$	<u><u>(45,929)</u></u>

¹ Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

² State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after auditor's adjustments are considered.

³ Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after auditor's adjustments are considered.

⁴ Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

⁵ Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
 FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
 AMENDED CY348
 FISCAL SUMMARY

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	2,863,258	912	475,101	0	0	0	0	0	2,387,245	2,387,245	0
02. 90% REIMBURSEMENT	575,387	3,366	168,937	0	0	0	0	0	403,084	362,776	40,308
03. 80% REIMBURSEMENT	36,850,048	318,016	6,730,905	1,619,400	0	0	0	0	28,181,727	22,545,381	5,636,346
04. 60% REIMBURSEMENT	6,127,450	167,737	665,217	0	519,839	220,851	0	27,227	4,526,579	2,715,947	1,810,632
05. 50% REIMBURSEMENT	7,063,547	71,587	0	0	0	0	0	0	6,991,960	3,495,981	3,495,979
06. TOTAL NET CHILD WELFARE EXPEND.	53,479,690	561,618	8,040,160	1,619,400	519,839	220,851	0	27,227	42,490,595	31,507,330	10,983,265
YDCYFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	650,912	9,741							641,171	384,703	256,468
08. NON-REIMBURSABLE EXPENDITURES	131,056	0							131,056		
09. TOTAL EXPENDITURES	54,261,658	571,359	8,040,160	1,619,400	519,839	220,851	0	27,227	43,262,822	31,892,033	11,370,789
10. TOTAL TITLE IV-D COLLECTIONS	435,493										
11. TITLE IV-D Collections for IV-E Children	72,536										
12. STATE ACT 148 - line 6	31,507,330										
13. STATE ACT 148 ALLOCATION	36,121,474										
14. ADJUSTED STATE SHARE (lower of 12 or 13)	31,507,330										
INVOICE											
AMENDED STATE SHARE (ACT 148)	31,507,330										
ACT 148 AMOUNT RECEIVED	31,553,259										
ADJUSTMENT TO STATE SHARE	(45,929)										

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
AMENDED CV370A
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
IN-HOME	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
1-A ADOPTION SERVICE	2,863,258	912		475,101						2,387,245	2,387,245	0
1-B ADOPTION ASSISTANCE	5,231,719	0	2,248,228	24,794						2,958,697	2,366,958	591,739
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	530,229	0	127,461							402,768	322,214	80,554
1-D COUNSELING - DEPENDENT		0								0	0	0
1-E COUNSELING - DELINQUENT	1,802,580	0								1,802,580	1,442,064	360,516
1-F DAY CARE	169,101	0								169,101	135,281	33,820
1-G DAY TREATMENT - DEPENDENT	976,955	0			440,886					536,069	428,855	107,214
1-H DAY TREATMENT - DELINQUENT	439,727	0			145,226					294,501	235,601	58,900
1-I HOMEMAKER SERVICE		0								0	0	0
1-J INTAKE & REFERRAL	1,373,530	441		227,814						1,145,275	916,220	229,055
1-K LIFE SKILLS - DEPENDENT		0								0	0	0
1-L LIFE SKILLS - DELINQUENT	3,022,112	0			664,474					2,357,638	1,886,110	471,528
1-M PROTECTIVE SERVICE - CHILD ABUSE	5,053,161	894		457,802	368,814					4,225,651	3,380,521	845,130
1-N PROTECTIVE SERVICE - GENERAL	4,579,312	1,478		762,527						3,815,307	3,052,246	763,061
1-O SERVICE PLANNING	554,164	137		70,909						483,118	386,494	96,624
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	11,712	0								11,712	5,856	5,856
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	61,955	0								61,955	30,978	30,977
1-R SUBTOTAL IN-HOME	26,669,515	3,862	2,375,689	2,018,947	1,619,400	0	0	0	0	20,651,617	16,976,643	3,674,974

COMMUNITY BASED PLACEMENT	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE	
2-A ALTERNATIVE TREATMENT - DEPENDENT	(27)	0							(27)	(27)	(5)	
2-B ALTERNATIVE TREATMENT - DELINQUENT	68,833	1,876	(33)						66,900	53,592	13,398	
2-C COMMUNITY RESIDENTIAL - DEPENDENT	1,956,791	37,300	337,202						1,562,289	1,249,831	312,458	
2-D COMMUNITY RESIDENTIAL - DELINQUENT	1,010,097	35,804	120,563						853,730	682,984	170,746	
2-E EMERGENCY SHELTER - DEPENDENT	575,387	3,366	168,937						403,084	362,776	40,308	
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0						0	0	0	
2-G FOSTER FAMILY - DEPENDENT	9,213,716	217,173	1,046,802	1,241,152					6,708,589	5,366,871	1,341,718	
2-H FOSTER FAMILY - DELINQUENT	262,822	184	1,958	43,646					217,034	173,627	43,407	
2-I SUP. INDEPENDENT LIVING - DEPENDENT	431,475	5,973	15,224	543					409,735	327,788	81,947	
2-J SUP. INDEPENDENT LIVING - DELINQUENT	193,751	16,756	4,313						172,682	138,146	34,536	
2-K SUBTOTAL CBP	13,692,845	318,432	1,694,966	1,285,341	0	0	0	0	10,394,106	8,355,593	2,038,513	

INSTITUTIONAL PLACEMENT	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE	
3-A JUVENILE DETENTION SERVICE	6,989,880	71,587							6,918,293	3,459,147	3,459,146	
3-B RESIDENTIAL SERVICE - DEPENDENT	1,153,610	15,658	200,457						196,805	118,083	78,722	
3-C RES. SERVICE - DELINQUENT (NON YDC/YFC)	1,005,821	132,805	56,786						1,315,687	789,412	526,275	
3-D SECURE RES. SERVICE (EXCEPT YDC)	1,006,821	19,094							987,727	592,636	395,091	
3-E YDC SECURE	650,912	9,741							641,171	384,703	256,468	
3-F SUBTOTAL INSTITUTIONAL	11,306,501	248,885	257,243	0	519,839	220,851	0	0	10,059,683	5,343,981	4,715,702	

4 ADMINISTRATION	2,461,741	180		407,974					2,026,360	1,215,816	810,544	
------------------	-----------	-----	--	---------	--	--	--	--	-----------	-----------	---------	--

5 TOTAL REVENUES	54,130,602	571,359	4,327,898	3,712,262	1,619,400	519,839	220,851	0	27,227	43,131,766	31,892,033	11,239,733
------------------	------------	---------	-----------	-----------	-----------	---------	---------	---	--------	------------	------------	------------

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
AMENDED CY370
EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	EMPLOYEE BENEFITS SUBSIDIES	OPERATING SUBSIDIES	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	CHILDREN SERVED (BY COUNTY)	CHILDREN SERVED (PURCHASED)	NON-REIMBURSABLE NON-PS/SUB.	NON-REIM. PURCHASED SERV/ SUBSIDIES	PROGRAM INCOME RELATED TO ALL NON-REIMBURSABLE
IN-HOME	1,602,931	770,955	463,957	0	0	25,415	2,863,258	479	0	0	0	0
I-A ADOPTION ASSISTANCE	0	0	5,231,719	0	0	0	5,231,719	0	720	0	0	0
I-B ADOPTION ASSISTANCE	0	0	530,229	0	0	0	530,229	0	72	0	0	0
I-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	0	0	0	0	0	0	0	0	0	0
I-D COUNSELING - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
I-E COUNSELING - DELINQUENT	0	0	0	0	1,802,580	0	1,802,580	0	1,142	0	0	0
I-F DAY CARE	0	0	0	0	169,101	0	169,101	0	48	0	0	0
I-G DAY TREATMENT - DEPENDENT	0	0	0	0	976,955	0	976,955	0	164	0	0	0
I-H DAY TREATMENT - DELINQUENT	0	0	0	0	439,727	0	439,727	0	73	0	0	0
I-I HOMEMAKER SERVICE	0	0	0	0	0	0	0	0	0	0	0	0
I-J INTAKE & REFERRAL	774,497	372,951	213,803	0	0	12,279	1,373,530	5,873	0	0	0	0
I-K LIFE SKILLS - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
I-L LIFE SKILLS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
I-M PROTECTIVE SERVICE - CHILD ABUSE	1,569,155	749,068	436,472	0	3,022,112	0	5,053,161	1,149	252	0	0	0
I-N PROTECTIVE SERVICE - GENERAL	2,598,869	1,220,585	718,651	0	2,273,593	24,873	4,579,312	3,573	0	0	0	0
I-O SERVICE PLANNING	241,242	114,598	66,596	0	127,901	3,827	554,164	1,782	34	0	0	0
I-P JUVENILE ACT PROCEEDINGS - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
I-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
I-R SUBTOTAL IN-HOME	6,786,694	3,228,157	5,761,948	1,936,522	8,848,593	107,601	26,669,515	0	259	0	0	0
Number of Children receiving only NON-PURCHASED IN-Home Services 96,002												
COMMUNITY BASED PLACEMENT	0	0	0	0	0	0	0	0	0	0	0	0
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	9,723	0	9,723	26	1	0	9,750	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	68,833	0	68,833	436	11	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	0	0	0	0	2,052,152	0	2,052,152	8,919	55	0	115,361	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	0	0	1,010,097	0	1,010,097	4,299	45	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	0	0	0	0	36,368	0	36,368	2,166	45	0	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	1,692,908	814,631	666,105	0	6,019,066	26,843	9,219,553	102,230	467	5,837	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0	248,982	13,840	262,822	120	3	0	0	0
2-I SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	0	428,160	3,315	431,475	3,788	29	0	0	0
2-J SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	0	193,751	0	193,751	972	8	0	0	0
2-K SUBTOTAL CBP	1,692,908	814,631	951,455	0	10,334,641	30,158	13,823,793	122,956	664	5,837	125,111	0
INSTITUTIONAL PLACEMENT	0	0	0	0	0	0	0	0	0	0	0	0
3-A JUVENILE DETENTION SERVICE	0	0	0	0	6,989,880	0	6,989,880	8,034	448	0	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	0	0	0	0	1,153,610	0	1,153,610	4,693	26	0	0	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0	0	0	1,503,386	0	1,503,386	8,537	122	0	108	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	1,006,821	0	1,006,821	3,130	16	0	0	0
3-E YDC SECURE	0	0	0	0	650,912	0	650,912	1,129	7	0	0	0
3-F SUBTOTAL INSTITUTIONAL	0	0	0	0	11,306,609	0	11,306,609	25,523	619	0	108	0
ADMINISTRATION	904,969	438,768	0	1,112,978	0	5,026	2,461,741	0	0	0	0	0
TOTAL EXPENDITURES	9,384,571	4,481,556	5,761,948	4,000,955	30,489,843	142,785	54,261,658	0	5,837	125,219	0	0
County Indirect Costs = \$ 784,472												

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
AMENDED
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

COST CENTER ITEMS	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 2,863,176	\$ 82	\$ 2,863,258
Adoption Assistance	5,231,719	0	5,231,719
Subsidized Permanent Legal Custodianship	530,229	0	530,229
Counseling	1,804,023	(1,443)	1,802,580
Day Care	169,563	(462)	169,101
Day Treatment	1,419,700	(3,018)	1,416,682
Homemaker Service	0	0	0
Intake and Referral	1,373,490	40	1,373,530
Life Skills	3,024,532	(2,420)	3,022,112
Protective Service - Child Abuse	5,059,286	(6,125)	5,053,161
Protective Service - General	4,579,179	133	4,579,312
Service Planning	554,500	(336)	554,164
Juvenile Act Proceedings	73,696	(29)	73,667
Alternative Treatment	78,638	(82)	78,556
Community Residential	3,068,659	(6,410)	3,062,249
Emergency Shelter	576,858	(1,471)	575,387
Foster Family	9,498,727	(16,352)	9,482,375
Supervised Independent Living	626,550	(1,324)	625,226
Juvenile Detention Service	6,995,477	(5,597)	6,989,880
Residential Service	2,663,351	(4,355)	2,658,996
Secure Residential Service (Except YDC)	1,007,627	(806)	1,006,821
YDC Secure	651,433	(521)	650,912
Administration	2,461,695	46	2,461,741
Combined Total Expense	<u>54,312,108</u>	<u>(50,450)</u>	<u>54,261,658</u>
Less Non-reimbursables	<u>131,056</u>	<u>0</u>	<u>131,056</u>
Total Net Expense	<u>\$ 54,181,052</u>	<u>\$ (50,450)</u>	<u>\$ 54,130,602</u>

OBJECTS OF EXPENDITURE	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 9,384,126	\$ 445	\$ 9,384,571
Employee Benefits	4,481,521	35	4,481,556
Subsidies	5,761,948	0	5,761,948
Operating	4,000,955	0	4,000,955
Purchased Services	30,540,773	(50,930)	30,489,843
Fixed Assets	142,785	0	142,785
Combined Total Expense	<u>54,312,108</u>	<u>(50,450)</u>	<u>54,261,658</u>
Less Non-reimbursables	<u>131,056</u>	<u>0</u>	<u>131,056</u>
Total Net Expense	<u>\$ 54,181,052</u>	<u>\$ (50,450)</u>	<u>\$ 54,130,602</u>

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2017 TO JUNE 30, 2018
ADJUSTMENT SCHEDULE**

REPORT REFERENCE			ADJ. NO.	EXPLANATION OF ADJUSTMENTS	AS REPORTED OR ADJUSTED	INCREASE/ (DECREASE)	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMN					
CY-370 Adjustment							
CY-370	1-A	1	1	Adoption Service - Wages and Salaries	\$ 1,602,855	\$ 76	\$ 1,602,931
	1-J	1		Intake & Referral - Wages and Salaries	\$ 774,460	\$ 37	\$ 774,497
	1-M	1		Protective Service Child Abuse - Wages and Salaries	\$ 1,569,081	\$ 74	\$ 1,569,155
	1-N	1		Protective Service General - Wages and Salaries	\$ 2,598,746	\$ 123	\$ 2,598,869
	1-O	1		Service Planning - Wages and Salaries	\$ 241,230	\$ 12	\$ 241,242
	2-G	1		Foster Family (Dependent) - Wages and Salaries	\$ 1,692,828	\$ 80	\$ 1,692,908
	4	1		Administration - Wages and Salaries	\$ 904,926	\$ 43	\$ 904,969
	1-A	2		Adoption Service - Employee Benefits	\$ 770,949	\$ 6	\$ 770,955
	1-J	2		Intake & Referral - Employee Benefits	\$ 372,948	\$ 3	\$ 372,951
	1-M	2		Protective Service Child Abuse - Employee Benefits	\$ 749,062	\$ 6	\$ 749,068
	1-N	2		Protective Service General - Employee Benefits	\$ 1,220,575	\$ 10	\$ 1,220,585
	1-O	2		Service Planning - Employee Benefits	\$ 114,597	\$ 1	\$ 114,598
	2-G	2		Foster Family (Dependent) - Employee Benefits	\$ 814,625	\$ 6	\$ 814,631
	4	2		Administration - Employee Benefits	\$ 438,765	\$ 3	\$ 438,768
	1-E	5		Counseling (Delinquent) - Purchased Services	\$ 1,804,023	\$ (1,443)	\$ 1,802,580
	1-F	5		Day Care - Purchased Services	\$ 169,563	\$ (462)	\$ 169,101
	1-G	5		Day Treatment - Purchased Services	\$ 979,621	\$ (2,666)	\$ 976,955
	1-H	5		Day Treatment (Delinquent) - Purchased Services	\$ 440,079	\$ (352)	\$ 439,727
	1-L	5		Life Skills (Delinquent) - Purchased Services	\$ 3,024,532	\$ (2,420)	\$ 3,022,112
	1-M	5		Protective Service Child Abuse - Purchased Services	\$ 2,279,798	\$ (6,205)	\$ 2,273,593
	1-O	5		Service Planning - Purchased Services	\$ 128,250	\$ (349)	\$ 127,901
	1-Q	5		Juvenile Act Proceedings (Delinquent) - Purchased Services	\$ 36,653	\$ (29)	\$ 36,624
	2-A	5		Alternative Treatment (Dependent) - Purchased Services	\$ 9,750	\$ (27)	\$ 9,723
	2-B	5		Alternative Treatment (Delinquent) - Purchased Services	\$ 68,888	\$ (55)	\$ 68,833
	2-C	5		Community Residential (Dependent) - Purchased Services	\$ 2,057,753	\$ (5,601)	\$ 2,052,152
	2-D	5		Community Residential (Delinquent) - Purchased Services	\$ 1,010,906	\$ (809)	\$ 1,010,097
	2-E	5		Emergency Shelter (Dependent) - Purchased Services	\$ 540,490	\$ (1,471)	\$ 539,019
	2-G	5		Foster Family (Dependent) - Purchased Services	\$ 6,035,493	\$ (16,427)	\$ 6,019,066
	2-H	5		Foster Family (Delinquent) - Purchased Services	\$ 13,851	\$ (11)	\$ 13,840
	2-I	5		Supervised Independent Living (Dependent) - Purchased Services	\$ 429,329	\$ (1,169)	\$ 428,160
	2-J	5		Supervised Independent Living (Delinquent) - Purchased Services	\$ 193,906	\$ (155)	\$ 193,751
	3-A	5		Juvenile Detention Service - Purchased Services	\$ 6,995,477	\$ (5,597)	\$ 6,989,880
	3-B	5		Residential Service (Dependent) - Purchased Services	\$ 1,156,759	\$ (3,149)	\$ 1,153,610
	3-C	5		Residential Service (Delinquent) - Purchased Services	\$ 1,506,592	\$ (1,206)	\$ 1,505,386
	3-D	5		Secure Residential Service - Purchased Services	\$ 1,007,627	\$ (806)	\$ 1,006,821
	3-E	5		YDC Secure - Purchased Services	\$ 651,433	\$ (521)	\$ 650,912
				Total Adjustment Amount		\$ (50,450)	
				To decrease expenditures by \$50,450 to properly report total expenditures and reconcile to the agency's final expenditure ledger. Revisions were made to the expenditure ledger subsequent to the submission of the Act 148 Invoice to the Commonwealth of PA Department of Human Services.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			
CY-370 A Adjustment							
CY-370A	1-A	2	2	Adoption Service - Program Income	\$ 877	\$ 35	\$ 912
	1-J	2		Intake & Referral - Program Income	\$ 424	\$ 17	\$ 441
	1-M	2		Protective Service Child Abuse - Program Income	\$ 860	\$ 34	\$ 894
	1-N	2		Protective Service General - Program Income	\$ 1,421	\$ 57	\$ 1,478
	1-O	2		Service Planning - Program Income	\$ 132	\$ 5	\$ 137
	2-C	2		Community Residential (Dependent) - Program Income	\$ 35,875	\$ 1,425	\$ 37,300
	2-E	2		Emergency Shelter (Dependent) - Program Income	\$ 3,237	\$ 129	\$ 3,366
	2-G	2		Foster Family (Dependent) - Program Income	\$ 208,874	\$ 8,299	\$ 217,173
	2-I	2		Supervised Independent Living (Dependent) - Program Income	\$ 5,745	\$ 228	\$ 5,973
	3-B	2		Residential Service (Dependent) - Program Income	\$ 15,060	\$ 598	\$ 15,658
	4	2		Administration - Program Income	\$ 173	\$ 7	\$ 180
				Total Adjustment		\$ 10,834	
				To increase program income by \$10,834 to properly report the amount received and reconcile to the final agency Program Income ledger.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			

SECTION 2

AMENDED FISCAL REPORTS

FOR THE FISCAL YEAR:

JULY 1, 2018 to JUNE 30, 2019

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
AMENDED
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation ¹		\$	35,033,470
Supplemental Act 148			<u>0</u>
Total State Allocation			35,033,470
State Share (CY348) ²	\$		30,464,388
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	30,464,388
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable ³		\$	30,464,388
Actual Act 148 Revenues Received ⁴			<u>30,482,561</u>
Net Amount Due County/(State) ⁵		\$	<u><u>(18,173)</u></u>

¹ Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

² State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after auditor's adjustments are considered.

³ Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after auditor's adjustments are considered.

⁴ Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

⁵ Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
AMENDED CY 348
FISCAL SUMMARY**

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	3,080,306	686	499,143	0	0	0	0	0	2,580,477	2,580,477	0
02. 90% REIMBURSEMENT	502,941	862	70,010	0	0	0	0	0	432,069	388,862	43,207
03. 80% REIMBURSEMENT	34,680,484	309,868	6,722,116	1,619,400	0	0	0	0	26,029,100	20,823,281	5,205,819
04. 60% REIMBURSEMENT	6,637,219	169,224	746,536	0	519,839	220,851	0	13,123	4,967,646	2,980,588	1,987,058
05. 50% REIMBURSEMENT	7,426,892	44,532	0	0	0	0	0	0	7,382,360	3,691,180	3,691,180
06. TOTAL NET CHILD WELFARE EXPEND.	52,327,842	525,172	8,037,805	1,619,400	519,839	220,851	0	13,123	41,391,652	30,464,388	10,927,264
YDC/YFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	602,253	5,835							596,418	357,851	238,567
08. NON-REIMBURSABLE EXPENDITURES	8,241	0							8,241		8,241
09. TOTAL EXPENDITURES	52,938,336	531,007	8,037,805	1,619,400	519,839	220,851	0	13,123	41,996,311	30,822,239	11,174,072
10. TOTAL TITLE IV-D COLLECTIONS	423,880										
11. TITLE IV-D Collections for IV-E Children	79,266										
12. STATE ACT 148 - line 6	30,464,388										
13. STATE ACT 148 ALLOCATION	35,033,470										
14. ADJUSTED STATE SHARE (lower of 12 or 13)	30,464,388										
INVOICE											
AMENDED STATE SHARE (ACT 148)	30,464,388										
ACT 148 AMOUNT RECEIVED	30,482,561										
ADJUSTMENT TO STATE SHARE	(18,173)										

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
AMENDED CV370A
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
IN-HOME												
1-A ADOPTION SERVICE	3,080,306	686		499,143	0				0	2,580,477	2,580,477	0
1-B ADOPTION ASSISTANCE	5,107,143	0	2,230,539	30,900					0	2,845,704	2,276,563	569,141
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	502,804	0	114,198	0					0	388,606	310,885	77,721
1-D COUNSELING - DEPENDENT	0	0		0	0				0	0	0	0
1-E COUNSELING - DELINQUENT	1,762,386	0		0	0				0	1,762,386	1,409,909	352,477
1-F DAY CARE	150,251	0		139,499	0				0	10,752	8,602	2,150
1-G DAY TREATMENT - DEPENDENT	303,908	0		0	0				0	303,908	243,126	60,782
1-H DAY TREATMENT - DELINQUENT	340,701	0		0	123,557				0	217,144	173,715	43,429
1-I HOMEMAKER SERVICE	0	0		0	0				0	0	0	0
1-J INTAKE & REFERRAL	1,319,815	296		214,267	0				0	1,105,252	884,202	221,050
1-K LIFE SKILLS - DEPENDENT	0	0		0	0				0	0	0	0
1-L LIFE SKILLS - DELINQUENT	2,664,924	0		0	686,143				0	1,978,781	1,583,025	395,756
1-M PROTECTIVE SERVICE - CHILD ABUSE	2,532,229	391		280,689	670,201				0	1,580,948	1,264,758	316,190
1-N PROTECTIVE SERVICE - GENERAL	6,573,755	1,317		946,827	0				0	5,625,611	4,500,489	1,125,122
1-O SERVICE PLANNING	572,341	110		78,329	0				0	493,902	395,122	98,780
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	11,610	0		0	0				0	11,610	5,805	5,805
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	33,928	0		0	0				0	33,928	16,964	16,964
1-R SUBTOTAL IN-HOME	24,956,101	2,800	2,344,737	2,050,155	1,619,400	0	0	0	0	18,939,009	15,653,642	3,285,367
COMMUNITY BASED PLACEMENT												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0		0	0				0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	27,966	2,963		(5)					0	25,008	20,006	5,002
2-C COMMUNITY RESIDENTIAL - DEPENDENT	1,386,316	48,439		377,652	0				0	960,225	768,180	192,045
2-D COMMUNITY RESIDENTIAL - DELINQUENT	1,120,894	39,386		5,346	0				0	1,076,162	860,930	215,232
2-E EMERGENCY SHELTER - DEPENDENT	492,326	138		70,010	0				0	422,178	379,960	42,218
2-F EMERGENCY SHELTER - DELINQUENT	10,615	724		0	0				0	9,891	8,902	989
2-G FOSTER FAMILY - DEPENDENT	9,544,052	212,703		1,308,748	0				0	6,936,108	5,548,886	1,387,222
2-H FOSTER FAMILY - DELINQUENT	254,149	6,417		39,472	0				0	214,677	171,742	42,935
2-I SUP. INDEPENDENT LIVING - DEPENDENT	442,834	156		317	0				0	434,017	347,214	86,803
2-J SUP. INDEPENDENT LIVING - DELINQUENT	74,016	4,107		0	0				0	69,909	55,927	13,982
2-K SUBTOTAL CBP	13,353,168	308,616	1,547,840	1,348,537	0	0	0	0	0	10,148,175	8,161,747	1,986,428
INSTITUTIONAL PLACEMENT												
3-A JUVENILE DETENTION SERVICE	7,381,354	44,532							0	7,336,822	3,668,411	3,668,411
3-B RESIDENTIAL SERVICE - DEPENDENT	1,408,823	6,417		323,778	0				0	337,938	202,763	135,175
3-C RES. SERVICE - DELINQUENT (NON YDC/YEC)	1,794,597	122,704		21,347	0				0	1,650,546	990,328	660,218
3-D SECURE RES. SERVICE (EXCEPT YDC)	971,007	39,928							0	931,079	558,647	372,432
3-E YDC SECURE	602,253	5,835							0	596,418	357,851	238,567
3-F SUBTOTAL INSTITUTIONAL	12,158,034	219,416	345,125	0	0	519,839	220,851	0	0	10,852,803	5,778,000	5,074,803
4 ADMINISTRATION	2,462,792	175		401,411	0	0	0	0	13,123	2,048,083	1,228,850	819,233
5 TOTAL REVENUES	52,930,095	531,007	4,237,702	3,800,103	1,619,400	519,839	220,851	0	13,123	41,988,070	30,822,239	11,165,831

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
AMENDED CY370
EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	SUBSIDIES	OPERATING	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	CHILDREN SERVED (BY COUNTY)	CHILDREN SERVED (PURCHASED)	NON-REIMBURSABLE NON-PS/SUB.	NON-REIM. PURCHASED SERV/SUBSIDIES	PROGRAM INCOME RELATED TO ALL NON-REIMBURSABLE
IN-HOME												
1-A ADOPTION SERVICE	1,755,090	817,305		490,319	0	17,592	3,080,306	503	0	0	0	0
1-B ADOPTION ASSISTANCE	0	0	5,107,143	0	0	0	5,107,143	0	699	0	0	0
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	502,804	0	0	0	502,804	0	71	0	0	0
1-D COUNSELING - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-E COUNSELING - DELINQUENT	0	0		1,762,386	0	0	1,762,386	0	1,114	0	0	0
1-F DAY CARE	0	0		150,251	0	0	150,251	0	42	0	0	0
1-G DAY TREATMENT - DEPENDENT	0	0		303,908	0	0	303,908	0	172	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0		340,701	0	0	340,701	0	89	0	0	0
1-I HOMEMAKER SERVICE	0	0		0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	757,825	353,480		201,485	0	7,025	1,319,815	4,596	0	0	0	0
1-K LIFE SKILLS - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-L LIFE SKILLS - DELINQUENT	0	0		267,610	2,664,924	0	2,664,924	0	304	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	999,390	452,465		804,215	8,549	0	2,532,229	1,045	509	0	0	0
1-N PROTECTIVE SERVICE - GENERAL	3,367,786	1,532,736		900,107	739,885	33,241	6,573,755	3,715	115	0	0	0
1-O SERVICE PLANNING	280,650	125,871		72,890	90,275	2,655	572,341	1,957	53	0	0	0
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT				11,610	0	0	11,610	0	0	0	0	0
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT				22,250	11,678	0	33,928	0	112	0	0	0
1-R SUBTOTAL IN-HOME	7,160,741	3,281,857	5,609,947	1,966,271	6,868,233	69,062	24,956,101					
	Number of Children receiving only NON-PURCHASED IN-Home Services: 1,537											
COMMUNITY BASED PLACEMENT												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	27,966	0	27,966	177	3	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	1,386,316	0	1,386,316	5,971	36	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	0	0	0	0	1,120,894	0	1,120,894	4,564	36	0	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	0	13,579	478,747	0	492,326	2,028	47	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	0	0	0	0	10,615	0	10,615	48	2	0	0	0
2-F EMERGENCY SHELTER - DELINQUENT	1,647,737	767,447	0	655,395	6,465,897	15,386	9,551,862	109,386	519	0	7,810	0
2-G FOSTER FAMILY - DEPENDENT	0	0	0	243,521	10,628	0	254,149	79	1	0	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0	440,878	1,956	442,834	3,554	21	0	0	0
2-I SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	0	74,016	0	74,016	351	3	0	0	0
2-J SUP. INDEPENDENT LIVING - DELINQUENT	1,647,737	767,447	0	912,495	10,015,957	17,342	13,360,978	126,158	668	0	7,810	0
2-K SUBTOTAL CBP	836,344	391,660	0	1,230,634	0	41,154	2,462,792					
INSTITUTIONAL PLACEMENT												
3-A JUVENILE DETENTION SERVICE	0	0	0	0	7,381,354	0	7,381,354	7,887	402	0	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	0	0	0	0	1,408,823	0	1,408,823	5,317	35	0	0	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0	0	0	1,795,028	0	1,795,028	9,081	106	0	431	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	971,007	0	971,007	2,967	19	0	0	0
3-E YDC SECURE	0	0	0	0	602,253	0	602,253	1,097	9	0	0	0
3-F SUBTOTAL INSTITUTIONAL	0	0	0	0	12,158,465	0	12,158,465	26,349	571	0	431	0
4 ADMINISTRATION	836,344	391,660	0	1,230,634	0	41,154	2,462,792					
TOTAL EXPENDITURES	9,644,822	4,440,964	5,609,947	4,109,400	29,042,645	90,558	52,938,336				8,241	0
	County Indirect Costs = \$ 830,801											

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
AMENDED
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

COST CENTER ITEMS	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 3,080,306	\$ 0	\$ 3,080,306
Adoption Assistance	5,107,143	0	5,107,143
Subsidized Permanent Legal Custodianship	502,804	0	502,804
Counseling	1,765,617	(3,231)	1,762,386
Day Care	150,281	(30)	150,251
Day Treatment	340,701	303,908	644,609
Homemaker Service	0	0	0
Intake and Referral	1,319,815	0	1,319,815
Life Skills	2,664,924	0	2,664,924
Protective Service - Child Abuse	2,623,752	(91,523)	2,532,229
Protective Service - General	6,803,537	(229,782)	6,573,755
Service Planning	572,341	0	572,341
Juvenile Act Proceedings	27,898	17,640	45,538
Alternative Treatment	27,966	0	27,966
Community Residential	2,553,319	(46,109)	2,507,210
Emergency Shelter	497,621	5,320	502,941
Foster Family	9,784,651	21,360	9,806,011
Supervised Independent Living	515,410	1,440	516,850
Juvenile Detention Service	7,381,354	0	7,381,354
Residential Service	3,209,285	(5,434)	3,203,851
Secure Residential Service (Except YDC)	971,007	0	971,007
YDC Secure	602,253	0	602,253
Administration	2,462,164	628	2,462,792
Combined Total Expense	<u>52,964,149</u>	<u>(25,813)</u>	<u>52,938,336</u>
Less Non-reimbursables	<u>8,241</u>	<u>0</u>	<u>8,241</u>
Total Net Expense	<u>\$ 52,955,908</u>	<u>\$ (25,813)</u>	<u>\$ 52,930,095</u>

OBJECTS OF EXPENDITURE	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 9,644,822	\$ 0	\$ 9,644,822
Employee Benefits	4,440,964	0	4,440,964
Subsidies	5,609,947	0	5,609,947
Operating	4,078,579	30,821	4,109,400
Purchased Services	29,099,279	(56,634)	29,042,645
Fixed Assets	90,558	0	90,558
Combined Total Expense	<u>52,964,149</u>	<u>(25,813)</u>	<u>52,938,336</u>
Less Non-reimbursables	<u>8,241</u>	<u>0</u>	<u>8,241</u>
Total Net Expense	<u>\$ 52,955,908</u>	<u>\$ (25,813)</u>	<u>\$ 52,930,095</u>

**DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2018 TO JUNE 30, 2019
ADJUSTMENT SCHEDULE**

REPORT REFERENCE			ADJ. NO.	EXPLANATION OF ADJUSTMENTS	AS REPORTED OR ADJUSTED	INCREASE/ (DECREASE)	ADJUSTED TOTAL
SCHEDULE	LINE	COLUMN					
CY-370 Adjustment							
CY-370	1-Q	4	1	Juvenile Act Proceedings (Delinquent) - Operating	\$ 4,610	\$ 17,640	\$ 22,250
	2-G	4		Foster Family (Dependent) - Operating	\$ 642,842	\$ 12,553	\$ 655,395
	4	4		Administration - Operating	\$ 1,230,006	\$ 628	\$ 1,230,634
	1-E	5		Counseling (Delinquent) - Purchased Services	\$ 1,765,617	\$ (3,231)	\$ 1,762,386
	1-F	5		Day Care - Purchased Services	\$ 150,281	\$ (30)	\$ 150,251
	1-G	5		Day Treatment (Dependent) - Purchased Services	\$ -	\$ 303,908	\$ 303,908
	1-M	5		Protective Service Child Abuse - Purchased Services	\$ 895,738	\$ (91,523)	\$ 804,215
	1-N	5		Protective Service General - Purchased Services	\$ 969,667	\$ (229,782)	\$ 739,885
	2-C	5		Community Residential (Dependent) - Purchased Services	\$ 1,432,192	\$ (45,876)	\$ 1,386,316
	2-D	5		Community Residential (Delinquent) - Purchased Services	\$ 1,121,127	\$ (233)	\$ 1,120,894
	2-E	5		Emergency Shelter (Dependent) - Purchased Services	\$ 473,427	\$ 5,320	\$ 478,747
	2-G	5		Foster Family (Dependent) - Purchased Services	\$ 6,457,090	\$ 8,807	\$ 6,465,897
	2-I	5		Supervised Independent Living (Dependent) - Purchased Services	\$ 439,438	\$ 1,440	\$ 440,878
	3-B	5		Residential Service (Dependent) - Purchased Services	\$ 1,414,143	\$ (5,320)	\$ 1,408,823
3-C	5	Residential Service (Delinquent) - Purchased Services	\$ 1,795,142	\$ (114)	\$ 1,795,028		
				Total Adjustment Amount		\$ (25,813)	
				To decrease expenditures by \$25,813 to properly report total expenditures and reconcile to the agency's final expenditure ledger. Revisions were made to the expenditure ledger subsequent to the submission of the Act 148 Invoice to the Commonwealth of PA Department of Human Services.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			
CY-370A Adjustment							
CY-370 A	3-B	2	2	Residential Service (Dependent) - Program Income	\$ 16,877	\$ (10,460)	\$ 6,417
				To decrease program income by \$10,460 to properly report the amount received and reconcile to the final agency Program Income ledger. Revisions were made to the Program Income ledger subsequent to the submission of the Act 148 Invoice to the Commonwealth of PA Department of Human Services.			
				Title 55 PA Code, Chapter 3170.95(a)(b)			

SECTION 3

STATUS OF PRIOR ENGAGEMENT FINDING AND RECOMMENDATIONS

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
STATUS OF PRIOR AUDIT FINDING

Finding – Lack of Internal Control Policies and Procedures to Reduce the Risk of Paying Overbillings or Fraudulent Billings by Contracted In-Home Purchased Service Providers (Resolved)

In our prior engagement report, covering the July 1, 2014 to June 30, 2017 fiscal years, we cited the Delaware County Children and Youth Agency (agency) for a lack of internal control policies and procedures designed to sufficiently reduce the agency's risk of paying overbillings and/or fraudulent billings submitted by contracted In-Home Purchased Service providers and for failing to obtain reasonable assurance that services related to costs invoiced by these providers were actually provided and provided in adherence to executed contract terms.

During the conduct of our current engagement, we determined agency management implemented fiscal-related monitoring policy and procedures for In-Home Dependent Purchased Service providers, as of July 1, 2017, and for In-Home Delinquent Purchased Service providers, as of July 1, 2018. The agency requires In-Home Dependent Purchased Services providers to complete a monthly In-Home Documentation Form, after each client face-to-face contact. Annually, an on-site monitoring visit is performed for each regularly used In-Home Dependent Purchased Service provider by the agency Quality Assurance Policy and Planning Director, Contract Coordinator, and/or Fiscal Technician staff members. During the visit, invoices are compared to the In-Home Documentation Forms and supporting documentation such as: contact verification forms/client contact sheets; caseworker/therapist/counselor progress notes and reports; and court orders. Upon completion of the on-site monitoring visit, an In-Home Provider Auditing Form is completed which includes the results of the visit. This form is then sent to the provider and if a plan of correction is needed, the agency follows-up to ensure corrective actions were implemented. For In-Home Delinquent Purchased Service providers, the policy and procedures require the county's Juvenile Probation Office to track all admissions and discharges on an In-Home Tracking Sheet, which is shared with the providers. The agency then reviews to confirm the dates invoiced each month match the dates on all order or fiscal notification forms. Provider reports and client engagement (signature) forms are received with each monthly invoice. In addition, court orders; engagement forms; and casefile reports are used to verify invoiced services. The provider is contacted if any discrepancies are found and a resolution is agreed upon.

We reviewed documentation verifying that procedures were implemented and in operation. Therefore, we concluded that the issuance of a repeat finding is not warranted.

SECTION 4

CURRENT ENGAGEMENT OBSERVATION

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Observation – Despite the Pennsylvania Department of Human Services Apparent Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers, DHS Failed to Review the Adequacy of the C&Y Agencies Procedures and Results for Ensuring these Providers Comply with CPSL Requirements.

The vast majority of Pennsylvania’s County Children and Youth (C&Y) Agencies contract with non-government In-Home Preventative Service Providers (Contracted Providers) to deliver services to children outside of an institutional or community-based setting, and those services are referred to as In-Home Purchased Services.² The Child Protective Services Law (CPSL) requires the conduct of Criminal Background Checks and Child Abuse History Clearances (Certifications) for all Contracted Providers’ (and their respective subcontractors’) employees and direct volunteers.³

Since 2016, we have communicated concerns to the Pennsylvania Department of Human Services (DHS) that these Contracted Providers were not being monitored for compliance with the CPSL certification mandates. Specifically, this needed monitoring relates to obtaining assurance as to the sufficiency of each C&Y Agency’s procedures for reviewing the Certifications of Contracted Providers’ employees and volunteers and their respective subcontractors, whose duties require them to come into direct contact with children and taking appropriate corrective actions when disqualifying incidents are identified. Furthermore, these Contracted Providers are not subject to licensure nor annual inspections under the Human Services Code (Code).⁴ Our concerns have been, and continue to be, communicated through the inclusion of a standardized observation in our C&Y Program engagement reports and through correspondence with DHS.

In February 2018, DHS senior management staff affirmed that DHS is responsible for communicating contract monitoring expectations to the C&Y Agencies and for implementing a method to ensure that the certification monitoring is being performed adequately. DHS staff

² Institutional and community-based settings are those in which the child is outside of the home for the entire time (e.g., Juvenile Detention, Residential Services, Secure Residential, Youth Development Camps, Youth Forestry Camps, Foster Care, Emergency Shelter, Group Homes, etc.). In-Home supportive services are provided while the child is in their own home or supportive services provided to the child or child’s family while the child is in substitute care.

³ 23 Pa.C.S. §§ 6344 and 6344.2. Please note that CPSL 23 Pa.C.S. § 6344.4 now requires recertification of the required state and federal background checks and the child abuse clearance every 60 months.

⁴ Based on a recent communication with DHS in early September 2020, the state agency candidly indicated that it lacks sufficient budgetary resources, leading to inadequate staffing to provide for the licensure and inspection of these Contracted Providers, which includes a large population of not only these providers, but also their subcontractors. Further, the implication of these budgetary constraints is that it would not be reasonable to pursue or support related legislation to make these Contracted Providers and their subcontractors subject to licensure and inspection. Please see the Special Note in Endnote 1.

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

also stated that DHS had communicated these expectations to the C&Y Agencies on numerous occasions since 2016.

Our 2018 Position Statement Letter

On March 18, 2018, we sent a Position Statement Letter to the then DHS Deputy Secretary for Children, Youth and Families, which was also simultaneously delivered to the Pennsylvania Senate and House of Representatives' children and youth committee chairs focused on protecting the health, safety, and wellbeing of the children and youth receiving contracted in-home services across the Commonwealth. The major purpose of our letter was to express our concerns, as detailed above.

DHS Corrective Actions Taken

In an effort to further address our concerns, DHS expanded its CPSL adherence requirements for C&Y Agencies through the issuance of its 2019 revision of its Single Audit Supplement (Supplement) for counties, effective for the fiscal year ended June 30, 2019. The Supplement included the following requirements for C&Y Agencies and their auditors who conduct Single Audits of counties.

C&Y Agencies are required to:

- Monitor Contracted Provider adherence to the CPSL background check requirements to assure the safety of children receiving prevention, reunification, and aftercare services (services coded as in-home).
- Document these efforts and report them to DHS on a supplemental schedule included in each counties' Single Audit package.
- Create a listing of Contracted Providers that deliver in-home coded services.
- Monitor a sample of Contracted Providers' compliance with the CPSL requirements, including checking for incidents since the date of the background clearances.
- Communicate any violations to Contracted Providers and obtain a corrective action plan.
- Follow-up on implementation of the corrective action plan within six months.
- Document the results of the monitoring.

As part of the Single Audit, the auditors are required to perform Agreed-Upon Procedures with regard to the supplemental schedule noted above, including the following:

- Obtain a listing of Contracted Providers that deliver in-home coded services for the C&Y Agency.
- Test the listing of Contracted Providers for completeness.

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

- Analyze the C&Y Agency’s documentation of monitoring activities for adequacy of monitoring, the C&Y Agency’s obtaining of any necessary corrective action plans, the C&Y Agency’s timely follow-up on corrective action plans, and the adequacy and accuracy of the monitoring documentation as represented on the supplemental schedule.
- Disclose any exceptions or findings within the Single Audit package for items not reflected on the supplemental schedule.

Our Current Position

We believe that the requirements that DHS included in its Supplement are great first steps in obtaining assurance of the C&Y Agencies’ compliance with the CPSL certification requirements. Specifically, having independent auditors reviewing the adequacy of the C&Y Agencies’ monitoring of the CPSL background check requirements for Contracted Providers annually, and reporting the C&Y Agencies’ monitoring efforts in a supplemental schedule of the Single Audit package that is provided to DHS appears to be effective. As part of the CPSL certification monitoring process, it is incumbent upon DHS to review the supplemental schedule and any exceptions or findings within the Single Audit packages to ascertain whether the C&Y Agencies are properly monitoring for CPSL certification requirements of its Contracted Providers. However, as of March 2021, DHS officials acknowledged that staff has not started reviewing the Single Audit packages for this purpose.⁵

This lack of review by DHS, as the oversight agency, is especially concerning considering DHS could remain unaware, despite receiving an audit report with the information, of a C&Y Agency failing to identify disqualifying incidents and/or take appropriate corrective actions when disqualifying convictions that would prohibit employees, volunteers, and subcontractors from having direct contact with children receiving services were identified. Therefore, we believe that it is imperative that DHS review the Single Audit packages for CPSL compliance by the C&Y Agencies in a timely manner.

Alternatively, DHS could implement its own monitoring process whereby it reviews the adequacy of the procedures each C&Y Agency has implemented related to ensuring its Contracted Providers and their subcontractors are complying with CPSL certification requirements and evaluate the results the C&Y Agencies found, including reviewing the corrective actions plans when disqualifying incidents were identified and verifying that the corrective action plans were implemented.¹

⁵ DHS informed us that they merely verbally inquire about the status of C&Y agencies’ respective corrective action plans during their monitoring process.

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Conclusion

As the oversight agency, it is our opinion that DHS should ensure that every C&Y Agency and their respective Contracted Providers are actually adhering to the CPSL certification requirements. This specifically relates to obtaining assurance as to the adequacy of each C&Y Agency's procedures for reviewing the Certifications of their Contracted Providers' employees and volunteers and their subcontractors (whose duties require them to come into direct contact with children) and taking appropriate corrective action when disqualifying incidents are identified. We continue to believe that these children remain particularly vulnerable because contracted in-home services are oftentimes provided outside the presence and view of others.

ⁱ **Special Note:** In marked contrast to contracted foster care parents/providers and day treatment centers/child residential facilities, as well as 12 other types of facilities and programs, these C&Y Contracted Providers are not subject to annual licensure and an inspection process in accordance with the Human Services Code (Code). As noted in an earlier footnote, DHS recently made the candid statement that it lacks sufficient budgetary resources, leading to inadequate staffing, to provide for the licensure and inspection of these Contracted Providers.

Our Department understands and appreciates these budgetary difficulties and that it may not be practical, but it is definitely reasonable to have licensure and inspections under the Code for this very large population of these C&Y Agencies' Contracted Providers and their subcontractors.

DELAWARE COUNTY CHILDREN AND YOUTH AGENCY
REPORT DISTRIBUTION LIST

This report was originally distributed to the following:

The Honorable Tom W. Wolf
Governor
Commonwealth of Pennsylvania

The Honorable Monica Taylor, Ph.D.
Chair
Delaware County Council

The Honorable Megan Snead
Acting Secretary
Department of Human Services

Mr. Howard S. Lazarus
Executive Director
Delaware County

Mr. Jonathan Rubin
Deputy Secretary
Office of Children, Youth and Families
Department of Human Services

Ms. Sandra Garrison
Director
Delaware County Human Services

Ms. Tia Petrovitz
Fiscal Management Specialist 4
Division of County Programs
Bureau of Budget and Fiscal Support
Office of Children, Youth and Families
Department of Human Services

Ms. Lucille V. Parris
Financial Officer
Delaware County Children & Youth Agency

Ms. Joanne Phillips, Esq.
Controller
Delaware County

Mr. Jim Flanagan
Section Chief
Financial Reporting and Payments Section
Division of Financial Policy and Operations
Bureau of Financial Operations
Department of Human Services

Mr. Michael Burns, CPA
Director
Bureau of Accounting & Financial Management
Office of Comptroller Operations
Office of the Budget

Mr. David Bryan, CPA, CGMA
Manager
Audit Resolution Section
Bureau of Financial Operations
Department of Human Services

Mr. R. Dennis Welker
Special Audit Services
Bureau of Audits
Office of the Budget

Ms. Linda L. Herrold
Audit Specialist
Audit Resolution Section
Bureau of Financial Operations
Department of Human Services

Ms. Melanie Retherford
Human Services Program Specialist Supervisor
Bureau of Budget and Fiscal Support
Office of Children, Youth and Families
Department of Human Services

Ms. Melissa Erazo
Director
Bureau of Budget and Fiscal Support
Office of Children, Youth and Families
Department of Human Services

This report is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: news@PaAuditor.gov.