

AMENDED FISCAL REPORTS

For Fiscal Years:

July 1, 2019 to June 30, 2020

July 1, 2020 to June 30, 2021

Somerset County Children and Youth Agency

April 2023



Commonwealth of Pennsylvania
Department of the Auditor General

Timothy L. DeFoor • Auditor General



**Commonwealth of Pennsylvania
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**TIMOTHY L. DEFOOR
AUDITOR GENERAL**

The Commissioners of Somerset County
Somerset County Courthouse
300 North Center Avenue, Suite 500
Somerset, PA 15501

Dear Commissioners:

We have fulfilled the requirements pursuant to authority derived from Act 148 of 1976, as amended, (62 P.S. § 704.1(a)(4)) for the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary, hereinafter referred to as the submitted fiscal reports, and the related financial records of Somerset County Children and Youth Services (agency). The purpose of this engagement is to ascertain and certify the actual commonwealth expenditures incurred on behalf of children residing within the county for the fiscal years July 1, 2019 to June 30, 2020, and July 1, 2020 to June 30, 2021. The scope of our engagement was limited to the fiscal reports submitted to the Pennsylvania Department of Human Services (DHS) as part of the Act 148 Invoice Packages for the fiscal years ended June 30, 2020, and June 30, 2021.

Agency management is responsible for the preparation of the submitted fiscal reports, and compliance with children, youth, and families regulations. Our engagement procedures included a review of selected agency records and other procedures we deemed necessary to enable us to ascertain and certify the actual commonwealth expenditures incurred on behalf of children residing within the county. We also performed procedures to determine the county's compliance with certain provisions of 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, Chapters 3140 and 3170 (55 Pa. Code §§ 3140.1 *et seq.* and 3170.1 *et seq.*). The engagement was not conducted, nor was it required to be, in accordance with professional auditing or attestation standards. We believe that our engagement procedures provided us a reasonable basis to ascertain and certify the actual commonwealth expenditures incurred on behalf of children residing within Somerset County.

We certify the enclosed amended fiscal reports fairly present, in all material respects, the total commonwealth expenditures paid on behalf of children residing within the county for the 2019-2020 and 2020-2021 fiscal years based on the accrual basis of accounting.¹

The procedures we performed during this engagement resulted in no adjustments to the agency's submitted fiscal reports for the fiscal years included in our engagement period.

This report includes the following observation:

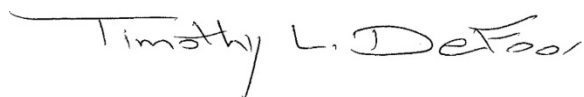
Observation – Despite the Pennsylvania Department of Human Services Apparent Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers, DHS Failed to Review the Adequacy of the C&Y Agencies Procedures and Results for Ensuring these Providers Comply with CPSL Requirements.

The results of our engagement procedures, as presented in this report, were discussed with County representatives and agency management at an exit conference held on March 23, 2023.

This report is being forwarded to the DHS Bureau of Financial Operations and the Office of Children, Youth, and Families for review and settlement of any recommended adjustments included in our amended fiscal reports. You will be notified by DHS of the decisions made regarding the approval and finalization of any recommended adjustment amounts during the DHS settlement process and the impact, if any, on a future Act 148 payment. At that time, in accordance with the Commonwealth's General Rules of Administrative Practice and Procedure, 1 Pa. Code § 31.1 *et seq.*, you will be afforded the opportunity by Commonwealth DHS to appeal its settlement process decision.

We appreciate the cooperation, assistance, and courtesy granted to our representatives by your officials and agency staff. If you have any questions, please feel free to contact the Bureau of County Audits at 717-787-1363.

Sincerely,



Timothy L. DeFoor
Auditor General
March 30, 2023

¹ In accordance with DHS regulations, the expenditures reported in the enclosed fiscal reports are limited to expenditures funded by allocations made pursuant to Act 148 of 1976, as amended, (62 P.S. § 704.1) and do not include any expenditures made from other appropriations or grant funds.

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BACKGROUND

The Department of the Auditor General (department) is responsible for reviewing the fiscal reports known as the submitted CY-370 Expenditure Report, the CY-370A Revenue Report, and the CY-348 Fiscal Summary of the 67 County Children and Youth Agencies. The department determines proper reporting and utilization of funds according to program regulations and guidelines under the Human Services Code 62 P.S. § 704.1(a)(4). The annual state Act 148 allocations are used by the counties to administer social services for the children and youth that reside within the Commonwealth of Pennsylvania, whose stated goal is “to ensure, for each child in this Commonwealth, a permanent, legally assured family which protects the child from abuse and neglect.” The Children and Youth Social Services Program is county-administered and state-supervised by DHS, with shared responsibility for achieving the commonwealth’s goal.

In accordance with the Human Services Code (62 P. S. § 703), DHS is responsible for making and enforcing all rules and regulations necessary and appropriate to the proper accomplishment of the child welfare duties and functions vested by law in the county institution districts or their successors. Title 55 Pa. Code, Part V. Children, Youth, and Families Manual, Subpart C, outlines the rules and regulations relative to the county administration of the Children and Youth Social Service Programs. Specifically, in compliance with 55 Pa. Code § 3140.31, the counties must report their cumulative actual expenditures incurred for the provision of children and youth social services on a quarterly basis to DHS through the Act 148 invoice package, which includes the fiscal reports. The expenditures reported in the Act 148 invoice package refers to all costs for dependent and delinquent children and youth services funded or administered by DHS.

We reviewed the final, cumulative 4th quarter fiscal reports submitted to DHS, the agency’s related financial records, and other supporting documentation. This was done to determine whether the agency’s actual, cumulative expenditures and revenues were properly reported to DHS for the respective fiscal years. The amended fiscal reports below include any adjustments we considered necessary to reflect the agency’s actual related revenue, expenditures, and net state share for each fiscal year in our engagement period.

SECTION 1

AMENDED FISCAL REPORTS

FOR THE FISCAL YEAR:

JULY 1, 2019 to JUNE 30, 2020

**SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation ¹		\$	4,162,094
Supplemental Act 148			<u>0</u>
Total State Allocation			4,162,094
State Share (CY348) ²	\$		4,067,468
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	4,067,468
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable ³		\$	4,067,468
Actual Act 148 Revenues Received ⁴			<u>4,067,468</u>
Net Amount Due County/(State) ⁵		\$	<u><u>0</u></u>

¹ Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

² State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after auditor's adjustments are considered.

³ Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after auditor's adjustments are considered.

⁴ Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

⁵ Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

**SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020**

**AMENDED CY3-48
FISCAL SUMMARY**

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	72,315	1,664	10,548	0	0	0	0	0	60,103	60,103	0
02. 90% REIMBURSEMENT	102,661	45	24,672	22,338	0	0	0	0	55,606	50,046	5,560
03. 80% REIMBURSEMENT	5,805,350	97,215	1,351,633	57,155	64,146	38,760	0	0	4,196,441	3,357,154	839,287
04. 60% REIMBURSEMENT	1,048,897	10,424	65,745	0	0	25,839	0	2,522	944,367	566,620	377,747
05. 50% REIMBURSEMENT	67,667	579	0	0	0	0	0	0	67,088	33,545	33,543
06. TOTAL NET CHILD WELFARE EXPEND.	7,096,890	109,927	1,452,598	79,493	64,146	64,599	0	2,522	5,323,605	4,067,468	1,256,137

YDC/YFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	0	0							0	0	0
08. NON-REIMBURSABLE EXPENDITURES	75,559	8,656							66,903		66,903

09. TOTAL EXPENDITURES	7,172,449	118,583	1,452,598	79,493	64,146	64,599	0	2,522	5,390,508	4,067,468	1,323,040
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10. TOTAL TITLE IV-D COLLECTIONS	54,067										
11. TITLE IV-D Collections for IV-E Children	21,475										
12. STATE ACT 148 - line 6	4,067,468										
13. STATE ACT 148 ALLOCATION	4,162,094										
14. ADJUSTED STATE SHARE (lower of 12 or 13)	4,067,468										

INVOICE											
AMENDED STATE SHARE (ACT 148)	4,067,468										
ACT 148 AMOUNT RECEIVED	4,067,468										
ADJUSTMENT TO STATE SHARE	0										

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED CY370A
REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
IN-HOME												
I-A ADOPTION SERVICE	72,315	1,664		10,548	0		0	0	0	60,103	60,103	0
I-B ADOPTION ASSISTANCE	702,433	0	342,641	1,000				0	0	358,792	287,034	71,758
I-C SUBSIDIZED PERMANENT LEGAL CUSTODIANS	118,450	4,311	36,290					0	0	77,849	62,279	15,570
I-D COUNSELING - DEPENDENT	217,484	0		880	56,521			0	0	160,083	128,066	32,017
I-E COUNSELING - DELINQUENT	7,666	0		634				0	0	7,032	5,626	1,406
I-F DAY CARE	0	0		0	0			0	0	0	0	0
I-G DAY TREATMENT - DEPENDENT	0	0		0	0			0	0	0	0	0
I-H DAY TREATMENT - DELINQUENT	0	0		0	0			0	0	0	0	0
I-I HOME/MAKER SERVICE	0	0		0	0			0	0	0	0	0
I-J INTAKE & REFERRAL	39,910	94		6,922	0			0	0	32,894	26,315	6,579
I-K LIFE SKILLS - DEPENDENT	125,425	2,137		21,739	0			0	0	101,549	81,239	20,310
I-L LIFE SKILLS - DELINQUENT	0	0		0	0			0	0	0	0	0
I-M PROTECTIVE SERVICE - CHILD ABUSE	479,745	1,015		78,684	0			0	0	400,046	320,037	80,009
I-N PROTECTIVE SERVICE - GENERAL	1,121,526	2,384		194,371	0			0	0	924,571	739,657	184,914
I-O SERVICE PLANNING	133,261	312		23,112	0			0	0	109,837	87,870	21,967
I-P JUVENILE ACT PROCEEDINGS - DEPENDENT	64,651	0		0	0			0	0	64,651	32,326	32,325
I-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0		0	0			0	0	0	0	0
I-R SUBTOTAL IN-HOME	3,082,866	12,117	378,931	337,256	57,155	0	0	0	0	2,297,407	1,830,552	466,855
COMMUNITY BASED PLACEMENT												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0		0	0			0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0		0	0			0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	784,196	7,571	65,845	52,035		64,146		0	0	594,599	475,679	118,920
2-D COMMUNITY RESIDENTIAL - DELINQUENT	220,692	4,791						0	0	215,901	172,721	43,180
2-E EMERGENCY SHELTER - DEPENDENT	87,097	45	13,737	10,935	13,939			0	0	48,441	43,597	4,844
2-F EMERGENCY SHELTER - DELINQUENT	15,564	0	198,098	156,675	8,399			0	0	7,165	6,449	716
2-G FOSTER FAMILY - DEPENDENT	1,135,257	25,307						0	0	716,417	573,134	143,283
2-H FOSTER FAMILY - DELINQUENT	0	0		0	0			0	0	0	0	0
2-I KINSHIP CARE - DEPENDENT	602,060	48,376	107,549	47,321				0	0	398,814	319,051	79,763
2-J KINSHIP CARE - DELINQUENT	0	0		0	0			0	0	0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	117,245	717	9,423	9,048				0	0	98,057	78,446	19,611
2-L SUP. INDEPENDENT LIVING - DELINQUENT	0	0		0	0			0	0	0	0	0
2-M SUBTOTAL CBP	2,962,111	86,807	394,652	276,014	22,338	64,146	38,760	0	0	2,079,394	1,669,077	410,317
INSTITUTIONAL PLACEMENT												
3-A JUVENILE DETENTION SERVICE	3,016	579						0	0	2,437	1,219	1,218
3-B RESIDENTIAL SERVICE - DEPENDENT	608,971	10,049	3,460	8,305			25,839	0	0	561,318	336,791	224,527
3-C RES. SERVICE - DELINQUENT (NON YDC/FC)	54,930	0		0				0	0	54,930	32,938	21,972
3-D SECURE RES. SERVICE (EXCEPT YDC)	73,879	0						0	0	73,879	44,327	29,552
3-E YDC SECURE	0	0						0	0	0	0	0
3-F SUBTOTAL INSTITUTIONAL	740,796	10,628	3,460	8,305	0	0	25,839	0	0	692,564	415,295	277,269
4 ADMINISTRATION	311,117	375		53,980		0	0	0	2,522	254,240	152,544	101,696
5 TOTAL REVENUES	7,096,890	109,927	777,043	675,555	79,493	64,146	64,599	0	2,522	5,323,605	4,067,468	1,256,137

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED CY370
EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE										12 Program Income related to all Non- Reimbursable	
	1	2	3	4	5	6	7	8	9	10		11
	WAGES AND SALARIES	EMPLOYEE BENEFITS	EMPLOYEE BENEFITS	SUBSIDIES OPERATING	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	CHILDREN SERVED (BY COUNTY)	CHILDREN SERVED (PURCHASED)	NON- REIMBURSABLE NON-PS.SUB.		NON-REIM- PURCHASED SERV/ SUBSIDIES
IN-HOME												
1-A ADOPTION SERVICE	20,317	10,093		41,905	0	72,315	53	0	0	0	0	0
1-B ADOPTION ASSISTANCE	0	0	711,217	0	0	711,217	0	86	0	8,784	0	0
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	118,450	0	0	118,450	0	14	0	0	0	0
1-D COUNSELING - DEPENDENT	0	0	11,835	205,649	0	217,484	0	145	0	0	0	0
1-E COUNSELING - DELINQUENT	0	0	276	7,390	0	7,666	0	22	0	0	0	0
1-F DAY CARE	0	0		0	0	0	0	0	0	0	0	0
1-G DAY TREATMENT - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-I HOMEMAKER SERVICE	0	0		0	0	0	0	0	0	0	0	0
1-J INTAKE & REFERRAL	23,617	11,732	4,561	0	0	39,910	143	0	0	0	0	0
1-K LIFE SKILLS - DEPENDENT	74,147	36,835	14,353	90	0	125,425	247	2	0	0	0	0
1-L LIFE SKILLS - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	256,306	127,325	70,064	26,050	0	479,745	223	66	0	0	0	0
1-N PROTECTIVE SERVICE - GENERAL	652,571	324,178	143,977	800	0	1,121,526	1,792	4	0	0	0	0
1-O SERVICE PLANNING	78,836	39,164	15,261	0	0	133,261	538	0	0	0	0	0
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT			9,305	55,346	0	64,651	0	210	0	0	0	0
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT				0	0		0	0	0	0	0	0
1-R SUBTOTAL IN-HOME	1,105,794	549,327	829,667	311,537	295,325	3,091,650				8,784		0
	Number of Children receiving only NON-PURCHASED IN-Home Services											
COMMUNITY BASED PLACEMENT												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	130,584	64,870	32,098	556,644	0	784,196	2,945	21	0	0	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	592	220,100	0	220,692	936	7	0	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	11,288	5,607	4,471	65,731	0	87,097	806	39	0	0	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	15,564	0	15,564	70	5	0	0	0	0
2-G FOSTER FAMILY - DEPENDENT	215,671	107,139	80,656	731,791	0	1,135,257	15,278	70	0	0	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-I KINSHIP CARE - DEPENDENT	153,332	76,171	67,864	304,693	0	602,060	11,520	53	0	0	0	0
2-J KINSHIP CARE - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	0	0	940	306	115,999	117,245	680	3	0	0	0	0
2-L SUP. INDEPENDENT LIVING - DELINQUENT	0	0	940	306	115,999	117,245	680	3	0	0	0	0
2-M SUBTOTAL CBP	510,875	253,787	940	185,987	2,010,522	2,962,111	32,235	198	0	0	0	0
	Number of Children receiving only NON-PURCHASED IN-Home Services											
INSTITUTIONAL PLACEMENT												
3-A JUVENILE DETENTION SERVICE	0	0	0	0	3,016	3,016	10	1	0	0	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	25,180	12,508	0	7,727	619,560	664,975	1,916	7	1,314	54,690	8,656	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0	0	0	54,930	54,930	177	2	0	0	0	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	73,879	73,879	213	1	0	0	0	0
3-E YDC SECURE	0	0	0	0	0	0	0	0	0	0	0	0
3-F SUBTOTAL INSTITUTIONAL	25,180	12,508	0	7,727	751,385	796,800	2,316	11	1,314	54,690	8,656	0
4 ADMINISTRATION	94,638	54,676	0	172,574	0	321,888			10,771	0	0	0
5 TOTAL EXPENDITURES	1,736,487	870,298	830,607	677,825	3,057,232	7,172,449			12,085	63,474	8,656	0
	County Indirect Costs = \$										154,064	

**SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020
AMENDED
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

COST CENTER ITEMS	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 72,315	\$ 0	\$ 72,315
Adoption Assistance	711,217	0	711,217
Subsidized Permanent Legal Custodianship	118,450	0	118,450
Counseling	225,150	0	225,150
Day Care	0	0	0
Day Treatment	0	0	0
Homemaker Service	0	0	0
Intake and Referral	39,910	0	39,910
Life Skills	125,425	0	125,425
Protective Service - Child Abuse	479,745	0	479,745
Protective Service - General	1,121,526	0	1,121,526
Service Planning	133,261	0	133,261
Juvenile Act Proceedings	64,651	0	64,651
Alternative Treatment	0	0	0
Community Residential	1,004,888	0	1,004,888
Emergency Shelter	102,661	0	102,661
Foster Family	1,135,257	0	1,135,257
Kinship Care	602,060	0	602,060
Supervised Independent Living	117,245	0	117,245
Juvenile Detention Service	3,016	0	3,016
Residential Service	719,905	0	719,905
Secure Residential Service (Except YDC)	73,879	0	73,879
YDC Secure	0	0	0
Administration	321,888	0	321,888
Combined Total Expense	<u>7,172,449</u>	<u>0</u>	<u>7,172,449</u>
Less Non-reimbursables	<u>75,559</u>	<u>0</u>	<u>75,559</u>
Total Net Expense	<u>\$ 7,096,890</u>	<u>\$ 0</u>	<u>\$ 7,096,890</u>

OBJECTS OF EXPENDITURE	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 1,736,487	\$ 0	\$ 1,736,487
Employee Benefits	870,298	0	870,298
Subsidies	830,607	0	830,607
Operating	677,825	0	677,825
Purchased Services	3,057,232	0	3,057,232
Fixed Assets	0	0	0
Combined Total Expense	<u>7,172,449</u>	<u>0</u>	<u>7,172,449</u>
Less Non-reimbursables	<u>75,559</u>	<u>0</u>	<u>75,559</u>
Total Net Expense	<u>\$ 7,096,890</u>	<u>\$ 0</u>	<u>\$ 7,096,890</u>

SECTION 2

AMENDED FISCAL REPORTS

FOR THE FISCAL YEAR:

JULY 1, 2020 to JUNE 30, 2021

**SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
AMENDED
COMPUTATION OF FINAL NET STATE SHARE**

Approved State Allocation ¹		\$	4,933,472
Supplemental Act 148			<u>0</u>
Total State Allocation			4,933,472
State Share (CY348) ²	\$		4,513,869
Less: Major Service Category Adjustment			<u>0</u>
Net State Share		\$	4,513,869
Less: Expenditures in Excess of the Approved State Allocation			<u>0</u>
Final Net State Share Payable ³		\$	4,513,869
Actual Act 148 Revenues Received ⁴			<u>4,513,869</u>
Net Amount Due County/(State) ⁵		\$	<u><u>0</u></u>

¹ Approved State Allocation is the amount of Act 148 State Funds that were budgeted for the County.

² State Share (CY348) is the total amount of County expenditures that are eligible for reimbursement from Act 148 Funds after auditor's adjustments are considered.

³ Final Net Share Payable is the net amount of reimbursable expenditures from Act 148 funds after auditor's adjustments are considered.

⁴ Actual Act 148 Revenues Received is the amount of Act 148 funds the County received.

⁵ Net Amount Due the County/(State) is the variance between the amount of Act 148 funds the County received and the Final Net State Share Payable to the County.

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
 FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
 AMENDED CY348
 FISCAL SUMMARY

	A	B	C	D	E	F	G	H	I	J	K
	GRAND TOTAL	PROGRAM INCOME	TITLE IV-E	TANF	TITLE XX	TITLE IV-B	FAMILY FIRST TRANSITION ACT	MEDICAL ASSISTANCE	NET TOTAL	STATE ACT 148	LOCAL SHARE
NET CHILD WELFARE EXPENDITURES											
01. 100% REIMBURSEMENT	90,503	413	13,134	0	0	0	0	0	76,956	76,956	0
02. 90% REIMBURSEMENT	132,655	219	35,631	19,996	0	0	0	0	76,809	69,128	7,681
03. 80% REIMBURSEMENT	6,709,152	104,829	1,618,312	59,497	64,146	64,599	0	0	4,797,769	3,838,213	959,556
04. 60% REIMBURSEMENT	918,906	14,451	69,472	0	0	0	0	2,964	832,019	499,211	332,808
05. 50% REIMBURSEMENT	61,743	0	1,022	0	0	0	0	0	60,721	30,361	30,360
06. TOTAL NET CHILD WELFARE EXPEND.	7,912,959	119,912	1,737,571	79,493	64,146	64,599	0	2,964	5,844,274	4,513,869	1,330,405

YDC/YFC PLACEMENT COSTS											
07. 60% DHS PARTICIPATION	0	0							0	0	0
08. NON-REIMBURSABLE EXPENDITURES	42,651	9,143							33,508		33,508

09. TOTAL EXPENDITURES	7,955,610	129,055	1,737,571	79,493	64,146	64,599	0	2,964	5,877,782	4,513,869	1,363,913
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10. TOTAL TITLE IV-D COLLECTIONS 43,738

11. TITLE IV-D Collections for IV-E Children 19,424

12. STATE ACT 148 - line 6 4,513,869

13. STATE ACT 148 ALLOCATION 4,933,472

14. ADJUSTED STATE SHARE (lower of 12 or 13) 4,513,869

INVOICE	
AMENDED STATE SHARE (ACT 148)	4,513,869
ACT 148 AMOUNT RECEIVED	4,513,869
ADJUSTMENT TO STATE SHARE	0

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
 FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
 AMENDED CY370A
 REVENUE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	REVENUE SOURCES											
	1	2	3	4	5	6	7	8	9	10	11	12
IN-HOME	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Family First Transition Act	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
1-A ADOPTION SERVICE	90,503	413		13,134						76,956	76,956	0
1-B ADOPTIVE ASSISTANCE	748,003	0	392,333	197						355,473	284,378	71,095
1-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	127,252	0	36,932							90,320	72,256	18,064
1-D COUNSELING - DEPENDENT	431,648	0		789	59,497	64,146	64,599			242,617	194,094	48,523
1-E COUNSELING - DELINQUENT	13,373	0								13,373	10,698	2,675
1-F DAY CARE	0	0								0	0	0
1-G DAY TREATMENT - DEPENDENT	0	0								0	0	0
1-H DAY TREATMENT - DELINQUENT	0	0								0	0	0
1-I HOMEMAKER SERVICE	0	0								0	0	0
1-J INTAKE & REFERRAL	33,851	307		5,566						27,978	22,382	5,596
1-K LIFE SKILLS - DEPENDENT	296,650	2,686		48,781						245,183	196,146	49,037
1-L LIFE SKILLS - DELINQUENT	0	0								0	0	0
1-M PROTECTIVE SERVICE - CHILD ABUSE	407,281	3,181		62,789						341,311	273,049	68,262
1-N PROTECTIVE SERVICE - GENERAL	1,199,437	10,641		196,872						991,924	793,539	198,385
1-O SERVICE PLANNING	267,031	2,420		43,911						220,700	176,560	44,140
1-P JUVENILE ACT PROCEEDINGS - DEPENDENT	61,743	0		1,022						60,721	30,361	30,360
1-Q JUVENILE ACT PROCEEDINGS - DELINQUENT	0	0								0	0	0
1-R SUBTOTAL IN-HOME	3,676,772	19,648	429,265	373,061	59,497	64,146	64,599	0	0	2,666,556	2,130,419	536,137

COMMUNITY BASED PLACEMENT	REVENUE SOURCES											
	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0								0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0								0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	471,556	6,803	84,002	40,993						339,758	271,806	67,952
2-D COMMUNITY RESIDENTIAL - DELINQUENT	147,862	2,712								145,150	116,120	29,030
2-E EMERGENCY SHELTER - DEPENDENT	128,015	219	21,271	14,360	19,996					72,169	64,952	7,217
2-F EMERGENCY SHELTER - DELINQUENT	4,640	0								4,640	4,176	464
2-G FOSTER FAMILY - DEPENDENT	1,277,315	16,506	206,356	194,671						859,782	687,826	171,956
2-H FOSTER FAMILY - DELINQUENT	0	0								0	0	0
2-I KINSHIP CARE - DEPENDENT	921,715	55,956	210,526	63,955						591,278	473,022	118,256
2-J KINSHIP CARE - DELINQUENT	0	0								0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	338,465	3,617	19,007	10,632						305,209	244,167	61,042
2-L SUP. INDEPENDENT LIVING - DELINQUENT	27,713	0								27,713	22,170	5,543
2-M SUBTOTAL CBP	3,317,281	85,813	541,162	324,611	19,996	0	0	0	0	2,345,699	1,884,239	461,460

INSTITUTIONAL PLACEMENT	REVENUE SOURCES											
	TOTAL REIMBURSABLE EXPENDITURES	PROGRAM INCOME	TITLE IV-E MAINTENANCE	TITLE IV-E ADMIN.	TANF	TITLE XX	TITLE IV-B	Child Welfare Demonstration Project Title IV-E	MEDICAL ASSISTANCE	NET REIMBURSABLE EXPENDITURES	STATE ACT 148	LOCAL SHARE
3-A JUVENILE DETENTION SERVICE	0	0								0	0	0
3-B RESIDENTIAL SERVICE - DEPENDENT	535,949	12,369		6,351						517,229	310,337	206,892
3-C RES. SERVICE - DELINQUENT (NON YDC/YFC)	0	0								0	0	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0								0	0	0
3-E YDC SECURE	0	0								0	0	0
3-F SUBTOTAL INSTITUTIONAL	535,949	12,369	0	6,351	0	0	0	0	0	517,229	310,337	206,892

4 ADMINISTRATION	382,957	2,082		63,121						2,964	188,874	125,916
5 TOTAL REVENUES	7,912,959	119,912	970,427	767,144	79,493	64,146	64,599	0	2,964	5,844,274	4,513,869	1,330,405

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
 FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
 AMENDED CY370
 EXPENDITURE REPORT

MAJOR SERVICE CATEGORIES & COST CENTERS	OBJECTS OF EXPENDITURE											
	1	2	3	4	5	6	7	8	9	10	11	12
	WAGES AND SALARIES	EMPLOYEE BENEFITS	SUBSIDIES	OPERATING	PURCHASED SERVICES	FIXED ASSETS	TOTAL EXPENDITURES	Children Served (by county)	Children Served (Purchased)	Non- Reimbursable Non PS/Sub.	Non-Reim. Purchased Serv/ Subsidies	Program Income related to all Non- Reimbursable
IN-HOME												
I-A ADOPTION SERVICE	26,378	14,025		50,100	0	0	90,503	55	0	0	0	0
I-B ADOPTION ASSISTANCE	0	0	756,763	0	0	0	756,763	0	93	0	8,760	0
I-C SUBSIDIZED PERMANENT LEGAL CUSTODIANSHIP	0	0	127,252	0	0	0	127,252	0	16	0	0	0
I-D COUNSELING - DEPENDENT	0	0	13,293	418,355	0	0	431,648	0	292	0	0	0
I-E COUNSELING - DELINQUENT	0	0	736	12,637	0	0	13,373	0	24	0	0	0
I-F DAY CARE	0	0		0	0	0	0	0	0	0	0	0
I-G DAY TREATMENT - DEPENDENT	0	0		0	0	0	0	0	0	0	0	0
I-H DAY TREATMENT - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
I-I HOMEMAKER SERVICE	0	0		0	0	0	0	0	0	0	0	0
I-J INTAKE & REFERRAL	19,648	10,447		3,756	0	0	33,851	75	0	0	0	0
I-K LIFE SKILLS - DEPENDENT	172,099	91,503		33,048	0	0	296,650	179	0	0	0	0
I-L LIFE SKILLS - DELINQUENT	0	0		0	0	0	0	0	0	0	0	0
I-M PROTECTIVE SERVICE - CHILD ABUSE	203,754	108,335		69,542	25,650	0	407,281	196	77	0	0	0
I-N PROTECTIVE SERVICE - GENERAL	680,206	361,664		155,167	2,400	0	1,199,437	1,887	11	0	0	0
I-O SERVICE PLANNING	154,997	82,413		29,621	0	0	267,031	528	0	0	0	0
I-P JUVENILE ACT PROCEEDINGS - DEPENDENT				9,007	52,736		61,743	0	228	0	0	0
I-Q JUVENILE ACT PROCEEDINGS - DELINQUENT					0		0	0	0	0	0	0
I-R SUBTOTAL IN-HOME	1,257,082	668,387	884,015	364,270	511,778	0	3,685,532			0	8,760	0
	LRCP = Legal Representation for Children in Placement = \$ 0											
	LRNCP = Legal Representation for Children Non-Placement = \$ 0											
	Number of Children receiving sub NON-PURCHASED US Services = 0											
COMMUNITY BASED PLACEMENT												
2-A ALTERNATIVE TREATMENT - DEPENDENT	0	0	0	0	0	0	0	0	0	0	0	0
2-B ALTERNATIVE TREATMENT - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-C COMMUNITY RESIDENTIAL - DEPENDENT	69,676	37,047	0	17,473	347,360	0	471,556	2,176	20	0	0	0
2-D COMMUNITY RESIDENTIAL - DELINQUENT	0	0	0	0	147,862	0	147,862	556	4	0	0	0
2-E EMERGENCY SHELTER - DEPENDENT	14,008	7,448	0	14,693	91,866	0	128,015	1,315	55	0	0	0
2-F EMERGENCY SHELTER - DELINQUENT	0	0	0	0	4,640	0	4,640	15	1	0	0	0
2-G FOSTER FAMILY - DEPENDENT	207,937	110,559	0	101,294	857,525	0	1,277,315	15,090	79	0	0	0
2-H FOSTER FAMILY - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-I KINSHIP CARE - DEPENDENT	114,793	61,034	0	72,847	673,041	0	921,715	19,180	81	0	0	0
2-J KINSHIP CARE - DELINQUENT	0	0	0	0	0	0	0	0	0	0	0	0
2-K SUP. INDEPENDENT LIVING - DEPENDENT	0	0	0	143	338,322	0	338,465	1,956	8	0	0	0
2-L SUP. INDEPENDENT LIVING - DELINQUENT	0	0	0	0	27,713	0	27,713	140	1	0	0	0
2-M SUBTOTAL CBP	406,414	216,088	0	206,450	2,488,329	0	3,317,281	40,428	249	0	0	0
INSTITUTIONAL PLACEMENT												
3-A JUVENILE DETENTION SERVICE	0	0	0	6,874	520,771	0	561,919	1,812	5	1,200	24,770	9,143
3-B RESIDENTIAL SERVICE - DEPENDENT	22,377	11,897	0	0	0	0	0	0	0	0	0	0
3-C RES. SERVICE - DELINQUENT (EXCEPT YDC/YFC)	0	0	0	0	0	0	0	0	0	0	0	0
3-D SECURE RES. SERVICE (EXCEPT YDC)	0	0	0	0	0	0	0	0	0	0	0	0
3-E YDC SECURE	0	0	0	0	0	0	0	0	0	0	0	0
3-F SUBTOTAL INSTITUTIONAL	22,377	11,897	0	6,874	520,771	0	561,919	1,812	5	1,200	24,770	9,143
4 ADMINISTRATION	133,349	78,463	0	179,066	0	0	390,878			7,921	0	0
5 TOTAL EXPENDITURES	1,819,222	974,835	884,015	756,660	3,520,878	0	7,955,610			9,121	33,530	9,143
	County Indirect Costs = \$ 153,024											

**SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
FOR THE PERIOD JULY 1, 2020 TO JUNE 30, 2021
AMENDED
SUMMARY OF EXPENSE AND EXPENSE ADJUSTMENTS**

COST CENTER ITEMS	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Adoption Service	\$ 90,503	\$ 0	\$ 90,503
Adoption Assistance	756,763	0	756,763
Subsidized Permanent Legal Custodianship	127,252	0	127,252
Counseling	445,021	0	445,021
Day Care	0	0	0
Day Treatment	0	0	0
Homemaker Service	0	0	0
Intake and Referral	33,851	0	33,851
Life Skills	296,650	0	296,650
Protective Service - Child Abuse	407,281	0	407,281
Protective Service - General	1,199,437	0	1,199,437
Service Planning	267,031	0	267,031
Juvenile Act Proceedings	61,743	0	61,743
Alternative Treatment	0	0	0
Community Residential	619,418	0	619,418
Emergency Shelter	132,655	0	132,655
Foster Family	1,277,315	0	1,277,315
Kinship Care	921,715	0	921,715
Supervised Independent Living	366,178	0	366,178
Juvenile Detention Service	0	0	0
Residential Service	561,919	0	561,919
Secure Residential Service (Except YDC)	0	0	0
YDC Secure	0	0	0
Administration	390,878	0	390,878
Combined Total Expense	<u>7,955,610</u>	<u>0</u>	<u>7,955,610</u>
Less Non-reimbursables	<u>42,651</u>	<u>0</u>	<u>42,651</u>
Total Net Expense	<u>\$ 7,912,959</u>	<u>\$ 0</u>	<u>\$ 7,912,959</u>

OBJECTS OF EXPENDITURE	AS REPORTED PER CY370	INCREASE (DECREASE)	AS AMENDED PER CY370
Wages and Salaries	\$ 1,819,222	\$ 0	\$ 1,819,222
Employee Benefits	974,835	0	974,835
Subsidies	884,015	0	884,015
Operating	756,660	0	756,660
Purchased Services	3,520,878	0	3,520,878
Fixed Assets	0	0	0
Combined Total Expense	<u>7,955,610</u>	<u>0</u>	<u>7,955,610</u>
Less Non-reimbursables	<u>42,651</u>	<u>0</u>	<u>42,651</u>
Total Net Expense	<u>\$ 7,912,959</u>	<u>\$ 0</u>	<u>\$ 7,912,959</u>

SECTION 3

STATUS OF PRIOR ENGAGEMENT FINDING AND RECOMMENDATIONS

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
STATUS OF PRIOR ENGAGEMENT FINDING AND RECOMMENDATIONS

The prior report included the following finding:

Finding – Lack of Internal Control Policies and Procedures to Reduce the Risk of Paying Overbillings or Fraudulent Billings by Contracted In-Home Purchased Service Providers

In our prior engagement report, covering the July 1, 2017 to June 30, 2019 fiscal years, we cited the agency for failing to develop and implement internal control policies and procedures to require adequate supporting documentation evidencing that services related to fees invoiced by In-Home Purchased Service providers, and paid by the agency, were actually provided, and if provided, provided in adherence to the requirements of the respective provider contact terms.

During the conduct of our current engagement, we obtained evidence substantiating that, as of July 1, 2019, the agency developed and implemented fiscal-related monitoring policy and procedures designed to reduce the agency’s risk of paying overbillings or fraudulent billings submitted by contracted In-Home Purchased Service providers.

The agency’s fiscal-related monitoring policy requires received provider information, such as progress reports and case file notes, be uploaded to the Child Accounting and Profile System (CAPS). This information includes names, date/times, description of visit/service, employee name, duration, travel and number of units. When an invoice is received by the agency, it is compared to CAPS, including comparison of each child’s service authorization approval and number of approved hours per week. The invoiced number of units is verified by reviewing CAPS for notes/information related to each contact/visit. In addition, the agency stated that starting February 2023, In-Home Purchased Service providers include signed encounter forms with submitted invoices.

To assess the sufficiency of these procedures, we requested several invoices and the related supporting documentation and verified the agency obtained sufficient documentation to verify the invoiced number of units.

Based on the procedures performed during our current engagement, we concluded the issuance of a repeat finding is not warranted.

SECTION 4

CURRENT ENGAGEMENT OBSERVATION

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Observation – Despite the Pennsylvania Department of Human Services Apparent Strides in Increasing the Protection of At-Risk Children in the Care of Contracted In-Home Preventative Service Providers, DHS Failed to Review the Adequacy of the C&Y Agencies Procedures and Results for Ensuring these Providers Comply with CPSL Requirements

The vast majority of Pennsylvania’s County Children and Youth (C&Y) agencies contract with non-government In-Home Preventative Service providers (contracted providers) to deliver services to children outside of an institutional or community-based setting, and those services are referred to as In-Home Purchased Services.² The Child Protective Services Law (CPSL) requires the conduct of Criminal Background Checks and Child Abuse History Clearances (certifications) for all contracted providers’ (and their respective subcontractors’) employees and direct volunteers.³

Since 2016, we have communicated concerns to the Pennsylvania Department of Human Services (DHS) that these contracted providers were not being monitored for compliance with the CPSL certification mandates. Specifically, this needed monitoring relates to obtaining assurance as to the sufficiency of each C&Y agency’s procedures for reviewing the certifications of contracted providers’ employees and volunteers and their respective subcontractors, whose duties require them to come into direct contact with children and taking appropriate corrective actions when disqualifying incidents are identified. Furthermore, these contracted providers are not subject to licensure nor annual inspections under the Human Services Code (Code).⁴ Our concerns continue to be communicated through the inclusion of a standardized observation in our C&Y Program engagement reports and through correspondence with DHS.

In February 2018, DHS senior management staff affirmed that DHS is responsible for communicating contract-monitoring expectations to the C&Y agencies and for implementing a

² Institutional and community-based settings are those in which the child is outside of the home for the entire time (e.g., Juvenile Detention, Residential Services, Secure Residential, Youth Development Camps, Youth Forestry Camps, Foster Care, Emergency Shelter, Group Homes, etc.). In-Home supportive services are provided while the child is in their own home or supportive services provided to the child or child’s family while the child is in substitute care.

³ 23 Pa.C.S. §§ 6344 and 6344.2. Please note that CPSL 23 Pa.C.S. § 6344.4 now requires recertification of the required state and federal background checks and the child abuse clearance every 60 months.

⁴ Based on a recent communication with DHS in early September 2020, the state agency candidly indicated that it lacks sufficient budgetary resources, leading to inadequate staffing to provide for the licensure and inspection of these contracted providers, which includes a large population of not only these providers, but also their subcontractors. Further, the implication of these budgetary constraints is that it would not be reasonable to pursue or support related legislation to make these contracted providers and their subcontractors subject to licensure and inspection. Please see the Special Note in Endnote 1.

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

method to ensure certification monitoring is being performed adequately. DHS staff also stated these expectations were communicated to C&Y agencies on numerous occasions since 2016.

Our 2018 Position Statement Letter

On March 18, 2018, we sent a Position Statement Letter to then DHS Deputy Secretary for Children, Youth and Families, which was also delivered to the Pennsylvania Senate and House of Representatives' children and youth committee chairs. The major purpose of our letter was to express our concerns, as detailed above.

DHS Corrective Actions Taken

In an effort to further address our concerns, DHS expanded its CPSL adherence requirements for C&Y agencies through the issuance of its 2019 revision of its Single Audit Supplement (supplement) for counties, effective for the fiscal year ended June 30, 2019. The supplement included the following requirements for C&Y agencies and their auditors who conduct Single Audits of counties.

C&Y agencies are required to:

- Monitor contracted provider adherence to the CPSL background check requirements to assure the safety of children receiving prevention, reunification, and aftercare services (services coded as in-home).
- Document these efforts and report them to DHS on a supplemental schedule included in each counties' Single Audit package.
- Create a listing of contracted providers that deliver in-home coded services.
- Monitor a sample of contracted providers' compliance with the CPSL requirements, including checking for incidents since the date of the background clearances.
- Communicate any violations to contracted providers and obtain a corrective action plan.
- Follow-up on implementation of the corrective action plan within six months.
- Document the results of the monitoring.

As part of the Single Audit, the auditors are required to perform agreed-upon procedures with regard to the supplemental schedule noted above, including the following:

- Obtain a listing of contracted providers that deliver in-home coded services for the C&Y agency.
- Test the listing of contracted providers for completeness.

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

- Analyze the C&Y agency’s documentation of monitoring activities for adequacy of monitoring, the C&Y agency’s obtaining of any necessary corrective action plans, the C&Y agency’s timely follow-up on corrective action plans, and the adequacy and accuracy of the monitoring documentation as represented on the supplemental schedule.
- Disclose any exceptions or findings within the Single Audit package for items not reflected on the supplemental schedule.

Our Current Position

We believe that the requirements that DHS included in its supplement are great first steps in obtaining assurance of the C&Y agencies’ compliance with the CPSL certification requirements. Specifically, having independent auditors reviewing the adequacy of the C&Y agencies’ monitoring of the CPSL background check requirements for contracted providers annually, and reporting the C&Y agencies’ monitoring efforts in a supplemental schedule of the Single Audit package that is provided to DHS appears to be effective. As part of the CPSL certification monitoring process, it is incumbent upon DHS to review the supplemental schedule and any exceptions or findings within the Single Audit packages to ascertain whether the C&Y agencies are properly monitoring for CPSL certification requirements of its contracted providers. However, as of March 2021, DHS officials acknowledged that staff have not started reviewing the Single Audit packages for this purpose.⁵

This lack of review by DHS is especially concerning considering DHS as the oversight agency could remain unaware of improper monitoring being performed by a C&Y agency and/or non-compliance with the CPSL occurring despite receiving an audit report disclosing such information. Therefore, we believe that it is imperative that DHS review the Single Audit packages for CPSL compliance by the C&Y agencies in a timely manner.

Alternatively, DHS could implement its own monitoring process whereby it reviews the adequacy of each C&Y agency’s monitoring to ensure the agency’s contracted providers and their subcontractors complied with CPSL certification requirements. The process would include reviewing the corrective actions plans when disqualifying incidents were identified and verifying that the corrective action plans were implemented.¹

⁵ DHS informed us that they merely verbally inquire about the status of C&Y agencies’ respective corrective action plans during their monitoring process.

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
CURRENT ENGAGEMENT OBSERVATION

Conclusion

As the oversight agency, it is our opinion that DHS should ensure that every C&Y agency and its respective contracted providers are actually adhering to the CPSL certification requirements. This specifically relates to obtaining assurance as to the adequacy of each C&Y Agency's procedures for reviewing the certifications of their contracted providers' employees and volunteers and their subcontractors (whose duties require them to come into direct contact with children) and taking appropriate corrective action when disqualifying incidents are identified. We continue to believe that these children remain particularly vulnerable because contracted in-home services are often times provided outside the presence and view of others.

ⁱ **Special Note:** In marked contrast to contracted foster care parents/providers and day treatment centers/child residential facilities, as well as 12 other types of facilities and programs, these C&Y contracted providers are not subject to annual licensure and an inspection process in accordance with the Human Services Code (Code). As noted in an earlier footnote, DHS recently made the candid statement that it lacks sufficient budgetary resources, leading to inadequate staffing to provide for the licensure and inspection of these contracted providers.

Our Department understands and appreciates these budgetary difficulties and that it may not be practical, but it is definitely reasonable to have licensure and inspections under the Code for this very large population of these C&Y agencies' contracted providers and their subcontractors.

SOMERSET COUNTY CHILDREN AND YOUTH AGENCY
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