



**CLEARFIELD COUNTY** 

**EXAMINATION REPORT OF LICENSE SALES** 

HUNTING JULY 1, 2007 TO JUNE 30, 2012

FISHING AND DOG JANUARY 1, 2008 TO DECEMBER 31, 2011

# **COMMONWEALTH OF PENNSYLVANIA**

# **EUGENE A. DEPASQUALE - AUDITOR GENERAL**

**DEPARTMENT OF THE AUDITOR GENERAL** 





Commonwealth of Pennsylvania Department of the Auditor General Harrisburg, PA 17120-0018 Facebook: Pennsylvania Auditor General Twitter: @PAAuditorGen

EUGENE A. DEPASQUALE AUDITOR GENERAL

## Independent Auditor's Report

The Honorable Carol Fox Treasurer Clearfield County Clearfield, PA 16830

We have examined the accompanying statements of receipts and disbursements (Statements) of the Treasurer, Clearfield County, Pennsylvania (County Officer), for the license period identified on the contents page, pursuant to the requirements of Section 401(d) of *The Fiscal Code*, 72 P.S § 401(d). These Statements are the responsibility of the county office's management. Our responsibility is to express an opinion on these Statements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards* issued by the Comptroller General of the United States. An examination includes examining, on a test basis, evidence supporting the Statements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

We are mandated by Section 401(d) of *The Fiscal Code* to audit the accounts of each county officer to determine whether all moneys collected on behalf of the Commonwealth have been correctly assessed, reported and promptly remitted. *Government Auditing Standards* issued by the Comptroller General of the United States include attestation engagements as a separate type of audit. An attestation engagement performed pursuant to *Government Auditing Standards* involves additional standards that exceed the standards provided by the American Institute of Certified Public Accountants. Accordingly, this attestation engagement complies with both *Government Auditing Standards* and Section 401(d) of *The Fiscal Code*.

## Independent Auditor's Report (Continued)

In our opinion, the Statements referred to above present, in all material respects, the operations of the County Officer as it pertains to receipts made on behalf of the of the licensing agencies, for the license period identified on the contents page, in conformity with the criteria set forth in Note 1.

In accordance with *Government Auditing Standards*, we are required to report findings of significant deficiencies in internal control, violations of provisions of contracts or grant agreements, and abuse that are material to the Statements and any fraud and illegal acts that are more than inconsequential that come to our attention during our examination. We are also required to obtain the views of management on those matters. We performed our examination to express an opinion on whether the Statements are presented in accordance with the criteria described above and not for the purpose of expressing an opinion on the internal control over reporting on the Statements or on compliance and other matters; accordingly, we express no such opinions.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County Officer's ability to initiate, authorize, record, process, or report data reliably in accordance with the applicable criteria such that there is more than a remote likelihood that a misstatement of the County Officer's Statements that is more than inconsequential will not be prevented or detected by the County Officer's internal control.

A material weakness is a significant deficiency or combination of significant deficiencies that results in more than a remote likelihood that a material misstatement of the Statements will not be prevented or detected by the County Officer's internal control.

Our consideration of internal control over reporting on the Statements was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any significant deficiencies or material weaknesses, as defined above, in internal control over reporting on the Statements.

#### Independent Auditor's Report (Continued)

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Pennsylvania Game Commission, Pennsylvania Fish and Boat Commission, Pennsylvania Department of Agriculture, and the County Officer and is not intended to be and should not be used by anyone other than these specified parties.

Eugent: O-Purger

June 19, 2013

EUGENE A. DEPASQUALE Auditor General

# CONTENTS

Page 1	

Financial Section:

Statements Of Receipts And Disbursements:

Hunting License Sales:

For The License Period July 1, 2007 To June 30, 2008	1
For The License Period July 1, 2008 To June 30, 2009	
For The License Period July 1, 2009 To June 30, 2010	
For The License Period July 1, 2010 To June 30, 2011	
For The License Period July 1, 2011 To June 30, 2012	

Fishing License Sales:

For The License Period January 1, 2008 To December 31, 2008	6
For The License Period January 1, 2009 To December 31, 2009	7
For The License Period January 1, 2010 To December 31, 2010	
For The License Period January 1, 2011 To December 31, 2011	

Dog License Sales:

For The License Period January 1, 2008 To December 31, 2008	10
For The License Period January 1, 2009 To December 31, 2009	11
For The License Period January 1, 2010 To December 31, 2010	12
For The License Period January 1, 2011 To December 31, 2011	13
Notes To The Statements Of Receipts And Disbursements	14
Report Distribution	16

## TREASURER CLEARFIELD COUNTY HUNTING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2007 TO JUNE 30, 2008

License Ture	Licenses	Amount Due Game Commission	
License Type	Sold		ommission
Resident			
Adult	83	\$	1,577.00
Junior	18		90.00
Junior combination	10		80.00
Senior	20		240.00
Military	75		75.00
Non-resident			
Adult	22		2,200.00
Junior	1		40.00
Seven day	4		120.00
Archery - Resident and Non-resident	57		865.00
Muzzleloaders - Resident and Non-resident	58		610.00
Antlerless deer			
Resident	13,767		68,835.00
Resident landowners	61		305.00
Non-resident	308		7,700.00
Non-resident landowners	8		200.00
Armed forces	82		410.00
Disabled veterans	36		180.00
Furtaker			
Adult resident	3		57.00
Adult non-resident	2		160.00
Migratory - Resident and Non-resident	16		41.00
Bear - Resident and Non-resident	44		680.00
Replacements	32		160.00
	14707		94 (25 00
Totals (Note 2)	14,707		84,625.00
			(04 476 00)
Disbursements to Game Commission (Note 3)			(84,476.00)
Credits taken for licenses issued for Disabled Veterans and			
Senior Lifetime Hunt renewals			(149.00)
Palance due Compission (Country)			
Balance due Game Commission (County)			
per settled reports (Note 4)			-
Examination adjustments			-
Adjusted balance due Game Commission (County)			
for the license period July 1, 2007 to June 30, 2008		\$	-
······································			

## TREASURER CLEARFIELD COUNTY HUNTING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2008 TO JUNE 30, 2009

License Type	Licenses Sold	Amount Due Game Commission	
Resident			
Adult	69	\$	1,311.00
Junior	5	Ŷ	25.00
Junior combination	5		40.00
Senior	19		228.00
Senior Lifetime Hunting	2		100.00
Military	94		94.00
Spring Turkey	1		20.00
Non-resident			
Adult	9		900.00
Junior combination	2		100.00
Archery - Resident and Non-resident	41		615.00
Muzzleloaders - Resident and Non-resident	68		720.00
Antlerless deer			
Resident	13,655		68,275.00
Resident landowners	68		340.00
Non-resident	359		8,975.00
Non-resident landowners	6		150.00
Armed forces	94		470.00
Disabled veterans	36		180.00
Furtaker			
Adult resident	3		57.00
Adult non-resident	2		160.00
Migratory - Resident and Non-resident	12		24.00
Bear - Resident and Non-resident	47		705.00
Replacements	29		145.00
Totals (Note 2)	14,626		83,634.00
Disbursements to Game Commission (Note 3)			(83,486.00)
Credits taken for licenses issued for Disabled Veterans and			
Senior Lifetime Hunt renewals			(148.00)
Balance due Game Commission (County) per settled reports (Note 4)			-
Examination adjustments			-
Adjusted balance due Game Commission (County) for the license period July 1, 2008 to June 30, 2009		\$	

## TREASURER CLEARFIELD COUNTY HUNTING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2009 TO JUNE 30, 2010

License Type	Licenses Sold		Amount Due Game Commission	
Resident				
Adult	76	\$	1,497.20	
Junior	5	Ŷ	28.50	
Landowner	1		3.70	
Junior combination	6		52.20	
Senior	15		190.50	
Senior Lifetime Combo	4		402.80	
Senior Lifetime Hunting	16		811.20	
Military	109		185.30	
Mentored Youth	1		1.70	
Non-resident				
Adult	8		805.60	
Archery - Resident and Non-resident	66		1,036.20	
Muzzleloaders - Resident and Non-resident	70		779.00	
Antlerless deer				
Resident	13,548		77,223.60	
Resident landowners	64		364.80	
Non-resident	489		12,567.30	
Non-resident landowners	5		128.50	
Armed forces	108		615.60	
Disabled veterans	33		188.10	
Elk - Antlered and Antlerless	14		149.80	
Bobcat	3		17.10	
Furtaker				
Adult resident	5		98.50	
Migratory - Resident and Non-resident	13		35.10	
Bear - Resident and Non-resident	46		722.20	
DMAP - Resident and Non-resident	19		184.30	
Replacements	53		302.10	
Totals (Note 2)	14,777		98,390.90	
Disbursements to Game Commission (Note 3)			(98,241.30)	
Credits taken for licenses issued for Disabled Veterans and				
Senior Lifetime Hunt renewals			(149.60)	
Balance due Game Commission (County)				
per settled reports (Note 4)			-	
Examination adjustments			-	
Adjusted balance due Game Commission (County)				
for the license period July 1, 2009 to June 30, 2010		\$	_	

## TREASURER CLEARFIELD COUNTY HUNTING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2010 TO JUNE 30, 2011

License Type	Licenses Sold	Amount Due Game Commission	
Resident			
Adult	51	\$ 1,004.70	
Junior	2	¢ 1,00 110 11.40	
Landowner	- 1	3.70	
Junior combination	5	43.50	
Senior	14	177.80	
Senior Lifetime Combo	7	704.90	
Senior Lifetime Hunting	6	304.20	
Military	120	204.00	
Mentored Youth	1	1.70	
Non-resident	1	1.70	
Adult	6	604.20	
Archery - Resident and Non-resident	66	1,036.20	
Muzzleloaders - Resident and Non-resident	54	607.80	
Antlerless deer	0.1	007100	
Resident	11,991	68,348.70	
Resident landowners	62	353.40	
Non-resident	381	9,791.70	
Non-resident landowners	7	179.90	
Armed forces	112	638.40	
Disabled veterans	37	210.90	
Elk - Antlered and Antlerless	6	64.20	
Bobcat	10	57.00	
Fisher	5	28.50	
Furtaker			
Adult resident	4	78.80	
Migratory - Resident and Non-resident	14	40.80	
Bear - Resident and Non-resident	49	769.30	
DMAP - Resident and Non-resident	6	58.20	
Replacements	65	370.50	
Totals (Note 2)	13,082	85,694.40	
Disbursements to Game Commission (Note 3)		(85,539.80)	
Credits taken for licenses issued for Disabled Veterans and			
		(151.50)	
Senior Lifetime Hunt renewals		(154.60)	
Balance due Game Commission (County) per settled reports (Note 4)		-	
Examination adjustments			
Adjusted balance due Game Commission (County)			
for the license period July 1, 2010 to June 30, 2011		\$ -	

## TREASURER CLEARFIELD COUNTY HUNTING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JULY 1, 2011 TO JUNE 30, 2012

License Type	Licenses Sold	Amount Due Game Commission
<u></u>	5010	Commission
Resident		
Adult	53	\$1,044.10
Junior	1	5.70
Landowner	1	3.70
Junior combination	5	43.50
Senior	7	88.90
Senior Lifetime Combo	4	402.80
Senior Lifetime Hunting	5	253.50
Military	100	170.00
Spring Turkey	2	41.40
Mentored Youth	1	1.70
Non-resident		
Adult	8	805.60
Archery - Resident and Non-resident	58	910.60
Muzzleloaders - Resident and Non-resident	54	597.80
Antlerless deer		
Resident	14,333	81,698.10
Resident landowners	62	353.40
Non-resident	414	10,639.80
Non-resident landowners	6	154.20
Armed forces	102	581.40
Disabled veterans	44	250.80
Elk - Antlered and Antlerless	6	64.20
Bobcat	12	68.40
Fisher	3	17.10
Furtaker		
Adult resident	4	78.80
Migratory - Resident and Non-resident	15	46.50
Bear - Resident and Non-resident	52	856.40
DMAP - Resident and Non-resident	1	9.70
Replacements	63	359.10
Totals (Note 2)	15,416	99,547.20
Disbursements to Game Commission (Note 3)		(99,384.20)
Credits taken for licenses issued for Disabled Veterans and		
Senior Lifetime Hunt renewals		(163.00)
Senior Electrice Hunt Tenewars		(105.00)
Balance due Game Commission (County)		
per settled reports (Note 4)		-
Examination adjustments		
Adjusted balance due Game Commission (County)		
for the license period July 1, 2011 to June 30, 2012		\$ -

## TREASURER CLEARFIELD COUNTY FISHING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2008 TO DECEMBER 31, 2008

License Type	Licenses Sold	Fish an	Amount Due Fish and Boat Commission	
Resident	33	\$	714.70	
Senior resident	1		10.00	
National Guard/Armed Forces	21		35.00	
Non-resident	1		51.70	
Tourist Seven day	2		67.40	
Senior lifetime	78	3	3,944.10	
Lifetime Upgrade Card	82		456.90	
Replacements	10		57.00	
Lake Erie Stamp	3		26.10	
Lake Erie And Trout/Salmon Combo Stamp	39		566.30	
Trout/Salmon Stamp	87		751.30	
Totals (Note 2)	357	6	5,680.50	
Disbursements to Fish and Boat Commission (Note 3)		(6	5,680.50)	
Balance due Fish and Boat Commission (County) per settled reports (Note 4)			-	
Examination adjustments				
Adjusted balance due Fish and Boat Commission (Cou for the license period January 1, 2008 to December 3	•	\$	_	

## TREASURER CLEARFIELD COUNTY FISHING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2009 TO DECEMBER 31, 2009

License Type	Licenses Sold	Amount Due Fish and Boat Commission
Resident	30	\$ 651.00
Senior resident	1	10.70
National Guard/Armed Forces	24	40.80
Non-resident	1	51.70
Tourist Three day	1	25.70
Senior lifetime	45	2,281.50
Lifetime Upgrade Card	43	288.10
Replacements	11	62.70
Lake Erie Stamp	1	8.70
Lake Erie And Trout/Salmon Combo Stamp	26	382.20
Trout/Salmon Stamp	66	574.20
Totals (Note 2)	249	4,377.30
Disbursements to Fish and Boat Commission (Note 3)		(4,377.30)
Balance due Fish and Boat Commission (County) per settled reports (Note 4)		-
Examination adjustments		
Adjusted balance due Fish and Boat Commission (Cou for the license period January 1, 2009 to December 3	• ·	<u>\$                                    </u>

## TREASURER CLEARFIELD COUNTY FISHING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2010 TO DECEMBER 31, 2010

License Type	Licenses Sold	Fi	mount Due sh and Boat commission
Resident Replacements	31 1	\$	672.70 5.70
Senior resident	2		21.40
National Guard/Armed Forces	35		59.50
Tourist Three day	1		25.70
Senior lifetime Lifetime Upgrade Card Replacements	8 11 1		405.60 73.70 5.70
Lake Erie Stamp	1		8.70
Lake Erie And Trout/Salmon Combo Stamp	18		264.60
Trout/Salmon Stamp	50		435.00
Totals (Note 2)	159		1,978.30
Disbursements to Fish and Boat Commission (Note 3)			(1,978.30)
Balance due Fish and Boat Commission (County) per settled reports (Note 4)			-
Examination adjustments			
Adjusted balance due Fish and Boat Commission (Cou for the license period January 1, 2010 to December 3	•	\$	

## TREASURER CLEARFIELD COUNTY FISHING LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

License Type	Licenses Sold	Fish	ount Due and Boat mission
Resident	16	\$	347.20
Senior resident	2		21.40
National Guard/Armed Forces	34		57.80
Senior lifetime Lifetime Upgrade Card Replacements	15 11 7		760.50 73.70 39.90
Lake Erie And Trout/Salmon Combo Stamp	12		176.40
Trout/Salmon Stamp	47		408.90
Totals (Note 2)	144		1,885.80
Disbursements to Fish and Boat Commission (Note 3)			(1,885.80)
Balance due Fish and Boat Commission (County) per settled reports (Note 4)			-
Examination adjustments			-
Adjusted balance due Fish and Boat Commission (Cou for the license period January 1, 2011 to December 3	•	\$	-

## TREASURER CLEARFIELD COUNTY DOG LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2008 TO DECEMBER 31, 2008

License Type	Licenses Sold	Amount Due Department of Agriculture
Individual	10,777	\$ 65,093.00
Senior citizen	3,140	12,240.00
Lifetime	699	21,540.00
Totals (Note 2)	14,616	98,873.00
Disbursements to Department of Agriculture (Note 3)		(98,873.00)
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		
Adjusted balance due Department of Agriculture (County) for the license period January 1, 2008 to December 31, 2008		<u>\$                                    </u>

## TREASURER CLEARFIELD COUNTY DOG LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2009 TO DECEMBER 31, 2009

License Type	Licenses Sold	Amount Due Department of Agriculture
Individual	10,470	\$ 63,014.00
Senior citizen	3,095	12,039.00
Lifetime	658	19,970.00
Totals (Note 2)	14,223	95,023.00
Disbursements to Department of Agriculture (Note 3)		(95,023.00)
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		
Adjusted balance due Department of Agriculture (County) for the license period January 1, 2009 to December 31, 2009		<u>\$                                    </u>

## TREASURER CLEARFIELD COUNTY DOG LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2010 TO DECEMBER 31, 2010

License Type	Licenses Sold	Amount Due Department of Agriculture
Individual	10,664	\$ 64,082.00
Senior citizen	3,268	12,828.00
Lifetime	634	18,950.00
Totals (Note 2)	14,566	95,860.00
Disbursements to Department of Agriculture (Note 3)		(95,860.00)
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		
Adjusted balance due Department of Agriculture (County) for the license period January 1, 2010 to December 31, 2010		<u>\$                                    </u>

## TREASURER CLEARFIELD COUNTY DOG LICENSE SALES STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE LICENSE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

License Type	Licenses Sold	Amount Due Department of Agriculture
Individual	9,937	\$ 59,401.00
Senior citizen	3,370	13,222.00
Lifetime	674	20,640.00
Totals (Note 2)	13,981	93,263.00
Disbursements to Department of Agriculture (Note 3)		(93,263.00)
Balance due Department of Agriculture (County) per settled reports (Note 4)		-
Examination adjustments		
Adjusted balance due Department of Agriculture (County) for the license period January 1, 2011 to December 31, 2011		<u> </u>

## TREASURER CLEARFIELD COUNTY NOTES TO THE STATEMENTS OF RECEIPTS AND DISBURSEMENTS FOR THE HUNTING LICENSE PERIOD JULY 1, 2007 TO JUNE 30, 2012 AND FOR THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2008 TO DECEMBER 31, 2011

#### 1. <u>Criteria</u>

The Statements of Receipts and Disbursements provide a summary of receipts and disbursements by category. The categories and the costs of licenses are based on Pennsylvania laws and regulations.

The Statements were prepared in accordance with reporting requirements prescribed by the licensing agencies. Under this method, only the Commonwealth portion of cash receipts and disbursements are presented, revenues are recognized when received, and expenditures are recognized when paid.

The following schedule identifies the licensing agencies and the respective reporting period:

License Type	Licensing Agency	License Period
Hunting	Game Commission	July 1 to June 30
Fishing	Fish and Boat Commission	January 1 to December 31
Dog	Department of Agriculture	January 1 to December 31

With all of the license types listed above, there are licenses that are sold the month prior to the official license period beginning date. For our reporting purposes, these sales are included in the official first month of the license period.

#### 2. <u>Receipts</u>

Receipts consist of monies collected on behalf of the licensing agency.

3. <u>Disbursements</u>

The proceeds from the sale of paper hunting licenses for license years 2007 and 2008 were remitted monthly by check with the monthly reports of sales. The proceeds from the sale of hunting licenses, sold electronically, for license years 2008 through 2012 were remitted weekly through an electronic funds transfer program.

## TREASURER CLEARFIELD COUNTY NOTES TO THE STATEMENTS OF RECEIPTS AND DISBURSEMENTS FOR THE HUNTING LICENSE PERIOD JULY 1, 2007 TO JUNE 30, 2012 AND FOR THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2008 TO DECEMBER 31, 2011

#### 3. Disbursements (Continued)

The proceeds from the sale of paper fishing licenses for license year 2007 were remitted monthly by check with the monthly reports of sales. The proceeds from the sale of fishing licenses, sold electronically, for license years 2007 through 2012 were remitted weekly through an electronic funds transfer program.

The proceeds from the sale of dog licenses for the license years were remitted by check to the appropriate licensing agency with the monthly reports of sales.

#### 4. <u>Balance Due Licensing Agency (County) Per Settled Reports</u>

This balance reflects the summary of monthly sales reports as settled by the appropriate licensing agency

#### 5. <u>County Officer Serving During Examination Period</u>

Carol A. Fox served as Treasurer during the hunting license period July 1, 2007 to June 30, 2012 and during the fishing and dog license period January 1, 2008 to December 31, 2011.

## TREASURER CLEARFIELD COUNTY REPORT DISTRIBUTION FOR THE HUNTING LICENSE PERIOD JULY 1, 2007 TO JUNE 30, 2012 AND FOR THE FISHING AND DOG LICENSE PERIOD JANUARY 1, 2008 TO DECEMBER 31, 2011

This report was initially distributed to:

The Honorable George D. Greig Secretary Department of Agriculture

Mr. D. Holbrook Duer Assistant Counsel Governor's Office of General Counsel Department of Agriculture

> Mr. John Arway Executive Director Fish and Boat Commission

## Mr. Carl G. Roe Executive Director Pennsylvania Game Commission

The Honorable Carol A. Fox

Treasurer

The Honorable Antonio Scotto

Controller

The Honorable Joan McMillen

Chairperson of the Board of Commissioners

This report is a matter of public record and is available online at <u>www.auditorgen.state.pa.us</u>. Media questions about the report can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 231 Finance Building, Harrisburg, PA 17120; via email to: <u>news@auditorgen.state.pa.us</u>.