

LIMITED PROCEDURES ENGAGEMENT

Allegheny Intermediate Unit 3 Allegheny County, Pennsylvania

March 2019



Commonwealth of Pennsylvania
Department of the Auditor General

Eugene A. DePasquale • Auditor General



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EUGENE A. DePASQUALE
AUDITOR GENERAL

Ms. Rosanne Javorsky
Interim Executive Director
Allegheny Intermediate Unit 3
475 East Waterfront Drive
Homestead, Pennsylvania 15120

Ms. Debbie Beale
Board President
Allegheny Intermediate Unit 3
475 East Waterfront Drive
Homestead, Pennsylvania 15120

Dear Ms. Javorsky and Ms. Beale:

We conducted a Limited Procedures Engagement (LPE) of the Allegheny Intermediate Unit 3 (Intermediate Unit) to determine its compliance with certain relevant state laws, regulations, policies, and administrative procedures (relevant requirements). The LPE covers the period July 1, 2013 through June 30, 2017, except for any areas of compliance that may have required an alternative to this period. The engagement was conducted pursuant to authority derived from Article VIII, Section 10 of the Constitution of the Commonwealth of Pennsylvania and The Fiscal Code (72 P.S. §§ 402 and 403), but was not conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States.

As we conducted our LPE procedures, we sought to determine answers to the following questions, which serve as our LPE objectives:

- Did the Intermediate Unit have documented board policies and administrative procedures related to the following?
 - Internal controls
 - Budgeting practices
 - The Right-to-Know Law
 - The Sunshine Act
- Were the policies and procedures adequate and appropriate, and have they been properly implemented?
- Did the Intermediate Unit comply with the relevant requirements in the Right-to-Know Law and the Sunshine Act?

Ms. Rosanne Javorsky

Ms. Debbie Beale

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Our engagement found that the Intermediate Unit properly implemented policies and procedures for the areas mentioned above and complied, in all significant respects, with relevant requirements.

We also evaluated the application of best practices in the area of school safety. Due to the sensitive nature of this issue and the need for the results of this review to be confidential, we did not include the results in this report. However, we communicated the results of our review of school safety to Intermediate Unit officials, the Pennsylvania Department of Education, and other appropriate officials as deemed necessary.

We appreciate the Intermediate Unit's cooperation during the conduct of the engagement.

Sincerely,



Eugene A. DePasquale
Auditor General

March 25, 2019

cc: **ALLEGHENY INTERMEDIATE UNIT 3** Board of School Directors

Background Information

School Characteristics 2017-18 School Year ^A	
County	Allegheny
Students Served in Public Schools	121,948
Students Served in Nonpublic Schools	15,250
Total Teachers	465
Total Full or Part-Time Support Staff	272
Total Administrators	143
Number of Participating Schools ^B	91

A – Source: Information provided by the Intermediate Unit administration and is unaudited.

B – Schools include participating school districts, nonpublic schools, and institutions.

Mission Statement^A

We maximize educational opportunities for all learners by responding to the needs of our community with leading-edge, high-quality, cost-effective programs and services.

The Allegheny Intermediate Unit 3 (Intermediate Unit) is a legal entity established under the terms of Pennsylvania Law (Act 102, May 4, 1970) to function as a service agency for the following participating school districts in Allegheny County:

Allegheny Valley	Avonworth
Baldwin-Whitehall	Bethel Park
Brentwood Borough	Carlynton
Chartiers Valley	Clairton City
Cornell	Deer Lakes
Duquesne City	East Allegheny
Elizabeth Forward	Fox Chapel Area
Gateway	Hampton Township
Highlands	Keystone Oaks
McKeesport Area	Montour
Moon Area	Mt. Lebanon
North Allegheny	North Hills
Northgate	Penn Hills
Pine-Richland	Plum Borough
Quaker Valley	Riverview
Shaler Area	South Allegheny
South Fayette Township	South Park
Steel Valley	Sto-Rox
Upper St. Clair Township	West Allegheny
West Jefferson Hills	West Mifflin Area
Wilkesburg Borough	Woodland Hills

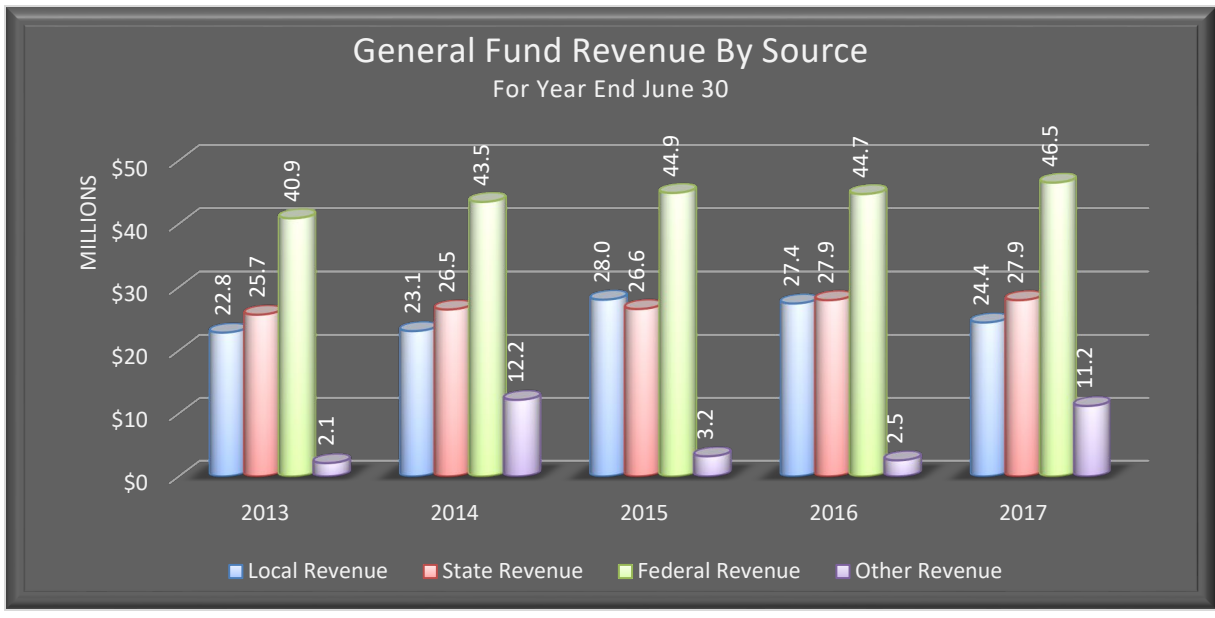
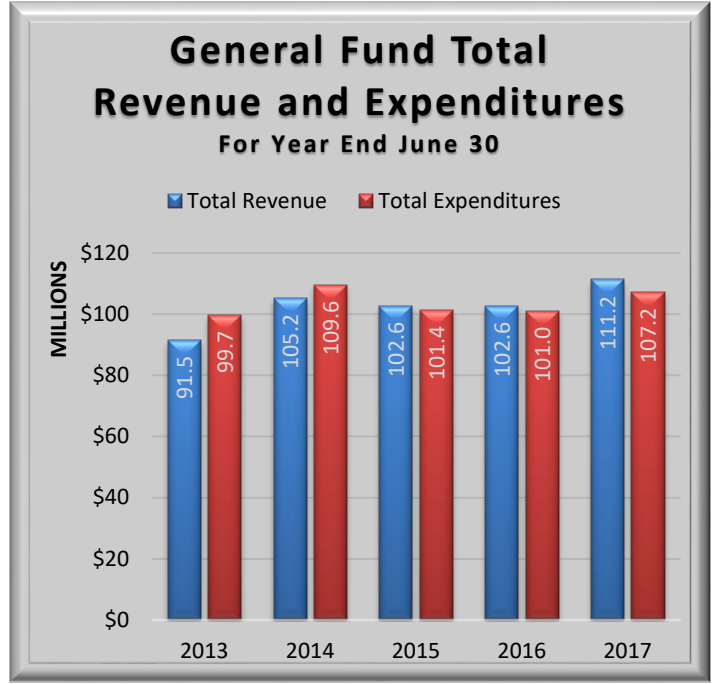
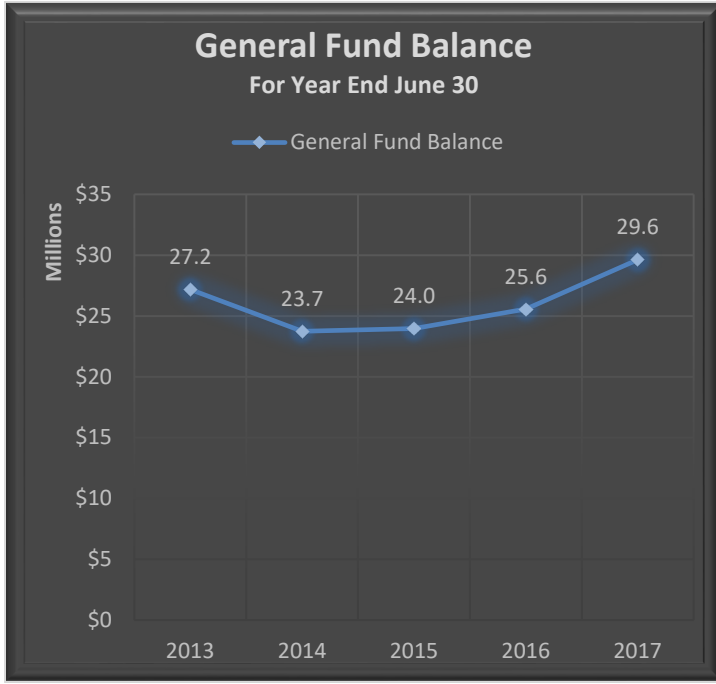
The Intermediate Unit also functions as a service agency for 49 nonpublic schools and institutions.

The Intermediate Unit is governed by a 12-member board appointed by the participating schools on a rotating basis.

Since the Intermediate Unit is a service agency, academic information and graduation rates are not calculated.

Financial Information

The following pages contain financial information about the Intermediate Unit obtained from annual financial data reported to the Pennsylvania Department of Education (PDE) and available on the PDE's public website. This information was not audited and is presented for **informational purposes only**.



Status of Prior Audit Findings and Observations

Our prior audit of the Allegheny Intermediate Unit 3 resulted in no findings or observations.

Distribution List

This letter was initially distributed to the Interim Executive Director of the Intermediate Unit, the Board of School Directors, and the following stakeholders:

The Honorable Tom W. Wolf

Governor
Commonwealth of Pennsylvania
Harrisburg, PA 17120

The Honorable Pedro A. Rivera

Secretary of Education
1010 Harestown Building #2
333 Market Street
Harrisburg, PA 17126

The Honorable Joe Torsella

State Treasurer
Room 129 - Finance Building
Harrisburg, PA 17120

Mrs. Danielle Mariano

Director
Bureau of Budget and Fiscal Management
Pennsylvania Department of Education
4th Floor, 333 Market Street
Harrisburg, PA 17126

Dr. David Wazeter

Research Manager
Pennsylvania State Education Association
400 North Third Street - Box 1724
Harrisburg, PA 17105

Mr. Nathan Mains

Executive Director
Pennsylvania School Boards Association
400 Bent Creek Boulevard
Mechanicsburg, PA 17050

This letter is a matter of public record and is available online at www.PaAuditor.gov. Media questions about the letter can be directed to the Pennsylvania Department of the Auditor General, Office of Communications, 229 Finance Building, Harrisburg, PA 17120; via email to: News@PaAuditor.gov.